

ATHENS REGIONAL LIBRARY BOARD
2008 ATTENDANCE RECORD

	January	April	July	October
William Prokasy	<i>excused</i>	✓	✓	✓
Howard Shapiro	✓	✓	✓	
Janet Stratton	✓	✓	✓	
Wayne Miller	<i>excused</i>	✓	✓	
Edward Bowns	<i>excused</i>	✓	✓	
Fern Coutant	✓	✓		
Teresa B. Crawford	✓	✓		
Ann Dunn	✓	✓	✓	
Tom Gresham	✓	✓	✓	
Greg Jones	✓	✓	✓	
Fran Lane	✓	✓	✓	
<i>was replaced by Alvin Harrison</i> Phyllis Luke <i>Oct 10, 2008</i>	<i>absent</i>	<i>absent</i>	<i>excused</i>	
Mike Moak	✓	<i>excused</i>	✓	
<i>Gerard Ingram resigned 3/31/08</i> George Nale	✓ ✓	<i>excused</i>	✓	
John Timmons	<i>excused</i>	✓	✓	
Art Zimmerman	✓	✓	✓	

ATHENS-CLARKE COUNTY LIBRARY BOARD
2008 ATTENDANCE RECORD

	January	April	July	October	January
Fran Lane	✓	✓	✓	✓	✓
Jo Ellen Childers	✓	✓	✓	✓	✓
Charles Kauderer	✓	✓	✓	✓	Absent
Cecil Bentley	✓	✓	✓	✓	✓
Svea Bogue	✓	✓	✓	✓ left early	✓
Chris Caldwell	excused	absent	✓	excused	✓
Ann Dunn	✓	✓	✓	✓	✓
Wallace Eberhard	✓	✓	✓	✓	✓
John Gaither	✓	✓	✓	excused	✓
Dennis Hopper	✓	✓	✓	✓	✓
Diane Kohl	✓	✓	✓	excused	✓
Brandon Patten	✓	✓ arrived late	✓	✓	✓
William Prokasy	excused	excused	✓	✓	✓
Linda Reynolds	Diana Harris came in her place	excused	✓	✓	✓
John Timmons	excused	excused	✓	✓	✓
Anjanette Williams	excused	excused	✓	✓	✓

W Flick?

ATHENS CLARKE COUNTY LIBRARY BOARD
MINUTES
January 8, 2008 Meeting

The meeting was called to order at 4:00 by Chairman, Ms. Lane. Those present were: Mr. Bentley, Ms. Bogue, Ms. Childers, Ms. Dunn, Mr. Eberhard, Mr. Gaither, Mr. Hopper, Mr. Kauderer, Ms. Kohl, Mr. Patten, and Ms. Hartle for Ms. Reynolds. Mr. Caldwell, Mr. Prokasy, Mr. Timmons and Ms. Williams were excused. Staff members present were Ms. Carter, Ms. Atwood, Ms. Simonds, Mrs. Ames and Mrs. Blake, who recorded the minutes.

Ms. Lane welcomed and introduced new board members Dennis Hopper and Brandon Patten.

The minutes of October 9, 2007 meeting were approved as corrected on a motion and second from Ms. Dunn and Mr. Gaither.

The agenda was unanimously adopted on a motion and second from Ms. Bogue and Mr. Bentley and there was no public comment.

The Financial Report was presented for information purposes. We are through one-half the fiscal year and overall are on target with 47% of revenues received and 46% of expenditures met. The regional supply order has been made for the year however, no rebate from E-rate has been received for telephone item. A question was raised about the unfilled position. Mrs. Ames reported that it would probably remain unfilled so everyone can have a small raise. Right now it is a cushion, but most will be gone by the end of the fiscal year.

Staff Reports:

Laura Carter showed the board the collection of *carte de visite* (photos) of the Civil War 4th Georgia Regiment officers which the library owns. They are valuable, but not something which meets our collection development policy because they are not specifically related to Clarke County. They are currently being appraised by Swann out of New York. Mrs. Ames and Ms. Carter will make a final decision as to their disposition.

Judy Atwood gave a brief synopsis of where we stand with the Strategic Plan. Mrs. Ames assigned the Resource Team to develop a roadmap – a transition plan of goals until the building's renovation and completion. A copy of this plan should be ready by the April board meeting. In 2010, the board will probably start a new plan.

Committee Reports followed

1. Friends of the Library – Ms. Kohl reported that Dennis Hopper would be reporting at future meetings. She said Café was a success, even monetarily, raising \$1105, but also having great attendance and showed the board publicity from the December issue of *Athens Magazine*. Friends are again looking for a space for the annual book sale to be held in late Feb. or early March. Friends have contributed \$20,000 towards books and materials, \$10,000 for programs this year and sponsored a December staff luncheon.

2. Winterville – Ms. Hartle reported for Ms. Reynolds and gave a quarterly report of all that has been happening there. The Branch Manager is working with home-schoolers; she's started both a magazine and book swap; and one of her goals is to create a YA corner. Ms. Ames was asked if the Winterville appointment to this board could be rotated among the Winterville advisory board members. She will check the legality of doing this.

Director's Report – Mrs. Ames had her written report for board members to review. She announced that already two legislators from Gwinnett will sponsor bills that could impact libraries; one on filtering and another to limit materials available on gay and lesbian issues for young adults. Rep. Bob Smith has acquired the Holocaust Exhibit to come both to the Oconee County Library and this library in March. Leon Bass from the National Holocaust Museum will come for the Grand Opening. Volunteers and guides are needed if any board members are interested. Two people will attend a fundraising workshop; and the IMLS deadline is January 31.

Unfinished Business.

None

Communications and Correspondence received since the last board meeting was shared with the board.

New Business.

FY 2009 Athens-Clarke County Budget. The Finance Committee is recommending a 2% increase overall. Passport revenues, the Library Store and the Endowment are all outside resources which can help fund the \$58,000 needed to give staff a 2% increase(including benefits). This present fiscal year we don't have any SPLOST monies and passport, Friends and the Endowment monies are making up the difference. Mr. Bentley moved to accept the proposed 2009 budget; Ms. Kohl added a second and the motion was unanimously passed.

Legislative Issues – Mrs. Ames said that libraries are shooting for 75 cents per capita this year. Also, an increase in the systems services grant. Most important is that Athens, currently 10th on the construction list get funded. Legislative Day will be very important for meeting with our delegation to ask for these things.

Mrs. Lane announced there were some changes in Committee assignments and to come to her if there was a problem.

Other Business.

Attendance has increased by 10% and circulation by 1% in the first 6 months of the year.

Mrs. Ames passed out the first flyer on the Anne Frank and Holocaust exhibit.

Announcements

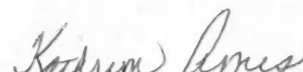
Legislative Day – February 14, 2008

Next meeting - April 8, 2008

Holocaust Exhibit – Grand Opening March 16-March 28, 2008

Special thanks to Corwin Mokler for his many years of service to the Athens-Clarke County Library.

The meeting was adjourned at 5:23 on a motion and second from Ms. Dunn and Ms Bogue.


Kathryn S. Ames, Secretary

ATHENS-CLARKE COUNTY LIBRARY BOARD
AGENDA
January 8, 2008

Call to order.

Introduction of new Board members

*Minutes of October 9, 2007 meeting

*Adopt Agenda.

Financial Report.(for information)

Public Comment(5 minute limit)

Staff Report: Laura Carter: Civil War pictures

Staff Report: Judy Atwood: Update of Strategic Plan

Committee Reports.

- 1.Friends of the Library
- 2.Winterville Report

Director's Report.

Communications and Correspondence.

Unfinished Business.

New Business.

- FY2009 ACC Budget
- Legislative Issues
- Committee Assignments

Other business.

Adjourn.

Announcements:

Next meeting: April 8, 2008

Legislative Day: February 14, 2008.

Holocaust Exhibit- Grand Opening March 16-March 28, 2008

Special thanks to Corwin Mokler for is many years of service to the Athens-Clarke County Library.

FY2008

Athens-Clarke County Library

July 1, 2007 through December 31, 2007

	FY2008	Amount		% of Budget
<i>Revenue:</i>	<u>Amount</u>	<u>Received</u>	<u>Balance</u>	<u>Received</u>
Athens-Clarke County Commission	1,596,816.00	798,408.00	798,408.00	50.00%
City of Winterville	13,000.00	-	13,000.00	0.00%
ACCL Fines	70,000.00	33,183.87	36,816.13	47.41%
ACCL Copy Money	15,000.00	9,540.41	5,459.59	63.60%
ACCL Meeting Room	1,950.00	1,150.00	800.00	58.97%
Outside Revenues*	83,656.00	-	83,656.00	0.00%
Winterville Fines	1,000.00	558.87	441.13	55.89%
Winterville Copy	125.00	131.15	(6.15)	104.92%
Interest	6,000.00	2,822.37	3,177.63	47.04%
Totals	1,787,547.00	845,794.67	941,752.33	47.32%

* Revenues from Passport, Library Store and Endowment

	FY2008	Amount	% of Budget
<i>Expenditures:</i>	<u>Amount</u>	<u>Expended</u>	<u>Received</u>
Outreach	44,000.00	22,000.00	50.00%
Wages/Benefits	1,519,851.00	690,547.23	45.44%
Workers Compensation	6,500.00	-	0.00%
Equipment Repair and Maint.	8,000.00	3,862.78	48.28%
Telephone	14,000.00	8,720.27	62.29%
Postage	6,825.00	2,819.25	41.31%
Travel	2,500.00	251.26	10.05%
Advertising	7,000.00	799.22	11.42%
Insurance	5,000.00	-	0.00%
Supplies	29,171.00	21,499.27	73.70%
Materials	15,000.00	12,695.31	84.64%
Printing and Publicity	3,700.00	2,223.60	60.10%
Equipment Purchase	5,000.00	691.58	13.83%
Dues/Registration	1,500.00	225.00	15.00%
Cleaning Service	9,000.00	6,693.26	74.37%
Electricity	88,800.00	38,080.22	42.88%
Storm Water Drainage	2,200.00	872.00	39.64%
Other Operating Expenditures (Pinewoods)	-	4,143.72	(4,143.72)
Gas Heat	12,000.00	4,597.84	38.32%
Water, Sewer, Garbage	7,500.00	2,855.83	38.08%
Totals	1,787,547.00	823,577.64	46.07%

Revenue over (under) expenditures	-	22,217.03
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	<u>Budget Amount</u>	<u>Amount Expended</u>	<u>Balance</u>	<u>% of Budget Expended</u>
State and Federal Grants:				
Personnel	627,679.43	313,839.71	313,839.72	50.00%
Materials	124,761.19	53,159.40	71,601.79	42.61%
System Services Grant	135,427.70	67,713.85	67,713.85	50.00%
Special Needs Learning Center	145,122.00	75,025.39	70,096.61	51.70%
	<u>1,032,990.32</u>	<u>509,738.35</u>	<u>523,251.97</u>	<u>49.35%</u>

SPLOST:	20,455.90	13,075.81	7,380.09	63.92%
Total State Grants & SPLOST	<u>1,053,446.22</u>	<u>522,814.16</u>	<u>530,632.06</u>	<u>49.63%</u>

Fund Equity ("Reserve")	
Fund Equity ("Reserve") at 07/01/07	277,179.22
Less Reserved/ Identified Funds:	
Vacation Liability	142,136.77
One Months Operating Expense	<u>(148,962.25)</u>
	<u>270,353.74</u>

Other Entrepreneurial Activities

Passport Profit and Loss Statement FY2008

Revenues	
07/01/07 - 12/31/07	<u>5,530.00</u>
Total Revenues	<u>5,530.00</u>
Expenditures	
Verizon pagers	32.97
Postage through 12/31/07	<u>335.21</u>
Total Expenditures	<u>368.18</u>
Net Profit Current Year	5,161.82

Library Store Revenue and Expense Statement FY2008

Revenues	
07/01/07 - 12/31/07	
Library Store Sales	<u>6,835.18</u>
Expenditures	
Supplies	57.04
Dues and registration	425.00
Sales tax	478.46
Bank fees	210.00
Library Store Cost of Goods	<u>5,187.24</u>
Net Profit Current Year	<u>1,647.94</u>

Athens-Clarke County Libraries Plan:

A programmatic approach – *Under Revision 2008*

SERVICE RESPONSE: Lifelong Learning. A library that provides Lifelong Learning service helps address the desire for self-directed personal growth and development opportunities. The library will provide and maintain an extensive collection of circulating materials on a wide variety of subjects in which the general public has a sustained interest. Collections will be easily accessible and organized to encourage public browsing by subject area. The library will develop and manage pathfinders or other finding tools to assist library users in learning about specific subjects or topics for which there are frequent requests.

The Goal: Families in Athens-Clarke County will be assured that the libraries are the finest primary source in the community for educational, parenting and enrichment materials. The Library will encourage a lifelong love of reading within a safe, exciting, interesting environment.

The Goal: The Library will provide adult programs and learning opportunities that stimulate intellectual growth, looking at the past, examining the present, and exploration the changing world that shapes our future.

The Goal: The Library will strive to improve library services to low income and ethnic populations, identify unmet needs, improve staff training, and increase the number of foreign language materials.

SERVICE RESPONSE: Current Topics and Titles. A library that provides Current Topics and Titles helps to fulfill community resident's appetite for information about popular cultural and social trends and their desire for satisfying recreational experiences. The library will provide a current collection with sufficient copies of titles in high demand to ensure customer requests are met quickly. Materials will be offered in the formats and in the languages people want. In addition, the library may offer programs such as book talks, book signings, performances, and exhibits that promote current and forthcoming releases.

The Goal: Library patrons will find the latest materials in all formats. The libraries will be accessible, user-friendly, and attractive, filled with up-to-date materials, and have well-informed staff to meet patron needs.

SERVICE RESPONSE: COMMONS. A library that provides a Commons environment helps address the need of people to meet and interact with others in their community and to participate in public discourse about community issues. The library will provide public space for meeting and gathering that is recognized as inviting, neutral and safe by all individuals and groups in the community.

The Goal: Athens-Clarke County visitors and residents will find the library a place for social, professional and personal fulfillment.

SERVICE RESPONSE: General Information. A library that offers General Information helps meet the need for information and answers to questions on a broad array of topics related to work, school, and personal life. The library will offer print, non-print and electronic reference resources that cover a broad variety of topics. The library will provide staff skillful in determining users' needs and in locating relevant information that satisfies those needs. Internet access will be provided for staff and public use.

The Goal: The people of Athens-Clarke County will have their informational needs met by knowledgeable, professional librarians through personal contact at county library facilities, through phone inquiries or online reference assistance. Library customers will be able to obtain answers to questions on a broad array of topics related to work, school, and personal interests.

SERVICE RESPONSE: INFORMATION LITERACY. A library that provides Information Literacy service helps address the need for skills related to finding, evaluating, and using information effectively. The library may provide training and instruction in skills related to using information resources of all types. Teaching the public to find and evaluate information will be stressed over simply providing answers to questions. The library will provide access to information in a variety of formats and will offer public Internet training. The library may also offer classes, individual tutoring, or spontaneous one-on-one training. The library will also provide a lab or classroom for instruction with minimum seating for 20.

The Goal: The libraries will provide access to current technologies to users of all ages.

SERVICE RESPONSE: LOCAL HISTORY AND GENEALOGY. A library that offers Local History and Genealogy service addresses the desire of community residents to know and better understand personal or community heritage. The library will provide a significant collection of materials and other resources that chronicle the history of the community or region in which the library is located. Family histories and genealogical research tools are provided. The library may maintain special collections of historical interest including photos and archival materials. The library may digitize these collections and provide computer access to them. Staff knowledgeable in genealogical and historical research methods will be available to assist users with their research. Electronic resources may be provided.

The Goal: Library staff will work to preserve the library as a place where the heritage of the community is maintained for future generations and where community information and resources are available.

Athens-Clarke County Library
Director's Report
January 8, 2008

As always, this has been a very busy quarter. Highlights include the revision of our Application forms, Performance Review forms, and the development of an Orientation Checklist. The Director and Resource Team worked to revise these forms to be more useful across the library system and to be in compliance with personnel reporting requirements. Team leaders are Judy Atwood, Assistant Director; Greg Deal, technology; Trudi Green, information services; Holly Bowden, technical services; and Donna Brumby, extension. Our next challenge is to revise and update all job descriptions.

We have been meeting with our partners at the Lyndon House Arts Center and with other members of the community to discuss our next IMLS [Institute of Museum and Library Services] grant application. One of the school principals has offered to host a family literacy program one evening per month and will provide bus transportation for families who participate. We hope to tie in to the educational goals of One Athens by working with this school which serves a high poverty population. Most of the families living in Pinewoods attend this school as well which helps us make the link stronger and will help promote the library. According to the principal, there is a critical need to make education and reading "cool" for boys. The program will be modeled after the nationally recognized *Guys Read* program and one highlight will be a statewide symposium on the issues of poverty, cultural programming, and educational goals.

We will continue to work with the College of Education's tutorial program for children in grades 4-12; other departments of the University have pledged assistance as well. In addition, the Cooperative Extension Service has a program called Family Storyteller which encourages parents to read and discuss books with their young children. This fits well with our theme of family literacy as well. Adult literacy programs will continue with an added emphasis on English as a Second Language, Plaza Comunitaria, and the Open Book computer based ESL program provided by the Athens Rotary Club West.

Other participants in the planning include residents of the Pinewoods Mobile Home Park, Deborah Gonzalez from International Public Service and Outreach, Sharon Gibson and Diane Bales from the Cooperative Extension Service and Paul Matthews from the College of Education.

We have now completed the 3-year program and have submitted the Final Report to IMLS. Statistics will indicate that use of the Library and Learning Center has grown significantly over the life of the project.

Pinewoods Statistics	2007	2006	2005	Total
Number of library cards issued	381	198	151	730
Circulation	17933	7512	2121	27566
Patron door counts	31662	13899	2857	48418
Number of reference questions	15139	5909	1001	22049
Number of computers	14	12	12	14
Number of computer users	19244	9337	1795	30376
Number of Children's Programs	527	184	62	773
Attendance @ children's programs.	4619	2648	1380	8647
Number of Adult Programs [Excludes on-going adult education and ESL programming]	363	322	16	701
Attendance @ adult programs.	4733	3760	300	8793
Number of Volunteers	1108	1020	*	2128
Number of volunteer Hours	1820	1709	*	3529
Notes: Pinewoods opened and began keeping statistics in April 2005				
* Volunteer statistics were not kept until FY2006				

Kathryn Ames presented two programs at the Georgia Library Association meetings, one on outsourcing library cataloging services and one on the Pinnacle program. Miguel Vicente was honored with the Charles Beard Memorial Scholarship which will offset the tuition costs for his work at Valdosta State University where he is involved in a library school program. Carrie Mumah, public relations specialist, has completed her Master's degree in Nonprofit Organizations and Sarah Beth Mazzafero completed her Master's in Library Science from Alabama.

The Friends of Georgia Libraries workshop in November was an opportunity to network with other Friends groups from around Georgia and to learn more about advocacy. Stephanie Vance is an expert in lobbying and encouraged small groups of participants to practice making "the ask." We will need to get everyone, including our Friends of the Library, involved in lobbying for more book

money and the construction grant this year. It is very important to make contact with our legislative delegation [contact info is attached.] The more they hear from our users and supporters, the better!

One major event is planned for March. Representative Bob Smith has secured the traveling exhibition from the National Holocaust Museum for the Clarke and Oconee County Libraries. The exhibit will open in Watkinsville on March 1 and will move to Athens on March 15 for a grand opening on March 16. This is a large exhibit which includes a scale model of Anne Frank's room, a separate exhibit about an African American division that liberated a concentration camp, and a film. Rep. Smith has invited school groups and we are contacting civic organizations, schools, and religious groups about scheduling tours. We are hoping to hire a retired history professor to conduct most of these tours and if you know of an interested group, please let us know. The tour is also self-guided and the video will be available for check-out.

Following this exhibit will be another! Ben Franklin will arrive in early April for a 6-week tour as well. This exhibit is sponsored by the American Library Association and we're thrilled to have been selected for this competitive exhibit.

The Pinnacle program for emerging leaders is going well. The first weeklong session was held at Unicoi and offered an opportunity for the 20 participants to interact with one another and to begin work on special projects. The second 2-day session was held in Augusta with emphasis on creativity. The second day, Kathryn Ames and Greg Heid led a discussion about the Public Library Association Planning Process. Future programs will focus on additional aspects of library leadership. Trudi Green, team leader for Information Services, is a participant in this program. Kathryn Ames is a member of the steering committee.

In February, we will be visiting the new Grayson Library in Gwinnett County to look at new building ideas, particularly how their RFID and circulation self-check systems are working. Library Legislative Day on February 14 will give us an opportunity to promote the theme, Love Your Library. Of course, we definitely hope that this is not the only time there will be contact with our legislators!

2007
STATE LEGISLATORS
ATHENS REGIONAL LIBRARY SYSTEM

Clarke

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Georgia Library Day*

Thursday, February 14, 2008

Atlanta

** Sponsored by the Georgia Association for Instructional Technology (GAIT), Georgia Library Association (GLA) and the Georgia Library Media Association (GLMA)*

- 8:45 A.M. Registration, coffee and juice – Floyd Building (Twin Towers, 20th floor, West Tower)
- 9:15 A.M. Welcome – GLA President – Floyd Building
- 9:20 A.M. Remarks from Georgia Legislative Guests – Floyd Building
- 10:00 A.M. Comments from the Georgia Library Community and Organizations – Floyd Building
- 10:45 A.M. Visit the Capitol (Please contact your legislators prior to your arrival on February 14. Let them know you will be attending this event.) – Georgia State Capitol
- 11:45 A.M. – 1:30 P.M. Box lunch with your legislator – Floyd Building

Registration Form (please complete one for each registrant)

Name: _____

Address: _____

Library Name: _____

My Library is in Georgia Senate District(s)*: _____

My Library is in Georgia House District(s)*: _____

*Georgia Secretary of State Website: <http://www.sos.state.ga.us/cgi-bin/locator.asp>

Please enclose: Registration form and \$30 per person. Make check payable to GLA. Reference "Registration" in note section. Payment must be received by Friday, February 1, 2008. Mail payment to: Georgia Library Association: P.O. Box 793, Rex, GA 30273. Contact: Gordon Baker at 678/466-4325 or gordonbaker@clayton.edu for more information.



GEORGIA COUNCIL OF PUBLIC LIBRARIES

GCPL Legislative Agenda/Discussion Points—FY09 Budget

Operational Funding

- A-Buck-for-Books Campaign

Thank you for the \$2 million for books again last year, making this a continuation budget item. We ask your support to add \$2 million in FY09, continuing progress toward \$1 per capita for library books to the existing library state aid program. This would translate to an added 22 cents per capita for library materials grants.

- Library State Aid Formula Modification

Inequities have developed in the state aid formula over the years. During FY '07, the population cap was increased so that some problems were addressed for the larger metropolitan systems. An increase of 9 cents per capita in FY '09 would help revise and simplify the existing funding formula and take the first step toward establishing a more equitable formula for all public libraries statewide.

Capital Outlay

- Construction Grants for Public Libraries

Secure annual availability of state Capital Outlay funding for local library projects which already have matching funds on hand and have met all state program requirements.

(Public libraries have enjoyed an honored partnership between the state and local governments to share the cost of library buildings. When local governments have already raised matching funds before applying for a state capital outlay grant, and the state's matching share is not then put in the budget, or that grant is vetoed, local governments and library boards feel the state is abandoning the 30-year partnership.)

Athens-Clarke County Proposed Budget FY2009

DRAFT 12/14/07 MFS

	FY2008	FY2009	
<i>Revenue:</i>	<u>Amount</u>	<u>Amount</u>	
Athens-Clarke County Commission	1,596,816.00	1,628,752.00	2% INC.
City of Winterville	13,000.00	13,000.00	
ACCL Fines	70,000.00	70,000.00	
ACCL Copy Money	15,000.00	15,000.00	
ACCL Meeting Room	1,950.00	1,950.00	
Outside Revenues*	83,656.00	18,825.00	
Winterville Fines	1,000.00	1,000.00	
Winterville Copy	125.00	125.00	
Interest	6,000.00	6,000.00	
Totals	<u>1,787,547.00</u>	<u>1,754,652.00</u>	

* Revenues from Passport, Library Store and Endowment

	FY2008	FY2009	
<i>Expenditures:</i>	<u>Amount</u>	<u>Amount</u>	
Outreach	44,000.00	45,100.00	
Wages/Benefits	1,519,851.00	1,484,156.00	(35,695.00)
Workers Compensation	6,500.00	6,500.00	
Equipment Repair and Maint.	8,000.00	8,000.00	
Telephone	14,000.00	14,000.00	
Postage	6,825.00	6,825.00	
Travel	2,500.00	2,500.00	
Advertising	7,000.00	7,000.00	
Insurance	5,000.00	5,000.00	
Supplies	29,171.00	29,171.00	
Materials	15,000.00	15,000.00	
Printing and Publicity	3,700.00	3,700.00	
Equipment Purchase**	5,000.00	5,000.00	
Dues/Registration	1,500.00	1,500.00	
Cleaning Service	9,000.00	9,500.00	
Electricity	88,800.00	90,000.00	
Storm Water Drainage	2,200.00	2,200.00	
Gas Heat	12,000.00	12,000.00	
Water, Sewer, Garbage	7,500.00	7,500.00	
Totals	<u>1,787,547.00</u>	<u>1,754,652.00</u>	

Revenue over (under) expenditures - -

ATHENS-CLARKE COUNTY LIBRARY COMMITTEES 2008

EXECUTIVE COMMITTEE

Fran Lane, Chairman
Jo Ellen Childers, Vice Chairman
Charles Kauderer, Treasurer
Regional Library Board Members: Ann Dunn, Fran Lane, William F. Prokasy, IV, John Timmons

FINANCE COMMITTEE

Charles Kauderer, Chair
John Timmons
Anjanette Williams
William F. Prokasy, IV
Chris Caldwell

PERSONNEL COMMITTEE

Ann Dunn, Chair
Jo Ellen Childers
Chris Caldwell

POLICY ISSUES COMMITTEE

JoEllen Childers, Chair
Svea Bogue
Cecil Bentley
Diane Kohl

BOOK ACTION COMMITTEE

John Gaither, Chair
Linda Reynolds
Wally Eberhard
Brandon Patten

PUBLICITY COMMITTEE

Cecil Bentley, Chair
Wally Eberhard
Diane Kohl
Linda Reynolds

FRIENDS LIAISON COMMITTEE

Dennis Hopper

SPLOST BUILDING/GROUNDS COMMITTEE

Anjanette Williams, Chair	Ann Dunn
Fran Lane	John Gaither
Svea Bogue	Williams F. Prokasy, IV
John Timmons	Dennis Hopper

ENDOWMENT LIAISON

Fran Lane
Brandon Patten

Chairman and Director are Ex-officio members of all committees and should be notified of all meetings. All meetings shall conform to Open Meetings requirements.

Fund Raising Matters™

A quarterly publication on the "state of the art" in fund raising



Board Responsibilities

Focus your Board on Fund Raising

Much has been written about the multitude of board member responsibilities. While there are many duties that fall to the purview of an organization's governing board, we advocate there is one duty that is primary to all the others: *To raise adequate resources.*

Governing boards must realize their primary duty is to raise adequate resources to support the organization's mission.

If all nonprofit governing boards dependent on private philanthropic support held fund raising at the forefront, they would be driven to fulfill all of the other essential governing duties. Consider the following, codified by BoardSource (formerly the National Center for Nonprofit Boards) as the ten critical responsibilities of trustees:

1. **Determine the organization's mission and purpose.** If the mission and purpose are off target, donors will be unresponsive.

(continued on page 3)

Six Essential Traits

Does your Board have Fund-Raising *POWER*?

In an intensely competitive environment, the vitality of nonprofit organizations — even their very survival — will depend on their ability to attract outstanding board leadership, and to motivate exemplary board performance in financial development.

For many organizations, establishing an effective fund-raising board will begin with your existing volunteers. Let's face it, the name of the game is power — power to act, influence, lead, advocate, support, and communicate. Before planning to further develop your board's fund-raising capacity, you may want to assess the power of your current volunteers and the effectiveness of your board structure using the following six positive behavioral traits:

Leading by example with generous financial support of the organization is vital and is expected of each member of the board.

Act. Effective board members must have the skills and personality to get things done, on their own and through others. These same individuals desire to be active and to accomplish tasks. Board members must not serve in name only.

Influence. Whether or not a board member is wealthy enough to make a leadership gift, they should all have the ability to influence others by virtue of their position in the community, relationship to another trusted organization, professional accomplishment and expertise, or through their charisma and personal connections.

Lead. Leading by example with generous financial support of the organization is vital and is expected by other potential major gift donors. We simply cannot ask others to do what our own board, individually and collectively, is not prepared to do themselves — they must lead the way.

(continued on page 2)

Functions of the Committee on Trustees

1. **Prepare written position descriptions for all trustees.** This will ensure that trustees know what's expected of them prior to accepting their role.
2. **Continuously maintain a list of qualified candidates for board membership.** This implies that limits to continuous board service will be enforced, so board seats will open on a regular basis.
3. **Recommend candidates for membership to the full board.**
4. **Interview and brief candidates in advance of enlistment and acceptance.** This will identify experiences and ideas that each candidate can offer, and confirm their interest in the organization and commitment to the responsibilities of board leadership.
5. **Provide all board members with incorporating documents and bylaws.** New members should receive a full introduction to the organization, as well as ongoing educational opportunities throughout their term.
6. **Continuously evaluate the board's organization, membership attendance, operation, and performance.** The process of evaluation should be a two-way street, combined with resources to support the efforts of board members and to facilitate their greater participation, as well as their evaluation of the board's function as a whole.

Does your Board have Fund-Raising *POWER*?

(continued from page 1)

Advocate. Your board members must do more than attend meetings; they should be your organization's most vocal backers. When people of stature and substance stand behind an organization, they confer legitimacy and credibility.

Support. An individual's time may have a high value, but it's not the kind of value that pays an organization's bills or increases its endowment. Board members should support the organization with their own personal and corporate resources to the full extent of their ability, lending professional expertise whenever they are able.

Communicate. Your board members should be willing spokespeople, able to communicate their own reasons for being involved, as well as informing the organization's management and governance about what they hear regarding the organization's services and plans for the future.

Organizations should clearly communicate the expectations they have for board members before a candidate accepts a position on the board.

But how does an organization attract the best people — the same ones everyone else wants — to serve on its board? And who assumes this responsibility?

We suggest replacing the standard "nominating committee" with a committee on trustees which is entrusted to select, recruit, orient, and train its own membership and provide ongoing evaluation.

In order to attract and retain the very best leaders, an organization must provide meaningful participation. Real leaders seek active involvement, challenge, and responsibility. They want to accomplish significant things, both for the good of the community and their own personal satisfaction.

If board members have the courage to set high standards, communicate them to others, and ensure they are met, your organization will begin to attract the kind of leaders who realize opportunities to be more effective, to attain meaningful goals, and to make a difference in the community.

Focus your Board on Fund Raising

(continued from page 1)

2. **Select the chief executive.** If neither the board nor the community has confidence in the chief executive, few will invest in the organization they direct.
3. **Support the executive and review his or her performance.** The board must ensure the CEO is primarily concerned with evaluating, planning, and developing programs and services so the organization can attract funding.
4. **Ensure effective organizational planning (strategic planning).** It is much easier to write a futuristic case for support if the board and administration have engaged in long-range strategic planning.
5. **Ensure adequate resources.** This forces the board to communicate with the organization's constituency and donors.
6. **Manage resources effectively.** If the organization doesn't provide good stewardship, donors will not invest again — and if the organization operates at a deficit, others will not give.
7. **Determine and monitor the organization's programs and services.** The donor's objectives will not be realized by programs and services that are unresponsive to community needs.
8. **Enhance the organization's public image.** Board members who support the organization in word as well as deed will attract the attention of many more generous donors.
9. **Serve as a court of appeal.** The governing board must see that organizational policies, practices, and insurance programs do not leave it exposed to costly and embarrassing litigation.
10. **Assess board performance (self-assessment).** A committee on trustees can ensure optimal fund-raising efforts from each board member through continuous evaluation.

Board members serve many valuable roles. In order to fulfill its mission and guarantee its survival and well-being, board members must raise money for the organization they serve. If a board's primary focus is to realize the organization's fund-raising potential, they will also work to fulfill each of the appropriate and responsive duties of a governing board.

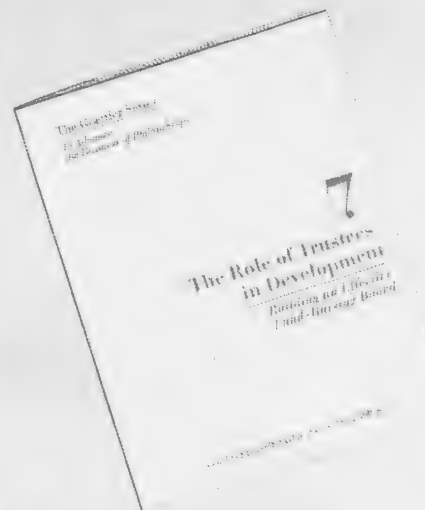
It is essential to prepare your board for the financial expectations they must achieve: to give at a leadership level, to influence their friends to give, to oversee and promote the organization, and to evaluate their efforts. After all, if the trustees — presumably the most committed and capable group of individuals — do not show their financial support, why should anyone else?

The Goettler Series

The Role of Trustees in Development

Your trustees know that as donors and volunteers, they are expected to set an example for everyone else — especially during a capital campaign.

The seventh volume in our Goettler Series describes in detail how the best boards go about setting these examples, and how yours can learn to do the same!



To receive your complimentary copy,

please take a moment to complete and return the enclosed reply card.

Or, you can download a copy from our website:

www.goettler.com

For more information, e-mail us at:

info@goettler.com



GoettlerAssociates

Our mission is to assist nonprofit organizations in achieving challenging fund-raising goals by:

- strengthening the client's image and awareness;
- recruiting, training, and motivating volunteers; and
- attracting significant philanthropic support.

We guide our clients toward their financial goals through:

- the integrity and high performance standards of our employees;
- effective and honest relationships;
- the quality of our work in achieving success.

We would welcome the opportunity to learn about the current status of your advancement program — your development objectives, the challenges you face, and the resources you have for achieving your goals.

A Goettler Associates representative is available to discuss your future plans and share our insights and ideas for advancement. We offer a preliminary consultation without cost or obligation.

580 South High Street
Columbus, Ohio 43215
(614) 228-3269 voice
(800) 521-4827 toll-free
(614) 228-7583 fax

Regional Office

334 Dickinson Avenue
Swarthmore, PA 19081
(610) 662-9527 voice

On Second Thought

The Capital Campaign as a Catalyst for Change

By Lori Hunter Overmyer, Senior Consultant
Goettler Associates, Inc.



A major campaign provides a rare opportunity — perhaps once in a decade — to strengthen the board of directors and raise the level of its performance. During a campaign, the organization is in the spotlight. There are great challenges to be met and major goals to be achieved.

Under these circumstances, trustees can seize this opportunity to improve their fund-raising skills, gain confidence, and grow in stature. The main responsibilities of board members in their day-to-day service are amplified during a capital campaign:

- ✓ Provide volunteer leadership (implement the fund-raising plan)
- ✓ Identify and enlist other volunteer leaders
- ✓ Set the pace for giving (validate the campaign)
- ✓ Identify, cultivate, and solicit other donors
- ✓ Provide effective advocacy (interpret your mission and goals)

A capital campaign can excite, inspire, and activate your trustees as well as attract the “movers and shakers” you aspire to have on your board. During a campaign, an organization has the ability to attract new volunteer leadership from the community's giving circle — the activists who might not be interested under ordinary circumstances, but who will respond to the accomplishment of a special challenge.

While an organization is working to win its capital campaign, it should also be working to improve the composition and constitution of the board.

You may ask — how is this possible? In a word: Success. When you get down to the base level of what you hope to accomplish through your campaign, you'll find that change is the motivational force for the campaign. You are attempting to change your organization for the better, and success is the greatest agent affecting this organizational change.

So it stands to reason that while an organization is working to win its capital campaign, it should also be working to change and improve the composition and constitution of the board. In this manner, a well planned and executed capital campaign will help develop a stronger and more involved board of directors who will continue to benefit your organization long after your campaign ends. Before too long, word will get around: “This is an institution that takes itself seriously and one that is well worth supporting.”



**ATHENS-CLARKE COUNTY LIBRARY BOARD
2008**

NAME	ADDRESS	PHONE	OCCUPATION	APPOINTED BY	TERM EXPIRES
*					
Ms. Fran Lane, Chm.	145 Riverhill Ct.	(706) 543-1074 (H)	Dir. UGA Visitors Center	Co. Comm. in 12/31/02	Dec. 31, 2012
fjlane@uga.edu					
Ms. JoEllen Childers, V. Chm.	180 Barrow St.	(706) 543-3903 (H)	Law Library, UGA	Co. Comm. in 2003	Dec. 31, 2008
joellen@uga.edu					
Mr. Charles Kauderer, Tr.	270 Auburn Pkwy.	(706) 353-6933 (H)	Retired Library Director	Co. Comm. in 12/06	Dec. 31, 2011
clkaga@bellsouth.net					
Mr. Cecil Bentley	113 Ashbrook Dr.	(706) 227-9024 (H)	UGA Journalism placement director/instructor	Co. Comm. in 2003	Dec. 31, 2008
cbentley@uga.edu					
Ms. Svea Bogue	150 Pinecrest Ct.	(706) 353-7804 (H)	Foster's Jewelers	Co. Comm. in 2004	Dec. 31, 2009
sbogue@negia.net					
Mr. Chris Caldwell	223 Fowler Mill Rd.	(770) 725-5045 (H)	Financial Adv.	Co. Comm. in 12/31/2005	Dec. 31, 2010
chris.caldwell@wachoviasec.com					
*					
Ms. Ann Dunn	425 Southview	(706) 549-1440 (H)	Admin. Sec. UGA	Co. Comm. in 12/01	Dec. 31, 2011
adunn11@yahoo.com					
Mr. Wallace Eberhard	180 Orchard Creek Dr.	(706) 543-5363	Retired, UGA	Co. Comm. in 12/06	Dec. 31, 2011
wbel955@aol.com					

Mr. John Gaither Sales/Fed Ex Co. Comm. Dec. 31, 2010
105 Indian Lake Ct. in
Athens, GA 30605-4011 12/31/2005
(706) 549-9380 (H) (706) 353-8755 (W)
jgaither@gmail.com

Mr. Dennis Hopper Retired UGA Co. Comm. Dec. 31, 2008
115 High Ridge Drive in
Athens, GA 30606 12/31/2007
(706) 548-3973 (H) (706) 340-1220 (c)
4hops@charter.net

Ms. Diane Kohl Retired UGA Co. Comm. Dec. 31, 2009
193 Ashbrook Dr. Professor in
Athens 30605 3/6/02
(706) 543-8762 (H)
di345201@cs.com

Mr. Brandon Patten Dir. Membership Co. Comm. Dec. 31, 2012
125 Rachel Way Alumni Relations in
Athens, GA 30605 UGA 12/31/2007
(706) 255-8065 (c)
cbpatten@uga.edu

*
Dr. William F. Prokasy, IV Retired UGA Co. Comm. Dec. 31, 2009
263 Woodlake Dr. in
Athens, GA 30606 12/1999
(706) 354-6828 (H)
wfp@charter.net

Ms. Linda Reynolds Winterville Dec. 31, 2009
P. O. Box 683 City Council
Winterville, GA 30683 in
(706) 742-2965 (H) 10/06
llreynolds58@alltel.net

*
Mr. John Timmons Attorney Co. Comm. Dec. 31, 2012
305 High Ridge Dr. in
Athens, GA 30606 12/31/02
(706) 543-2358 (H) (706) 549-0010 (W)
john@classiccitylaw.com

Ms. Anjanette Williams Prog. Coord. Co. Comm. Dec. 31, 2010
176 Magnolia St. Home Care Case in
Athens, GA 30605 Management 12/31/02
(706) 353-0172 (H) (706) 369-7147 (W)
anjanettewms@bellsouth.net

*Regional Board Member

(Revised January, 2008)

Circulation Statistics FY2008

Athens-Clarke

	FY 2001	FY 2002	FY 2003	FY 2004	FY 2005	FY 2006	FY 2007	FY2008
July	52,053	54,412	61,427	56,169	53,509	53,491	56,063	56,744
August	47,525	45,419	49,293	46,784	47,914	52,103	51,182	49,007
September	43,002	*41,353	47,240	48,377	47,886	46,997	49,186	45,344
October	45,942	47,122	57,452	50,682	49,784	47,474	47,202	49,665
November	42,981	45,608	45,848	47,586	48,175	45,990	43,597	45,154
December	35,233	35,416	37,140	39,831	39,598	36,808	36,177	39,751
January	45,612	46,477	46,254	47,850	48,081	47,340	46,128	
February	43,846	46,153	45,418	46,870	46,113	47,215	43,600	
March	48,111	49,845	49,447	51,329	50,688	48,100	45,874	
April	43,275	49,952	47,080	44,599	45,468	43,983	43,040	
May	43,311	48,281	48,821	45,217	46,441	47,019	47,899	
June	57,630	57,337	61,775	60,061	59,790	59,460	57,862	
TOTALS	548,521	526,022	597,195	585,355	583,447	575,980	567,810	285,665
In-House Use		496,860	443,508	379,730	342,732	193,349	534,924	

*PINES system down 18 hours

Athens -Materials Reshelfed After Use

	FY 2001	FY 2002	FY 2003	FY 2004	FY 2005	FY 2006	FY 2007	FY 2008
July	1,703	2,486	1,974	2,260	3,099	553	296	1,785
August	2,727	1,498	2,239	2,328	2,404	537	292	1,807
September	2,012	2,150	2,678	2,505	2,092	210	1,174	1,095
October	2,515	2,723	3,116	2,352	2,306	1,728	1,475	1,469
November	1,956	*1,995	2,295	1,787	2,048	1,962	1,896	1,694
December	1,378	1,554	2,091	2,284	1,959	1,687	1,475	859
January	2,014	1,626	2,293	2,045	2,062	1,240	1,427	
February	1,975	2,467	2,335	2,736	2,219	2,314	1,700	
March	2,281	2,784	2,308	3,397	2,220	2,052	1,604	
April	2,254	2,781	2,541	2,433	1,617	1,921	1,715	
May	2,042	2,328	2,466	2,278	353	2,682	1,692	
June	2,295	2,241	2,113	2,860	476	4,331	1,754	
TOTALS	25,152	24,638	28,449	29,265	22,855	21,217	16,500	

*Prior to Nov, 2002, In-house figures were included in Athens Circulation

Winterville Branch Library

	FY 2001	FY 2002	FY 2003	FY 2004	FY 2005	FY 2006	FY 2007	FY 2008
July	877	1,174	1,295	1,616	1,294	1,116	1,468	1,536
August	857	909	1,026	1,103	1,145	902	1,104	1,226
September	577	2,543	1,006	1,216	829	714	932	1,219
October	578	738	990	990	963	921	1,002	1,296
November	697	723	1,097	874	998	1,430	930	1,179
December	487	479	618	1,137	771	667	607	1,190
January	970	598	760	922	777	1,052	789	
February	912	818	771	743	797	1,073	805	
March	929	818	927	1,096	817	1,152	927	
April	613	676	706	807	636	811	893	
May	753	1,139	1,265	973	784	1,137	1,230	
June	925	1,544	1,018	1,407	1,473	1,669	1,499	
TOTALS	9,175	12,159	11,479	12,884	11,284	12,644	12,186	
In-house Use			11,596	3,562	3640	2,743	12,220	

Bookmobile/Outreach

	FY 2001	FY 2002	FY 2003	FY2004	FY 2005	FY 2006	FY 2007	FY 2008
July	1,684	1,905	3,391	397	342	157	524	547
August	1,558	581	1,078	262	317	173	683	284
September	1,449	13	1,765	286	49	173	0	435
October	1,547	829	2,126	2,174	323	0	0	520
November	832	1,487	1,530	219	217	1555	0	580
December	715	1,162	1,826	195	248	1261	0	324
January	1,119	2,256	2,243	131	135	1,758	5	
February	66	2,576	1,589	1,820	165	765	0	
March	1,747	1,335	950	1,858	331	1,002	601	
April	1,282	1,456	1,826	143	227	810	161	
May	935	1,075	1,558	292	293	543	434	
June	1,589	559	194	377	244	479	412	
TOTALS	14,523	15,234	20,076	8,154	2,891	8,676	2,820	

East Athens Resource Center

	FY 2003	FY 2004	FY 2005	FY 2006	FY2007	FY 2008
July		133	978	492	1,194	1119
August		80	454	478	274	750
September		234	34	265	38	579
October	33	917	1,124	518	520	1030
November	9	426	218	849	835	433
December	193	585	34	502	1710	649
January	158	635	828	58	1638	
February	227	538	41	577	1438	
March	148	533	391	340	900	
April	129	837	413	478	936	
May	111	578	589	1222	797	
June	52	777	580	1892	605	
TOTALS	1,060	6,273	5,684	7671	10,885	
In-House Use	639	10,166	9,204	2,626	17,940	

Lay Park Resource Center

	FY 2003	FY 2004	FY 2005	FY 2006	FY2007	FY 2008
July		137	3,549	686	1,428	1596
August		73	990	398	666	1022
September		382	543	257	1148	1068
October	4	381	644	1058	1156	939
November	49	385	538	358	926	965
December	238	423	475	746	700	731
January	167	373	497	888	832	
February	112	124	395	773	872	
March	160	177	999	1004	952	
April	127	139	533	1343	1161	
May	118	172	1,077	1222	1257	
June	44	3,894	1,066	2304	1578	
TOTALS	1,019	6,660	11,306	11037	12,676	
In-House Use	999	13,988	6,396	6,656	30,680	

Pinewoods Library and Learning Center

	FY 2005	FY 2006	FY 2007	FY 2008
July		440	274	1821
August		977	171	1988
September		341	1504	1675
October		303	1492	1451
November		1285	1392	2406
December		141	1050	1148
January		334	2012	
February		145	1546	
March	110	539	917	
April	603	147	1104	
May	744	117	703	
June	664	2743	284	
TOTALS	2,121	7512	12449	
In-House Use		12,284		

SPECIAL VOLUNTEER OPPORTUNITY

with the Athens Regional Library System

“Anne Frank: A History for Today” Exhibit



An exciting exhibit “Anne Frank: A History for Today” is coming to the Athens-Clarke County Library and the Oconee County Library in March, 2008. This exhibit chronicles the Holocaust through the eyes of Anne Frank.

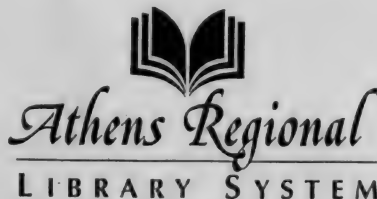
EXHIBIT DATES

Oconee County Library: Sunday, March 2 - Friday, March 14
Athens-Clarke County Library: Sunday, March 16 - Thursday, March 27

VOLUNTEERING

Volunteers are needed to help conduct tours of the exhibit and also to monitor the exhibit.
***Volunteers who wish to conduct tours must attend a training session on Saturday, March 1 from 10 a.m. to noon in the ACC Library's Auditorium.

If you are interested in volunteering, please fill out the attached form.



Volunteer Services Application

The Athens-Clarke County Library

2025 Baxter Street

Athens, GA 30606

Fax: 706-613-3660

Date: _____ Date of Birth: _____

Name: _____ Phone #: _____

Street Address: _____

City: _____ State: _____ Zip Code: _____

E-mail address: _____

How would you prefer to be contacted about volunteering? ☐ Phone ☐ E-mail

Have you ever been convicted of a felony? _____

Are you volunteering to fulfill a requirement? _____ If so, for how many hours? _____

When do these hours need to be completed? _____

Please indicate any area in which you would be interested:

- ☐ Anne Frank Exhibit Guide (MUST be able to attend training session on March 1)
☐ Anne Frank Exhibit Monitor

Location Preference:

- ☐ Oconee County Library ☐ Athens-Clarke County Library

Preferred day(s) of week for volunteering: _____

Preferred time(s) for volunteering:

- ☐ Morning ☐ Afternoon ☐ Evening

Thank you for your interest in volunteering!

This application can be accepted at the front desk of the library, by fax, or mail. For more information, please contact Sarah Hoskins at 706-613-3650 ext. 342 or shoskins@athenslibrary.org.

Events at the Athens-Clarke County Library



JANUARY 2008



2025 Baxter Street ♦ Athens, Georgia 30606 ♦ (706) 613-3650 ♦ www.clarke.public.lib.ga.us

LIBRARY CLOSED

Tuesday, January 1 for New Years Day

Monday, January 21 for MLK, Jr. Day

EVENTS FOR CHILDREN

Throughout January

Children's Storytime - Join us with your children ages 18 months to 5 years for Storytime on Tuesdays and Wednesdays at 9:30 and 10:30 a.m. We also offer **Bedtime Stories** Mondays at 7:00 p.m. **No Bedtime Stories Jan. 21.** **Infant Storytime** is Mondays, Jan. 7 and 28 at 10:30 a.m. and 2:00 p.m. Call (706) 613-3650, ext. 314 for more information.

Monday, January 7 3:30 - 4:30 p.m.

(Teacher Professional Development Day)

Tuesday, January 8 3:30 - 4:30 p.m.

Read to Rover - Beginning readers (grades 1-4) read aloud to a dog! Dog is insured and in the company of a trainer at all times. Twenty-minute sessions per child. First come, first served. In Storyroom.

Wednesdays, January 9 & 16 5:00 - 5:30 p.m.

Spanish Storytime - Join us for a storytime presented in Spanish. Families welcome. In Storyroom.

Tuesday, January 15 10:30 a.m.

Georgia Children's Book Awards Book Discussion for Home School Students - Come and discuss any of the 20 books nominated for the Georgia Children's Book Awards. For home school students in grades 4-8. In Small Conference Room.

Thursdays, Jan. 17 - Feb. 14 10:00 - 11:15 a.m.

In-Person Pre-Registration Begins Thursday, Dec. 27

Parent/Child Workshops - Our library is a Family Place Library, a center for early childhood information, parent education and family support. As part of Family Place, these workshops are available for children ages 1-3, plus their caregivers. We'll provide toys, music, art activities, and a different community resource guest each week. In-person pre-registration is required. In Storyroom.

Tuesday, January 22 4:00 p.m.

Family Night at the (Described) Movies - Join us for the family favorite "101 Dalmatians." This film features a non-intrusive narrative track for visually-impaired viewers. Presented by the Special Needs Library. In Auditorium.

Monday, January 28 7:00 p.m.

"Numbers, Letters and Other Important Stuff" - Andy Offutt Irwin, Storyteller and Musician. Family concert offers active counting, alphabet and spelling songs, along with tunes that teach life lessons. For our youngest listeners and their loving adults! Supported by the Grassroots Program of Georgia Council for the Arts through appropriation of the Georgia General Assembly in partnership with the Northeast Georgia Regional Development Center. Additional support by the Library's Endowment Fund. In Auditorium.

EVENTS FOR YOUNG ADULTS

Wednesday, January 2

No Wildcard Wednesday this Week - Happy New Year!

Wednesday, January 9 4:00 p.m.

Wildcard Wednesday: Decoupage Beads - Decorate a wooden bead with tiny pictures and pretty paper. Free and open to the first 15 teens ages 11-18.

Wednesday, January 16 4:00 p.m.

Wildcard Wednesday: Pictionary - Join us for a hilarious game of Pictionary. No drawing skills needed! Free and open to teens ages 11-18.

Friday, January 18 7:00 - 9:00 p.m.

Afterhours@TheLibrary - Teen coffee house and open mic! Come sing, dance, play an instrument, read poetry or juggle for an audience of your peers. Coffee and refreshments provided. Free and open to teens ages 11-18.

Wednesday, January 23 4:00 p.m.

Wildcard Wednesday: Paper Snowflakes - We aren't likely to get snow in Georgia, so we'll make our own! Free and open to the first 15 teens ages 11-18.

Wednesday, January 30 4:00 p.m.

Wildcard Wednesday: Copycat Art: Sumi-e: Zen and the Art of Japanese Ink Painting - Copycat Art is a new program where once a month we'll choose a new artist or art style to inspire our own fine art creations. This month we're inspired by Japanese ink paintings and the expression of Zen philosophy. Free and open to the first 15 teens ages 11-18.

EVENTS FOR ADULTS

Thursday, January 3 2:00 p.m.

Cinema Classics - Come see the Hollywood classics on the big screen! This month's feature is "Road to Bali" starring Bing Crosby and Bob Hope. This film features a non-intrusive narrative track for visually-impaired viewers. Presented by the Special Needs Library. In Auditorium.

Thursday, January 3 7:00 p.m.

iFilms: "Banished" - How did three U.S. towns make African-Americans disappear? This documentary visits some of the whitest counties in the country to confront the legacy of "banishment" - a wave of racial purging that tore through the South 100 years ago. Part of our ITVS (The Independent Television Service) series. 90 minutes. Not Rated. In Auditorium.

Sunday, January 6 3:00 p.m.

Live! at the Library with Ricky Fitzpatrick - Ricky Fitzpatrick has been getting recognition nationwide as a singer/songwriter who coolly straddles the fence between folk and country. Ricky is the founder of The Healing Power of Music, a charitable organization that takes free, live music to hospital patients. This free concert is sponsored by the Friends of the Athens-Clarke County Library. In Auditorium.

All events are free and open to the public unless otherwise noted. This schedule is tentative and subject to change. Please call the Library for more information.



Tuesday, January 8 7:00 p.m.

African-American Authors Book Club - "Second Sunday" by Michele Andrea Bowen. Newcomers always welcome. In Administration Board Room on second floor. For more information, call (706) 613-3650, ext. 351.

Thursday, January 10 10:00 - 11:30 a.m.

Computer Class: Mouse and Keyboard Skills - In the Educational Technology Center. Call (706) 613-3650, ext. 354 to register.

Thursday, January 10 7:00 p.m.

iFilms: "Her Name is Sabine" - An intelligent, moving and beautiful portrait of Sabine, a 38-year-old autistic woman, filmed by her sister, famous French actress Sandrine Bonnaire. Personal footage filmed over 25 years reveals that Sabine's growth and many talents were crushed by improper diagnosis and inadequate care structure. 85 minutes. Not Rated. In Auditorium.

Tuesday, January 15 2:00 - 4:30 p.m.

Getting Started with Genealogy - This class will help you get started with family research. This is the pre-beginning genealogy class. Bring a sweater or light jacket and something to write with. No registration required. Call (706) 613-3650, ext. 350 for more information.

Wednesday, January 16 10:00 - 11:30 a.m. (Part 1)

Thursday, January 17 10:00 - 11:30 a.m. (Part 2)

Computer Class: Introduction to Computers - Must attend both sessions. In the Educational Technology Center. Call (706) 613-3650, ext. 354 to register.

Wednesday, January 16 10:30 a.m.

Talking About Books, Adult Book Discussion Group - "Balzac and the Little Chinese Seamstress" by Dai Sijie. Newcomers always welcome. In Small Conference Room.

Thursday, January 17 7:00 p.m.

iFilms: "Lost Boys of Sudan" - This Emmy-nominated documentary follows two Sudanese refugees on an extraordinary journey from Africa to America. Orphaned as young boys in one of Africa's cruelest civil wars, Peter Dut and Santino Chuor survived lion attacks and militia gunfire to reach a refugee camp, and remarkably, they were chosen to come to America. 87 minutes. Not Rated. In Auditorium.

Saturday, January 19 2:00 p.m.

"Genetealogy" or Genetic Genealogy: What You Wanted to Know but Were Afraid to Ask - Presented by Walter J. Freeman, PhD. Introduction to DNA testing for genealogical purposes. Presented as a series of questions and answers with a minimum of technical terms. Handouts with links and references provided for those who wish to learn more. Will include comparison of several companies that do DNA testing and the differences in what you can learn from each type of test. Sponsored by the Heritage Room and the Clarke-Oconee Genealogical Society. In Auditorium. Followed by meet and greet in Small Conference Room.

Sunday, January 20 3:00 p.m.

A Trip to "The Bottom": Across Dougherty and Back in Time - Presented by Rev. Charles Knox and friends. In the 1920s and '30s, the Bottom was a close-knit, hard-working community of shotgun-style homes and neighborhood businesses that grew up around a cotton mill on Pulaski Street here in Athens. Rev. Knox is researching the people and life in the Bottom before urban renewal demolished the small homes and businesses. Join us for stories, photos and music from the Bottom. Sponsored by the Athens Historical Society and the Heritage Room. In the Auditorium.

Tuesday, January 22 4:00 p.m.

Family Night at the (Described) Movies - Join us for the family favorite "101 Dalmatians." This film features a non-intrusive narrative track for visually-impaired viewers. Presented by the Special Needs Library. In Auditorium.

Wednesday, January 23 7:00 p.m.

Picturing Social Change Online and Onscreen: Civil Rights Projects at UGA - Presented by Dr. Barbara McCaskill and Dr. Toby Graham. A preview presentation of two new Civil Rights Movement projects at UGA. Dr. McCaskill and Dr. Graham, the leaders of these initiatives, will discuss the development of the collaborative "Civil Rights Digital Library" and "Freedom on Film" projects. In addition to covering the development and scope of these projects, they will share some of the wonderful content that will be available.

Presented in celebration of Reverend Dr. Martin Luther King, Jr.'s life and legacy, by the Office of Institutional Diversity in partnership with the Digital Library of Georgia, the University of Georgia Libraries, and the ACC Library. For more information, contact Jill Severn at (706) 542-5766

Thursday, January 24 10:00 - 11:30 a.m.

Computer Class: Introduction to Excel - In the Educational Technology Center. Call (706) 613-3650, ext. 354 to register.

Thursday, January 24 7:00 p.m.

iFilms: "Through Deaf Eyes" - This PBS documentary explores nearly 200 years of Deaf life in America. Presents shared experiences of American history from the perspective of deaf citizens. 120 minutes. Not Rated. In Auditorium.

Sunday, January 27 4:00 - 5:00 p.m.

Survival Spanish - First session of ten-week course that will use conversation and vocabulary to teach very basic Spanish. Helpful for adult learners in everyday encounters with Spanish speakers and for travelers and business people. **Registration is required.** Must be able to attend all ten classes. To sign up, call (706) 613-3650. Class size limited to 25 students, ages 18 and up. In Small Conference Room.

Monday, January 28 7:00 p.m.

Last Monday Book Group, Adult Book Discussion Group - "Water for Elephants" by Sara Gruen. Newcomers always welcome. In the Small Conference Room.



Tuesday, January 29 12:15 p.m.

Brown Bag Lunch: "Taxes 2008" - Presented by Paul A. Thomas, CPA, PC. Feel free to bring a lunch to this 45-minute program. In Small Conference Room.

Thursday, January 31 7:00 p.m.

iFilms: "Word Wars" - There is a dedicated community of people for whom Scrabble is more than a domestic nicety - it is an obsession. This acclaimed Sundance hit follows four top Scrabble players as they advance to the North American Championship. 81 minutes. Not Rated. In Auditorium.

EXHIBITS

• **Project Safe Clothesline T-Shirt Exhibit** - Exhibit in Browsing section on first floor.

• **Display by John Weber, Photojournalist** - Display of photos of old schoolhouses in Oglethorpe County. The purpose of the display is to educate people on the essence and meaning of old schoolhouses. Along the Educational Technology Center wall on second floor in January and February.

MINUTES
ATHENS REGIONAL LIBRARY BOARD
January 17, 2008

Meeting was called to order by Vice-Chairman, Mr. Ingram, at 3:30. Present were Ms. Crawford, (Franklin County); Mr. Gresham, Mr. Jones and Mr. Shapiro (Oglethorpe County); Ms. Stratton and Mr. Zimmerman (Oconee County); Ms. Dunn; Ms. Lane and (Athens-Clarke County); Ms. Coutant, Mr. Moak and Mr. Nale, (Madison County). Mr. Bowns, Mr. Miller Mr. Prokasy and Mr. Timmons were excused. Ms. Luke was absent. Staff present were Mrs. Ames, Mrs. Simonds, and Mrs. Blake, who recorded the minutes. Mr. Ingram introduced new board members and Mr. Nale, who will be taking his place on this board at the next meeting.

The minutes of October 18, 2007 board meeting were unanimously approved on a motion and second from Mr. Zimmerman and Mr. Jones.

The agenda was unanimously adopted on a motion from Ms. Lane and Ms. Stratton. There were no members of the public present.

The second quarter FY08 financial report was given for information by Ms. Simonds. All local boards have met. Some funding agencies operate on a different fiscal year, so the revenues are in order. Both revenues and expenditures are in the 50% range which is where they both should be.

Staff report was given by Ms. Simonds who explained about the switch to a new accounting system called Blackbaud. It should rid us of a lot of audit findings because of its detail. The library received a state grant of \$4,000 to join the consortia and convert to this system. We will be paying a consultant to help us convert our records and a yearly maintenance fee so there will be on-going expenses.

Regional Reports followed from each county.

Clarke County: Ms. Dunn reported that Laura Carter let the local board know about the sale of some Civil War photos which are currently being appraised. Café au Libris was successful and well attended. The National Holocaust Museum will send an exhibit to both Oconee County and the Athens Library in March. Terry Trotochaud is the new chair of the Endowment. The Friends of the Library Book sale will be at the end of February and beginning of March.

Oglethorpe County: Mr. Shapiro discussed the dire need for another 20 hour clerk. The board will present the budget in April to the County Commission and hope for funding. They are also looking for ways to expand the library as it is under the state standards. Friends of the Library book sale made \$1300 and donated at least \$1000 to buy more books and \$1000 for programming. They also paid for new carpet and tile in the meeting room. Oglethorpe County voted in SPLOST but the library doesn't know if they will get any of the monies. Oglethorpe County and Oconee County libraries want to do a combined Antiques Road Show.

Oconee County: Ms. Stratton noted that the library had lost a wonderful library patron and member of the board when Jim White passed away. Friends of the Library are working on a memorial for him. In October, the exterior soffits and doors got a fresh coat of paint. The handicapped access has been repaired. Bogart Library hosted a Native American storyteller in November. Oconee County Friends volunteered at Barnes and Noble to gift wrap as a fundraiser as did Athens Friends. Mrs. Stratton said that she had attended the Friends of Georgia Library program in Decatur and Stephanie Vance, the speaker, was excellent in teaching trustees new ways to approach elected officials for funding. Long Range Planning sessions have been held by the local board.

Madison County: Mr. Ingram said the quarterly statistics were down a bit, but up in Young Adult and computer use. The County Clerk has related to him that the budget had passed. A Library SPLOST was requested to expand the library. Mr. Ingram also noted that he was resigning, finishing his term on March 31, 2008 and stated that he had had a great experience serving on both boards.

Franklin County: Wayne Miller sent a message stating that the nominating committee will present a report to replace Mr. Ingram as Vice-Chairman, at the April meeting. Ms. Crawford noted that Terry Kay will appear March 17 in Lavonia.

The Director's written report was presented and Mrs. Ames highlighted several items. The speaker who was to have made a presentation about roles and responsibilities of board members and the differences between local and regional boards, will come to the April meeting. Athens FOL gave \$5,000 to sponsor a 1 year membership to be able to download audio books with your library card either at home or in the library to a CD or MP3 player...not an iPod. This will begin right after Feb. 1 and will be listed in PINES. GPLS has developed a new listserve just for directors and library trustees...please sign up if you'd like to take part in discussions. Mrs. Ames also spoke about the Holocaust Exhibit which Rep. Bob Smith raised the money to bring to both the Oconee and Athens library in March.

Old Business

1. Review Insurance – Mrs. Stratton speaking for the Finance Committee reported that because the policy renews March 1, there is not enough time to bid out this year and be certain we have included everything we need. They will bring a recommendation to the July or October meeting this year.
2. Review Banking Services- Mrs. Stratton also speaking for the Finance Committee reported that they are in the preliminary stages of looking at this. The Committee will try to secure a resource from UGA to help us with this.
3. Mr. Miller will have a nominating committee report at the next meeting.

New Business

Legislative Issues – Mrs. Ames presented the Governor's budget as it was released yesterday by the Board of Regents. Money to raise the materials budget to over 60 cents per capita is there. This gets us nicely over where we were several years ago. But under the Capital Outlay projects there are no construction funds for ANY library system. All board members were urged to contact both the legislators in their area and the Governor.

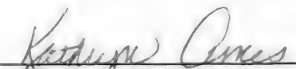
The BOR of regents is asking for a 2.5% increase in salaries for state paid librarians (we have 7), and Mrs. Ames said that she tried to keep all librarians up on a par with this.

Most of our libraries got another T-1 line to speed things up. We are looking at other ways rather than T-1 to expand service.

Library Legislative Day is February 14 and she asked that members try to attend.

Mrs. Ames presented a Certificate of Recognition and 2 books for the Madison County Library to Mr. Ingram for his 10 years of service on both this board and the Madison County Library Board.

The meeting was adjourned at 4:41 upon a unanimous vote following a motion and second from Mr. Jones and Ms. Coutant..


Kathryn S. Ames, Secretary

ATHENS REGIONAL LIBRARY
AGENDA
January 17, 2008

Call to order.

Introduce new members.

Review and approve minutes of October 18, 2007

Public Comment (5 minute limit)

Adopt Agenda.

Financial Report.

Staff Report: Mamie Simonds, Blackbaud Accounting System

Regional Reports.

Director's Report.

Old Business.

1. Review Insurance.
2. Review Banking Services

New Business.

1. Legislative Issues

Adjourn.

Announcements:

Next Meeting: ^{April} January 17, 2008.

Legislative Day: February 14, 2008.

Athens Regional Library
July 1, 2007 through December 31, 2007

<i>Revenue:</i>	<u>Budget</u>	<u>Amount</u>	<u>Balance</u>	<u>% of Budget</u>
<i>Regional:</i>	<u>Amount</u>	<u>Received</u>		<u>Received</u>
Outreach	103,400.00	51,700.00	51,700.00	50.00%
Interest	4,000.00	2,162.33	1,837.67	54.06%
Personnel	627,679.43	313,839.72	313,839.72	50.00%
Materials	124,761.19	62,380.60	62,380.60	50.00%
System Services Grant	135,427.70	67,713.85	67,713.85	50.00%
Special Needs Learning Center	145,122.00	72,561.00	72,561.00	50.00%
Totals	<u>1,140,390.32</u>	<u>570,357.49</u>	<u>570,032.83</u>	<u>50.01%</u>
 <i>Athens-Clarke County:</i>				
Board of Commissioners	1,596,816.00	798,408.00	798,408.00	50.00%
City of Winterville	13,000.00	-	13,000.00	0.00%
Fines and Fees	171,731.00	44,564.30	127,166.70	25.95%
Interest	6,000.00	2,822.37	3,177.63	47.04%
Totals	<u>1,787,547.00</u>	<u>845,794.67</u>	<u>941,752.33</u>	<u>47.32%</u>
 <i>Franklin County:</i>				
Board of Commissioners	30,000.00	15,000.00	15,000.00	50.00%
Board of Education	30,000.00	30,000.00	-	100.00%
Cities of Lavonia, Royston, Canon	-	-	-	
Carnesville & Franklin Springs	27,950.00	19,000.00	8,950.00	67.98%
Transfer from Reserve	2,012.00		2,012.00	
Fines and Fees	6,000.00	4,245.00	1,755.00	70.75%
Totals	<u>95,962.00</u>	<u>68,245.00</u>	<u>27,717.00</u>	<u>71.12%</u>
 <i>Madison County:</i>				
Board of Commissioners	160,929.00	80,464.50	80,464.50	50.00%
Fines, Fees and Copy Machines	15,618.00	5,573.64	10,044.36	35.69%
Totals	<u>176,547.00</u>	<u>86,038.14</u>	<u>90,508.86</u>	<u>48.73%</u>

Athens Regional Library
July 1, 2007 through December 31, 2007

Revenue:	<u>Budget Amount</u>	<u>Amount Received</u>	<u>Balance</u>	<u>% of Budget Received</u>
<i><u>Oconee County:</u></i>				
Board of Commissioners	368,450.00	184,225.00	184,225.00	50.00%
Board of Education	40,000.00	40,000.00	-	100.00%
City of Watkinsville	11,000.00	11,000.00	-	100.00%
City of Bogart	6,000.00	-	6,000.00	0.00%
Fines and Fees	25,500.00	14,507.46	10,992.54	56.89%
Totals	<u>450,950.00</u>	<u>249,732.46</u>	<u>201,217.54</u>	<u>55.38%</u>
<i><u>Oglethorpe County:</u></i>				
Board of Commissioners	53,500.00	23,250.06	30,249.94	43.46%
Board of Education	15,000.00	15,000.00	-	100.00%
City of Maxeys	200.00	-	200.00	0.00%
City of Crawford	500.00	500.00	-	100.00%
City of Arnoldsville	100.00	-	100.00	0.00%
City of Lexington	500.00	500.00	-	100.00%
Fines, Fees and Copy Money	8,500.00	4,434.47	4,065.53	52.17%
Meeting Room	300.00	185.00	115.00	61.67%
Transfer from Reserve	6,303.00	-	6,303.00	0.00%
Totals	<u>84,903.00</u>	<u>43,869.53</u>	<u>41,033.47</u>	<u>51.67%</u>
 GRAND TOTALS	 <u>3,736,299.32</u>	 <u>1,864,037.29</u>	 <u>1,872,262.03</u>	 <u>49.89%</u>

Athens Regional Library
FY2008
July 1, 2007 through December 31, 2007

<i>Expenditures:</i>	<u>Budget Amount</u>	<u>Amount Expended</u>	<u>Balance</u>	<u>% of Budget Expended</u>
<i>Regional:</i>				
Wages/Benefits Courier & Kidmobile	8,516.00	4,237.32	4,278.68	49.76%
Bookmobile/Van Operating & Repairs	6,810.00	2,403.25	4,406.75	35.29%
Summer Reading Club	4,000.00	1,569.53	2,430.47	39.24%
Staff Development Day	1,500.00	1,498.49	1.51	99.90%
Debt Collection Service	15,000.00	9,056.40	5,943.60	60.38%
Workers Compensation	12,000.00	(714.00)	12,714.00	-5.95%
Professional Fees	-	4,936.00	(4,936.00)	
Postage	7,000.00	3,501.12	3,498.88	50.02%
Travel	7,012.00	1,887.12	5,124.88	26.91%
Printing and Publicity	2,000.00	477.72	1,522.28	23.89%
Dues/Registration	2,000.00	1,504.00	496.00	75.20%
Computer Maintenance	2,420.00	-	2,420.00	0.00%
Insurance	17,142.00	-	17,142.00	0.00%
Supplies	22,000.00	15,211.82	6,788.18	69.14%
Personnel	627,679.43	313,839.72	313,839.72	50.00%
Materials	124,761.19	53,159.40	71,601.79	42.61%
System Services Grant*	135,427.70	67,713.85	67,713.85	50.00%
Special Needs Learning Center	145,122.00	75,025.39	70,096.61	51.70%
Totals	<u>1,140,390.32</u>	<u>555,307.13</u>	<u>585,083.20</u>	<u>48.69%</u>
<i>Athens-Clarke County:</i>				
Outreach	44,000.00	22,000.00	22,000.00	50.00%
Personnel	1,519,851.00	690,547.23	829,303.77	45.44%
Operating Expenses	<u>223,696.00</u>	<u>111,030.41</u>	<u>112,665.59</u>	<u>49.63%</u>
Totals	<u>1,787,547.00</u>	<u>823,577.64</u>	<u>963,969.36</u>	<u>46.07%</u>

Athens Regional Library
July 1, 2007 through December 31, 2007

Expenditures:	<u>Budget Amount</u>	<u>Amount Expended</u>	<u>Balance</u>	<u>% of Budget Expended</u>
<u>Franklin County:</u>				
Outreach	15,000.00	7,500.00	7,500.00	50.00%
Personnel	73,187.00	36,815.68	36,371.32	50.30%
Operating Expenses	<u>7,775.00</u>	<u>1,625.28</u>	<u>6,149.72</u>	<u>20.90%</u>
Totals	<u>95,962.00</u>	<u>45,940.96</u>	<u>50,021.04</u>	<u>47.87%</u>
<u>Madison County:</u>				
Outreach	14,900.00	7,450.00	7,450.00	50.00%
Personnel	129,198.00	64,600.86	64,597.14	50.00%
Operating Expenses	<u>32,449.00</u>	<u>27,765.06</u>	<u>4,683.94</u>	<u>85.57%</u>
Totals	<u>176,547.00</u>	<u>99,815.92</u>	<u>76,731.08</u>	<u>56.54%</u>
<u>Oconee County:</u>				
Outreach	20,000.00	10,000.00	10,000.00	50.00%
Personnel	384,232.00	182,458.30	201,773.70	47.49%
Operating Expenses	<u>46,718.00</u>	<u>17,331.45</u>	<u>29,386.55</u>	<u>37.10%</u>
Totals	<u>450,950.00</u>	<u>209,789.75</u>	<u>241,160.25</u>	<u>46.52%</u>
<u>Oglethorpe County:</u>				
Outreach	9,500.00	4,750.00	4,750.00	50.00%
Personnel	65,642.00	28,822.19	36,819.81	43.91%
Operating Expenses	<u>9,761.00</u>	<u>3,202.80</u>	<u>6,558.20</u>	<u>32.81%</u>
Totals	<u>84,903.00</u>	<u>36,774.99</u>	<u>48,128.01</u>	<u>43.31%</u>
GRAND TOTALS	<u>3,736,299.32</u>	<u>1,771,206.39</u>	<u>1,965,092.93</u>	<u>47.41%</u>

Audit Findings to be removed when Blackbaud Accounting Software is installed:

Cash and Cash Equivalents

Bank reconciliation module more functional

Investment Activity easier to report and analyze

Inventories

Library Store inventory will be easier to track and report on

Revenues/ Receivables

Revenue accounts will be easier to report on

Reporting process more accessible to library staff

Expenditures

Reporting process more accessible to library staff

Budget process easier to report on and access

Athens Regional Library System
Director's Report
January 17, 2008

As always, this has been a very busy quarter. Highlights include the revision of our system-wide Job Application forms, Performance Review forms, and the development of an Orientation Checklist. The Director and Resource Team worked to revise these forms to be more useful across the library system and to be in compliance with personnel reporting requirements. Team leaders are Judy Atwood, Assistant Director; Greg Deal, technology; Trudi Green, information services; Holly Bowden, technical services; and Donna Brumby, extension. Our next challenge is to revise and update all job descriptions.

Good news for the budget! Our e-rate grant which reduces our telephone bills by up to 70% was just approved. We never know from year-to-year how this grant will be handled by the federal government until we receive grant notification. In most cases, the phone bill is automatically reduced by the approved percentage; in other counties, there is a rebate process where we actually receive a check covering the amount of savings. If this is the case, the check is credited to that county in our accounting system.

Speaking of accounting systems. We are in the process of making the changeover to Blackbaud. Patty Alligood from Madison is working with Mamie Simonds and her staff to convert our data to the new system. Mamie wanted to make sure we could print out the W-2 statements prior to the physical conversion and is planning to run them early next week. Because of the size of the system, the number of accounts we track, and the complexity of the data, it takes a while for conversion. The benefit is that we should be able to eliminate most audit issues and have easier to read financial reporting.

The Governor's Budget recommendation included no funding for the Athens construction project. Attached is a list of the projects recommended as well as other public library budget recommendations. It will be essential for all board members across the region to begin advocating for more money for books and construction funding. Please take a few minutes to drop a letter to your local Representatives and Senators.

Athens staff members have been meeting with the Lyndon House Arts Center staff and with other members of the community to discuss a new IMLS [Institute of Museum and Library Services] grant application. We are trying to address the high poverty rates of families in the area, the school drop-out rate which is higher than the state average, and continue to serve the Latino population. One of the school principals has offered to host a family literacy program one evening per month and will provide bus transportation for families who participate. We hope to tie in to the educational goals of One Athens by working with this school which

serves a high poverty population. Most of the families living in Pinewoods attend this school as well which helps us make the link stronger and will help promote the library. According to the principal, there is a critical need to make education and reading "cool" for boys. The program will be modeled after the nationally recognized *Guys Read* program and one highlight will be a statewide symposium on the issues of poverty, cultural programming, and educational goals.

We will continue to work with the College of Education's tutorial program for children in grades 4-12; other departments of the University have pledged assistance as well. In addition, the Cooperative Extension Service has a program called Family Storyteller which encourages parents to read and discuss books with their young children. This fits well with our theme of family literacy as well. Adult literacy programs will continue with an added emphasis on English as a Second Language, Plaza Comunitaria, and the Open Book computer based ESL program provided by the Athens Rotary Club West.

Pinewoods Statistics	2007	2006	2005	Total
Number of library cards issued	381	198	151	730
Circulation	17933	7512	2121	27566
Patron door counts	31662	13899	2857	48418
Number of reference questions	15139	5909	1001	22049
Number of computers	14	12	12	14
Number of computer users	19244	9337	1795	30376
Number of Children's Programs	527	184	62	773
Attendance @ children's programs.	4619	2648	1380	8647
Number of Adult Programs [Excludes on-going adult education and ESL programming]	363	322	16	701
Attendance @ adult programs.	4733	3760	300	8793
Number of Volunteers	1108	1020	*	2128
Number of volunteer Hours	1820	1709	*	3529
Notes: Pinewoods opened and began keeping statistics in April 2005				
* Volunteer statistics were not kept until FY2006				

Kathryn Ames presented two programs at the Georgia Library Association meetings, one on outsourcing library cataloging services and one on the Pinnacle program. Miguel Vicente was honored with the Charles Beard Memorial Scholarship which will offset the tuition costs for his work at Valdosta State University where he is involved in a library school program. Carrie Mumah, public relations specialist, has completed her Master's degree in Nonprofit Organizations and Sarah Beth Mazzafero completed her Master's in Library Science from Alabama. Several other library staff members across the region are currently working on degrees from library education programs.

The Friends of Georgia Libraries workshop in November was an opportunity to network with other Friends groups from around Georgia and to learn more about advocacy. Stephanie Vance is an expert in lobbying and encouraged small groups of participants to practice making "the ask." We will need to get everyone, including our Friends of the Library, involved in lobbying for more book money and the construction grant this year. It is very important to make contact with our legislative delegation [contact info is attached.] The more they hear from our users and supporters, the better!

One major event is planned for March. Representative Bob Smith has secured the traveling exhibition from the National Holocaust Museum for the Clarke and Oconee County Libraries. The exhibit will open in Watkinsville on March 1 and will move to Athens on March 15 for a grand opening on March 16. This is a large exhibit which includes 72 historical photographic panels, a scale model of Anne Frank's room, a separate exhibit about an African American division that liberated a concentration camp, and a film. Rep. Smith has invited school groups and we are contacting civic organizations, schools, and religious groups about scheduling tours. We are hoping to hire a retired history professor to conduct most of these tours and if you know of an interested group, please let us know. The tour is also self-guided and the video will be available for check-out.

Following this exhibit will be another! Ben Franklin will arrive in Athens in early April for a 6-week tour. This exhibit is sponsored by the American Library Association and we're thrilled to have been selected for this competitive exhibit.

The Pinnacle program for emerging leaders is going well. The first weeklong session was held at Unicoi and offered an opportunity for the 20 participants to interact with one another and to begin work on special projects. The second 2-day session was held in Augusta with emphasis on creativity. The second day, Kathryn Ames and Greg Heid led a discussion about the Public Library Association Planning Process. Future programs will focus on additional aspects of library leadership. Trudi Green, team leader for Information Services, is a participant in this program. Kathryn Ames is a member of the steering committee.

In February, we will be visiting the new Grayson Library in Gwinnett County to look at new building ideas, particularly how their RFID and circulation self-check systems are working. Library Legislative Day on February 14 will give us an opportunity to promote the theme, Love Your Library. Of course, we definitely hope that this is not the only time there will be contact with our legislators!

We will begin participation in a program that will enable library card holders to check out downloadable audios from home as well as in the library. We have joined a consortium that offers audio books to anyone with the appropriate range of library card. Books include many fiction titles, children's books, and non-fiction. Patrons will need to have a home computer for downloading and can then record either to CD or to an MP3 player. The service is not currently available for use with an Ipod.

As a member of the consortium, we will have access to all titles purchased by the members [anticipated to be approximately 25 library systems.] Titles will be listed in the PINES catalog and patrons can check them out for a set period of time. The Friends of the Athens-Clarke County Library are sponsoring the first year of membership and the downloadable books will be available in all libraries of the system. We have had many requests for this service from those who commute and use our books on CD services regularly, so I believe it will be a great opportunity to provide special services.

This does raise a philosophical question. Most people using this service will do so from home. I have been assured that the service will be able to provide accurate statistics about use. We are finding that a lot of people access information via our web pages, use many of our services at home [the virtual library] and don't come in to our buildings. However, we are also seeing that most of our buildings are busier than ever with more people using computers, attending programs and checking out books.

GPLS FY2008 Major Repair and Renovation Grant Program Funded Projects

System	Facility	Total Cost of Project	State Contribution	Local Contribution	Project Priority
ROUND ONE					
1 Thomas County Public Library System	Pavo Public Library	\$ 17,650.00	\$ 8,825.00	\$ 8,825.00	Structural
2 Statesboro Regional Library System	Bulloch County Library (HQ)	\$ 211,969.00	\$ 105,984.50	\$ 105,984.50	Roof
3 Athens Regional	Royston Public Library	\$ 35,200.00	\$ 17,600.00	\$ 17,600.00	Roof
4 East Central Georgia	Maxwell Branch	\$ 30,250.00	\$ 15,125.00	\$ 15,125.00	Roof
5 Athens Regional	Oglethorpe County Library	\$ 16,500.00	\$ 8,250.00	\$ 8,250.00	Roof
6 Sara Hightower Regional Library	Cedartown Branch Library	\$ 27,970.80	\$ 13,985.40	\$ 13,985.40	Roof
7 East Central Georgia	Appleby Branch	\$ 26,950.00	\$ 13,475.00	\$ 13,475.00	Roof
8 East Central Georgia	Friedman Branch	\$ 19,800.00	\$ 9,900.00	\$ 9,900.00	Roof
9 Ocmulgee Regional Library System	Tessie W. Norris/Cochran-Bleckley Co. Library	\$ 19,745.00	\$ 9,872.50	\$ 9,872.50	Roof
10 Coastal Plain Regional	Irwin County Library	\$ 15,125.00	\$ 7,562.50	\$ 7,562.50	Roof
11 Newton County Library System	Covington Branch	\$ 92,619.00	\$ 46,309.50	\$ 46,309.50	HVAC
12 Southwest Georgia Regional Library System	Decatur County-Gilbert H Gragg Library	\$ 70,062.00	\$ 35,031.00	\$ 35,031.00	HVAC
13 Hall County Library System	East Hall Branch	\$ 55,550.00	\$ 27,775.00	\$ 27,775.00	HVAC
14 Hall County Library System	Murrayville Branch	\$ 55,550.00	\$ 27,775.00	\$ 27,775.00	HVAC
15 Okefenokee Regional Library	Alma-Bacon County Public Library	\$ 44,800.00	\$ 22,400.00	\$ 22,400.00	HVAC
16 West Georgia Regional Library	Neva Lomason Memorial Library	\$ 41,395.20	\$ 20,697.60	\$ 20,697.60	HVAC
17 Ocmulgee Regional Library System	Wilcox County Library	\$ 25,148.20	\$ 12,574.10	\$ 12,574.10	HVAC
18 Bartow County Library System	Cartersville Public Library	\$ 23,017.50	\$ 11,508.75	\$ 11,508.75	HVAC
19 Uncle Remus Regional Library System	Jasper County Library	\$ 22,953.70	\$ 11,476.85	\$ 11,476.85	HVAC
20 Uncle Remus Regional Library System	Greene County Library	\$ 22,871.86	\$ 11,435.93	\$ 11,435.93	HVAC
21 Forsyth County Public Library	Cumming Library	\$ 17,100.00	\$ 8,550.00	\$ 8,550.00	HVAC
22 West Georgia Regional Library	Talapoosa Public Library	\$ 12,980.00	\$ 6,490.00	\$ 6,490.00	HVAC
23 Thomas County Public Library System	Coolidge Public Library	\$ 12,246.28	\$ 6,123.14	\$ 6,123.14	HVAC
24 Newton County Library System	Covington Branch	\$ 10,505.00	\$ 5,252.50	\$ 5,252.50	HVAC
25 Forsyth County Public Library	Cumming Library	\$ 10,175.00	\$ 5,087.50	\$ 5,087.50	HVAC
26 West Georgia Regional Library	Heard County Public Library	\$ 9,222.03	\$ 4,611.01	\$ 4,611.01	HVAC
27 Coastal Plain Regional	Irwin County Library	\$ 8,877.00	\$ 4,438.50	\$ 4,438.50	HVAC
28 Ohoopsee Regional Library System	Montgomery County Library	\$ 5,637.50	\$ 2,818.75	\$ 2,818.75	HVAC
29 Athens Regional	Oglethorpe County Library	\$ 11,742.00	\$ 5,871.00	\$ 5,871.00	HVAC
30 Hall County Library System	Gainesville Branch	\$ 101,704.90	\$ 50,852.45	\$ 50,852.45	Mechanical Systems
31 Mountain Regional	Mountain Regional HQ	\$ 37,400.00	\$ 18,700.00	\$ 18,700.00	Envelope issues (doors & windows)
32 Roddenberry Memorial Library	Roddenberry Memorial Library	\$ 33,535.00	\$ 16,767.50	\$ 16,767.50	Envelope issues (doors & windows)
Round ONE Totals		\$ 1,146,251.97	\$ 573,125.98	\$ 573,125.98	
ROUND TWO					
System	Facility	Total Cost of Project	State Contribution	Local Contribution	Project Priority
1 Satilla Regional Library	Douglas-Coffee County Public Library	\$ 196,288.00	\$ 98,144.00	\$ 98,144.00	HVAC (1st Round)
2 Lake Blackshear Regional	Americus	\$ 240,000.00	\$ 216,000.00	\$ 24,000.00	Catastrophic
3 Athens Regional	Oconee County Library	\$ 15,456.10	\$ 7,728.05	\$ 7,728.05	Structural
4 Kinchafoonee	Calhoun	\$ 10,004.00	\$ 5,002.00	\$ 5,002.00	Structural
Round TWO Totals		\$ 461,748.10	\$ 326,874.05	\$ 134,874.05	
FY 2008 Totals		\$ 1,608,000.07	\$ 900,000.03	\$ 708,000.03	



Leaders at the Core of Better Communities

ICMA Management Perspective

October 2007

Local Government Managers and Public Libraries: Partners for a Better Community

Managers Can Strategically Use Their Public Libraries to Achieve Community Priorities

Once considered quiet havens for study and research, modern public libraries are creating a new niche for themselves in community life. From bridging the digital divide to offering solutions to societal challenges, the public library has evolved into the essential “go to” facility for young and old alike—both physically and in cyberspace.

How effective libraries are in achieving their potential varies depending on how connected they are to the needs and opportunities within a community. Local government managers can play a critical role in helping libraries understand and fulfill community needs and obtain resources necessary for success.

One potential barrier to library effectiveness and integration with the local government is the variation in governance structures for the management of libraries. Not all library directors report to the local government manager. The library may

have a separate authority or board, may be part of a regional entity, or may provide services under a contract. Regardless of the governance structure, libraries are essential to communities, making it vitally important that managers and library directors form strategic partnerships to provide dynamic and responsive community support services. “The central question we have before us is how to connect the library with the local government. One of our core responsibilities as managers within a community is to connect the dots, horizontally and vertically,

in order to achieve the community’s strategic objectives. We as managers need to think of public libraries as partners in this effort,” said Ron Carlee, county manager, Arlington County, Virginia.

Libraries can easily be overlooked or forgotten in local government strategic planning processes. Because of the “discretionary” nature of library services, they may also be among the last to be considered in annual budgeting and programming cycles. Yet time after time, libraries are rated very highly in the measurement of service quality in

ICMA Local Government and Public Libraries Partnership Initiative—Advisory Committee

Members of the ICMA Local Government and Public Libraries Partnership Initiative Advisory Committee are committed to gaining and promoting an understanding of the role and value of the modern public library. Composed of 25 members from communities all across the United States, the initiative’s advisory committee includes local government managers and public librarians. With a diversity of community size, type, and geographic location represented, the advisory committee provides the experience and reality check for ICMA and the Gates Foundation to explore the role of managers for the 21st century library. On August 16 and 17, 2007, at the Harold Washington Library Center in downtown Chicago, the committee met to discuss how local governments and public libraries can partner to improve communities. To see a full list of committee members, go to icma.org/public_libraries.

customer satisfaction surveys. The credibility that libraries have with residents provides a strong platform for their expanded roles. Al Roder, city administrator of Northfield, Minnesota, suggests that the challenge is to view libraries as a core "essential" function of local government. Libraries will thrive and find new and innovative ways to serve the community with the support and leadership role of the manager.

ICMA has formed an advisory committee designed to enable managers to explore their role as advocates for public libraries and as partners in enhancing community quality of life and sustainability, one of ICMA's long-term priorities. Members of the Advisory Committee for the ICMA Local Government and Public Libraries Partnership Initiative, funded by the Bill & Melinda Gates Foundation, will also work to increase awareness among other local government officials.

Manager's role in supporting libraries

While the governance structure of a library strongly influences its relationship with the local government, its work still needs to be integrated with that of the broader community. In order to achieve such integration, the group defined the roles that the local government manager can take to provide greater support to public libraries.

Strategic Planning. The local government manager has one of the most comprehensive views of the community's vision and future available. As such, he or she can play a pivotal role in advising the library director on how the library's goals can best complement and reinforce the larger goals of the community. In particular, the manager can help the librarian determine if

the library's mission is consistent with that of the local government's. He or she can remove barriers to productive partnerships within the local government organization and encourage other departments, such as parks and recreation or social services, to work in conjunction with the library on projects. Finally, the local government manager can help align the library's efforts to provide Internet access with the broader communication needs of the community, for example, offering WiFi access.

Funding. Managers have a clear role in insuring that libraries have an adequate and dependable source of funding, as well as a seat at the table when budgets are being prepared. They can also help libraries gain nontraditional sources of funding. As libraries' roles evolve within the community, it makes sense that their ability to leverage resources with other local government departments that share the library's mission may become more commonplace. And, by showcasing and celebrating the important contributions of local libraries, managers can help librarians attract funding from philanthropic, non-profit, and for-profit organizations.

Public Support. By publicly promoting library programs and services, the manager draws community attention to the importance of the library and its contribution to overall quality of life. For example, by reading to kids during a library's story-time program, the manager lets the community and the library know he or she recognizes its worth. The manager can also function as a coach and mentor to the library director in garnering better community support—whether or not the library director reports to the manager. The manager can provide critical

opportunities for libraries to educate elected officials and residents about their work in public meetings, particularly helping them to do so in a meaningful way and using concise language. Likewise, managers can communicate with the library's board of trustees to educate them on the needs of the community and facilitate communication and increased interaction with elected officials.

Accountability. Just as all local government departments must be accountable for the work they do, so, too, are public libraries. By listening and better understanding the library's priorities, local government managers can assist library directors align their programs with the broad goals of the local government. Local government managers can help identify relevant performance indicators for the library and assure that the needs of all ages and other population groups within the community are being addressed.

The role libraries play and value they bring to a community

Michael Bryan, director of the Seminole Community Library in Florida, describes libraries as "the manifestation of democracy." As the most visible, physical symbol of a government's civic presence, libraries provide free and open access to knowledge and services to all residents regardless of income, race, and/or age. They are a neutral, respected gateway to information, a safe "third place"—a space between work and home—with equal access for all community members.

The Third Place. Libraries provide services for people of all ages and

needs. Seniors use the library as a social center, young children as a place to develop a love for reading and learning, and teenagers go there to study, use technology, and engage in constructive, fun activities. For new immigrants, libraries offer a means to learn about their new community and the local culture, or learn English. Libraries are a neutral haven where all people can feel comfortable and safe. Libraries can also provide a place to communicate information about local government programs, showcase local artists, and encourage civic engagement and discourse. Libraries function as a cultural center that celebrates diversity in the community.

Building Communities. Libraries are viable partners in community development projects and anchors for new retail centers and residential development. Libraries provide stability in neighborhoods, as well as symbolize positive change and local commitment when new facilities are built. They provide a means for individual residents and businesses to connect to their immediate community, as well as to the global world. Libraries are fundamental social and economic connectors in every neighborhood where they reside.

Education, Workforce, and Business Enhancement. According to a recent Urban Libraries Council report, Making Communities Stronger, libraries are contributing to their communities in many new and innovative ways. Libraries encourage literacy within the community in the broadest sense of the word. Early literacy programs help parents and child-care providers prepare children of all income levels for school. Adult programs build an educated workforce. Libraries facilitate workforce development by providing access to the Internet and technology training that helps local

residents learn new skills and apply for jobs. Many libraries are also offering technical assistance programs for small businesses.

Change Agent. Libraries are a focal point for neighborhood change. Several Chicago Public Library branches, have bridged affluent and previously blighted neighborhoods, helping to create new economic development, along with a safer, more stable community.

Libraries have become much louder places, just out of necessity, because people in neighborhoods need a library to be that third place, the place where they can come to find answers to questions they have.

Amy Eshleman, Assistant Commissioner
Chicago Public Library

In short, libraries can be important partners for local governments in improving the quality of residents' lives and increasing opportunities for all. Pete Giacoma, director of the Davis County Library in Utah, emphasizes the need for partnership, noting, "Equal effort is required on both sides. The local government manager and the library director must have a shared sense of excellence and be willing to work cooperatively with each other to provide services for the community."

The changing roles of public libraries

Libraries are a dynamic resource and play many roles in their com-

munity. They are no longer just a place to get books and quietly study. Community needs are evolving and libraries are changing with them. And libraries function inside and outside their four walls through literacy programs and bookmobiles, and form nontraditional partnerships with other government departments to better serve residents.

The rise of the Internet has turned libraries into a communication hub for everyone. The Chicago Public Library recognizes that 50 percent of their patrons come for Internet access. Adults and children without computers come to the library and learn to use the technology. Many libraries offer free WiFi, giving business people and students another place to work. Visitors and tourists are able to come in and check their e-mail. The Internet allows libraries to provide access to critical information and databases required by residents 24 hours a day/7 days a week. In Arlington County, Virginia, use of the library's Web site makes it the second largest branch in the system by use—all in a "virtual" world.

Libraries are designing and implementing unique ways to reach a tough community demographic—teenagers. Some offer gaming programs where teens can come in and use library computers for games with the provision that they also check out and read books. In Casper, Wyoming, City Manager Tom Forslund reported the public library has started to do prevention work to address two of that community's most pressing issues—drug abuse and high school drop-out rates. And from the Mathews Memorial Library in Mathews, Virginia, to the Carson City Library in Nevada, teens packed their public libraries for rock concerts.

Governance and community partnership models for libraries

There are many governance structures for libraries. Some library directors are on municipal executive management teams and report directly to the local government manager, others report to an appointed library board of directors, and several unique models were described at the advisory committee meeting, such as the two below.

The municipal library in South Burlington, Vermont, is physically located in the public high school and shares facilities with the high school library. The two libraries have separate budgets, with the public library paying the school \$75,000 per year for rent, utilities, and technology. The school provides IT and janitorial services,

while the municipal library provides most of the collection. The libraries have separate staffs, including two chief librarians who work together, one reporting to the school superintendent and the other reporting to the city manager. This relationship has been in place for over 30 years and works well for the community.

Corning, New York, and seven surrounding municipalities have created a public-private partnership with Three Rivers Development, a private, nonprofit economic development organization. A ten-year agreement was reached seven years ago to change the Corning Library to a free association library. The library became a nonprofit organization under the state education law. Three Rivers Development owns the library building and leases the space to the library; they are also the main funder of the library's endowment and the municipalities pay the

operating costs through their negotiated contracts. The municipalities' contracts define what services Three Rivers Development will provide and the cost of those services. The library's board of directors is made up of members appointed by the municipalities and Three Rivers Development.

Next steps

Local government managers across the United States need to have a greater awareness and understanding of the traditional, evolving, and potential role of libraries in the community. As this role continues to change and mature over time, local government managers need new information and tools to better integrate the work of libraries in helping to realize broader community goals. The advisory committee will be working in the coming months to develop a proposed plan for addressing these needs.

About ICMA

ICMA is the premier local government leadership and management organization. Its mission is to create excellence in local governance by developing and advancing professional management of local government worldwide. ICMA provides member support; publications, data, and information; peer and results-oriented assistance; and training and professional development to nearly 9,000 city, town, and county experts and other individuals and organizations throughout the world.

The logo for the International City/County Management Association (ICMA). It features the letters "ICMA" in a bold, sans-serif font. The "I" and "C" are joined together, and the "M" and "A" are also joined together. The letters are white and set against a dark, rectangular background.

Leaders at the Core of Better Communities

About the Bill & Melinda Gates Foundation

Guided by the belief that every life has equal value, the Bill & Melinda Gates Foundation works to help all people lead healthy, productive lives. In developing countries, it focuses on improving people's health and giving them the chance to lift themselves out of hunger and extreme poverty. In the United States, it seeks to ensure that all people—especially those with the fewest resources—have access to the opportunities they need to succeed in school and life. More information is available at: www.gatesfoundation.org.

U.S. Libraries Initiative

Computers and Internet connections have become an essential part of daily life in the United States. Millions of people, many of them in low-income communities, rely on public libraries for access to these technical tools and training. The foundation's goal is to help libraries continue to provide these services for the people who need them most.



News *for* Trustees

Join the Trustees' discussion list

Help make a difference for your library system today!

TRUSTEES-L is a new discussion list for public library board members that is administered by Georgia Public Library Service (GPLS). The primary purposes of this list are:

- to facilitate discussion among members of Georgia's public library boards of trustees and
- to promote the sharing of ideas and best practices.

Trustees are required to actively "opt in" by requesting to subscribe. Subscription forms are located on the GPLS Web site at www.georgialibraries.org.

Just visit the site, click on the "Resources for Trustees" button and follow the links to the form.

Each registrant will be asked to provide name, e-mail address and library affiliation to help verify eligibility. The list is and will continue to be restricted to those Georgia public library trustees who are currently serving on library boards, public library directors and GPLS management staff.

Directors and GPLS staff may occasionally share

general ideas and information about best practices with trustees via TRUSTEES-L. Postings might include information such as news about another state's trustee institute, how to conduct a library board self-assessment, a list of the best ways to advocate for your library, the addresses of potentially useful Web

sites or news about other resources that could be helpful to nonprofit boards (such as www.boardcafe.org).



**GEORGIA PUBLIC
LIBRARY SERVICE**

We might also let you know about the availability of new trustee-related books as they are added to the GPLS/State Library collection. Additional information about the list will be included in forthcoming updates to *Tools for Trustees: The Georgia Public Library Trustee Manual*.

TRUSTEES-L **may not** be used to conduct a "virtual" meeting of a board, because this would be in violation of the open meetings law of Georgia. Trustees should also take care to ensure that the list is not used by a quorum of any board to discuss issues specific to the library system they represent.

Apart from these requirements, the list will be whatever you and your peers make it, and your participation can only make TRUSTEES-L **better**. Please join today! ■

Board of Regents of the University System of Georgia
Capital Outlay - FY 2009 Governor's Recommendation

Project Category	BOR Request	Requested and Recommended	Additional Recommendations	Total Recommended	Requested but not Recommended
Equipment funds (previously funded for design and construction)					
Savannah State University - Behavioral/Social Sciences Building	\$ 1,900,000	\$ 1,900,000		\$ 1,900,000	
Macon State College - Professional Sciences Center	\$ 2,600,000	\$ 2,600,000		\$ 2,600,000	
Fort Valley State - University Academic Classroom Building	\$ 2,100,000	\$ 2,100,000		\$ 2,100,000	
University of Georgia - College of Pharmacy	\$ 4,500,000	\$ 4,500,000		\$ 4,500,000	
Kennesaw State University - Health Sciences Building	\$ 4,500,000	\$ 4,500,000		\$ 4,500,000	
Construction funds					
Medical College of Georgia - School of Dentistry	\$ 70,000,000	\$ 70,000,000		\$ 70,000,000	
Southern Polytechnic State University - Engineering Technology Center	\$ 38,000,000	\$ 33,305,000		\$ 33,305,000	
Valdosta State University - Nevins Hall Math/CS Renovation	\$ 4,500,000	\$ 4,075,000		\$ 4,075,000	
University of West Georgia - Northwest Campus Infrastructure	\$ 2,000,000	\$ 1,900,000		\$ 1,900,000	
Clayton State University - Science Building Renovation & Remediation	\$ 9,000,000	\$ 6,900,000		\$ 6,900,000	
Georgia Southern University - Health & Human Science Building Renovation	\$ 4,000,000	\$ 4,000,000		\$ 4,000,000	
Georgia Institute of Technology - Innovative Learning Resource Center	\$ 50,000,000	\$ -		\$ -	\$ 50,000,000
Georgia Institute of Technology - Hinman Technology Building	\$ -		\$ 6,400,000	\$ 6,400,000	
Skidaway Institute of Oceanography - Marine Operations Infrastructure	\$ 1,200,000	\$ 1,200,000		\$ 1,200,000	
Georgia State University/Georgia Perimeter College - Alpharetta Center	\$ 12,800,000	\$ 12,800,000		\$ 12,800,000	
Design Funds					
Albany State University - Ray Charles Fine Arts Center	\$ 1,500,000	\$ 1,500,000		\$ 1,500,000	
Coastal Georgia Community College - Health Sciences Building	\$ 1,000,000	\$ 1,000,000		\$ 1,000,000	
East Georgia College - Statesboro Facility	\$ 500,000	\$ -		\$ -	\$ 500,000
East Georgia College - Renovate Biology Labs			\$ 700,000	\$ 700,000	
Gordon College - Nursing/Health Building	\$ 1,000,000	\$ 14,400,000		\$ 14,400,000	
Gainesville State College - Academic Facility	\$ 2,400,000	\$ 2,400,000		\$ 2,400,000	
University of Georgia - Special Collections Library	\$ 1,500,000	\$ 1,500,000		\$ 1,500,000	
Macon State College - Design Teacher Education Building			\$ 1,600,000	\$ 1,600,000	
Abraham Baldwin Ag. College - Renovate Tift/Lewis/Herring Halls			\$ 600,000	\$ 600,000	
Subtotal	\$ 215,000,000	\$ 170,580,000	\$ 9,300,000	\$ 179,880,000	\$ 50,500,000
Major Repair and Renovation (MRR)					
MRR Bond funds (plus \$35 million in cash)	\$ 35,000,000	\$ 30,000,000		\$ 30,000,000	
University System of Georgia Total	\$ 250,000,000	\$ 200,580,000	\$ 9,300,000	\$ 209,880,000	\$ 50,500,000
Other Requests					
Public Libraries					
Central Library (Conyers)	\$ 2,000,000	\$ 2,000,000		\$ 2,000,000	
Senoia Public Library	\$ 1,228,571	\$ 1,225,000		\$ 1,225,000	
Grantville Public Library	\$ 665,714			\$ -	\$ 665,714
Mildred L. Terry Branch Library (Columbus)	\$ 500,000			\$ -	\$ 500,000
Rockmart Library	\$ 1,899,500			\$ -	\$ 1,899,500
Fairplay Public Library	\$ 2,000,000			\$ -	\$ 2,000,000
Pierce County Public Library	\$ 1,644,823	\$ 1,900,000		\$ 1,900,000	
DeKalb County Central Library - Processing Center	\$ 2,000,000			\$ -	\$ 2,000,000
R. T. Jones Memorial Library (Canton)	\$ 1,052,207			\$ -	\$ 1,052,207
Athens-Clarke County Library	\$ 2,000,000			\$ -	\$ 2,000,000
Houston County Library			\$ 2,000,000	\$ 2,000,000	
Subtotal Public Libraries	\$ 14,990,815	\$ 5,125,000	\$ 2,000,000	\$ 7,125,000	\$ 10,117,421
Georgia Research Alliance	\$ 19,000,000	\$ 19,000,000		\$ 19,000,000	
Traditional Industries Program	\$ 900,000	\$ 900,000		\$ 900,000	
Georgia Military College	\$ 10,000,000	\$ 10,000,000		\$ 10,000,000	
Total Capital Projects For FY 2009 (Bond Funds)	\$ 294,890,815	\$ 235,605,000	\$ 11,300,000	\$ 246,905,000	\$ 60,617,421

**Board of Regents of the University System of Georgia
FY 2009 Budget Recommendations**

	Governor's Recommendation
Public Libraries	
1. Annualize the cost of the FY 2008 salary adjustment.	\$ 314,188
2. Provide for a general salary increase of 2.5% effective January 1, 2009 (\$259,116) and for performance increases (\$103,647).	\$ 362,763
3. Adjust personal services to reflect an increase in the employer share of premiums in the University System of Georgia Health Plan.	\$ 9,122
4. Remove one-time funding for equipment.	\$ (109,000)
5. Provide funding to expand the PINES library network to broaden service and access to system library resources.	\$ 579,714
6. Provide funding to upgrade telecommunication lines.	\$ 240,588
7. Add funds to the New Directions funding formula based on an increase in state population.	\$ 125,431
8. Provide an enhancement to the New Directions funding formula for materials and books.	\$ 1,000,000
Total	\$ 2,522,806
Regents Central Office	
1. Annualize the cost of the FY 2008 salary adjustment.	\$ 96,340
2. Provide for a general salary increase of 2.5% effective January 1, 2009 (\$74,640) and for performance increases (\$29,856).	\$ 104,496
3. Reflect an adjustment in the Workers' Compensation premium rate structure.	\$ (34,667)
4. Increase the GBA real estate rental rate for office space.	\$ 89,642
5. Adjust personal services to reflect an increase in the employer share of premiums in the University System of Georgia Health Plan.	\$ 55,501
6. Increase funding for Southern Regional Education Board (SREB) dues and the Regional Contract program to meet actual contract costs.	\$ 105,650
Total	\$ 416,962
Skidaway Institute of Oceanography	
1. Annualize the cost of the FY 2008 salary adjustment	\$ 19,115
2. Provide for a general salary increase of 2.5% effective January 1, 2009 (\$14,423) and for performance increases (\$5,769)	\$ 20,192
3. Reflect an adjustment in the Workers' Compensation premium rate structure	\$ (2,765)
4. Adjust personal services to reflect an increase in the employer share of premiums in the University System of Georgia Health Plan	\$ 13,489
Total	\$ 50,031
Student Education Enrichment Program - MCG	
1. Annualize the cost of the FY 2008 salary adjustment	\$ 1,660
2. Provide for a general salary increase of 2.5% effective January 1, 2009 (\$1,499) and for performance increases (\$600)	\$ 2,099
3. Adjust personal services to reflect an increase in the employer share of premiums in the University System of Georgia Health Plan	\$ 4,481
Total	\$ 8,240
Veterinary Medicine Experiment Station - UGA	
1. Annualize the cost of the FY 2008 salary adjustment	\$ 38,569
2. Provide for a general salary increase of 2.5% effective January 1, 2009 (\$32,149) and for performance increases (\$12,860)	\$ 45,009
3. Adjust personal services to reflect an increase in the employer share of premiums in the University System of Georgia Health Plan	\$ 49,292
Total	\$ 132,870

The Georgia Commission on the Holocaust
and Representative Bob Smith

PRESENT

“Anne Frank: A History for Today”

**Exhibit in Watkinsville and Athens
March 2008**

*“How wonderful it is that nobody need wait a single moment
before starting to improve the world.” - Anne Frank*

EXHIBIT DATES:

Oconee County Library

Opening Sunday, March 2 at 3 p.m.

Closing Friday, March 14

Athens-Clarke County Library

Opening Sunday, March 16 at 3 p.m.

Closing Thursday, March 27

EXHIBIT ALSO FEATURES:

The Anne Frank Secret Hiding Place

William A. Scott III Exhibit

Film: “The Short Life of Anne Frank”

“Anne Frank: A History for Today” chronicles the Holocaust through the eyes of Anne Frank. This exceptional exhibit tells the history of the Holocaust through very personal stories of what happens when we fail to educate ourselves about other cultures, beliefs and traditions.

This exhibit is free and open to the public. For more information or to schedule a guided tour for a group, please contact Carrie Mumah at (706) 613-3650, ext. 336 or cmumah@athenslibrary.org. For volunteer opportunities, please contact Sarah Hoskins at (706) 613-3650, ext. 342 or shoskins@athenslibrary.org.

Audit Findings to be removed when Blackbaud Accounting Software is installed:

Cash and Cash Equivalents

Bank reconciliation module more functional

Investment Activity easier to report and analyze

Inventories

Library Store inventory will be easier to track and report on

Revenues/ Receivables

Revenue accounts will be easier to report on

Reporting process more accessible to library staff

Expenditures

Reporting process more accessible to library staff

Budget process easier to report on and access

ATHENS CLARKE COUNTY LIBRARY BOARD
MINUTES
April 8, 2008 Meeting

The meeting was called to order at 4:02 by Chairman, Ms. Lane. Those present were: Mr. Bentley, Ms. Bogue, Ms. Childers, Ms. Dunn, Mr. Eberhard, Mr. Gaither, Mr. Hopper, Mr. Kauderer, Ms. Kohl, Mr. Patten(who arrived at 5:00), Ms. Reynolds, Mr. Timmons, and Ms. Williams. Mr. Prokasy, was excused. Mr. Caldwell was absent. Staff members present were Ms. Green, Ms. Atwood, Ms. Hoskins, Ms. Simonds, Mrs. Ames and Mrs. Blake, who recorded the minutes.

The minutes of January 8, 2008 meeting were unanimously approved on a motion and second from Ms. Bogue and Ms. Kohl and the agenda unanimously adopted on a motion and second from Ms. Bogue and Mr. Eberhard.

The Financial Report was presented for information purposes by Ms. Simonds. At three-fourths of the fiscal year over, both revenues and expenditures are close to the 75% range. Please note that gas heat is way over budget. This is a result of a broken control box and faulty valves in the boiler. The library was notified today that the county will repair the boiler as soon as possible.

Staff Report - Trudi Green, Information Services Coordinator, brought information about the Ben Franklin exhibit which opens tomorrow. The exhibit is the result of an ALA/NEH grant. She noted all the different programs staff have created which are being tied into this exhibit.

Sarah Hoskins, Volunteer Coordinator, issued an invitation to all board members to attend the Open House tea tomorrow from 2-4 to thank all our volunteers, including board members, for all they do for us.

Committee Reports followed

1. Friends of the Library –Mr. Hopper reported that new officers have been elected. He said the annual FOL Book Sale grossed the largest amount ever - \$22,484 and thanked the many volunteers who helped. The Friends approved a budget which includes \$30,000 for library support. Ken Gaver, treasurer, has gotten the group incorporated. The Friends have approved the library's wish list for the year voting to spend \$19,000. Sunday, May 4, is the Friends Annual meeting.
2. Winterville – Ms. Reynolds gave a quarterly report of all that has been happening there. Both circulation and attendance have risen and there is one new computer and some new furniture as a result of Joshua's Law grant for driver's education. Winterville Friends gave rugs, and cushions to help make a new YA corner. Friends also gave \$600 to the Summer Reading Program. The Library Advisory Board hosted an Open House on April 3 and honored Agnes Parker as a long-time library supporter and volunteer.

3. Book Action Committee – John Gaither, chair, presented the Committee's unanimous decision to drop the challenged DVD, "Borat" from the collection since our policy has no age restriction. Considerable discussion followed. The Committee's recommendation was voted down by the board, with three ayes (Gaither, Eberhard and Reynolds) and nine nays (Bentley, Bogue, Childers, Ms. Dunn, Hopper, Kauderer, Kohl, Timmons, and Williams). A motion to institute a policy to verify the age of those checking out visual materials, where a rating might apply, also failed to pass with ten nays (Bentley, Bogue, Childers, Hopper, Kauderer, Kohl, Reynolds, Timmons, and Williams) and two ayes (Eberhard and Gaither).

Director's Report – Mrs. Ames directed to board members to look in their packets at a summary of statistics from our annual report. It compares our system with the rest of the state. She also noted the letter from Laura Bush promoting National Library Week next week. This Building will turn "Sweet 16" this month and the birthday party will be part of the Ben Franklin events. The Friends funds for the staff wish list will purchase 3 different on-line services, buy a poster printer and two other new printers and fund programming. Friends of Georgia Libraries will host a meeting on April 21 in Brunswick, GA. Mrs. Ames also noted the trip to PLA in Minneapolis last month and the presentation on our Pinewoods project which is going to result in visitors from Wisconsin coming to see it in person.

Correspondence and Communications folder was passed around to board members for information.

Unfinished Business.

1. Ms. Atwood presented the Interim Strategic Plan which had been sent out via email earlier in the month to board members. She took questions about how they have worked to have measurable goals. The emphasis in this document is customer service.

2. The Policy Committee with JoEllen Childers, chair, was tasked with reviewing the Heritage Room Policy, specifically in light of the recommendation about selling the "carte de vistes" we own (discussed at last board meeting).

New Business.

Legislative Issues/Results

The most important issue to us was that our library construction package did not get funded. Nine projects were funded, but the committee did not use the BOR approved list. Mrs. Ames thanked board members and reported on the lobbying she and others had done for this issue. The only other library related issue funded was the PINES project. The Bucks for Books did not make it into the budget so the 57cents per


Page Three
Athens-Clarke County Library
April 8, 2008

capita remains as the amount for purchasing materials. We will begin receiving SPLOST funds again on July 1.

Other Business.

There was no other business.

The meeting was adjourned at 5:15 on a motion and second from Ms. Dunn and Ms. Bogue..


Kathryn S. Ades, Secretary

FY2008

Athens-Clarke County Library
July 1, 2007 through March 31, 2008

	FY2008	Amount	% of Budget	
Revenue:	<u>Amount</u>	<u>Received</u>	<u>Balance</u>	<u>Received</u>
Athens-Clarke County Commission	1,596,816.00	1,197,612.00	399,204.00	75.00%
City of Winterville	13,000.00	6,500.00	6,500.00	50.00%
ACCL Fines	70,000.00	55,198.87	14,801.13	78.86%
ACCL Copy Money	15,000.00	14,089.61	910.39	93.93%
ACCL Meeting Room	1,950.00	2,350.00	(400.00)	120.51%
Outside Revenues*	83,656.00	62,742.00	20,914.00	75.00%
Gifts for Materials	48,000.00	10,000.00	38,000.00	20.83%
Winterville Fines	1,000.00	1,149.76	(149.76)	114.98%
Winterville Copy	125.00	228.89	(103.89)	183.11%
Interest	6,000.00	4,578.33	1,421.67	76.31%
Totals	1,835,547.00	1,354,449.46	481,097.54	73.79%

* Revenues from Passport, Library Store and Endowment

	FY2008	Amount	% of Budget	
<i>Expenditures:</i>	<u>Amount</u>	<u>Expended</u>	<u>Balance</u>	<u>Received</u>
Outreach	44,000.00	33,000.00	11,000.00	75.00%
Wages/Benefits	1,519,851.00	1,081,783.89	438,067.11	71.18%
Workers Compensation	6,500.00	6,500.00	-	100.00%
Equipment Repair and Maint.	8,000.00	5,612.59	2,387.41	70.16%
Telephone	14,000.00	12,727.51	1,272.49	90.91%
Postage	6,825.00	4,337.28	2,487.72	63.55%
Travel	2,500.00	851.26	1,648.74	34.05%
Advertising	7,000.00	2,025.62	4,974.38	28.94%
Insurance	5,000.00	4,926.22	73.78	98.52%
Supplies	29,171.00	24,121.77	5,049.23	82.69%
Materials	15,000.00	15,000.00	-	100.00%
Materials (Gift)	48,000.00	28,343.54	19,656.46	59.05%
Printing and Publicity	3,700.00	2,951.32	748.68	79.77%
Equipment Purchase	5,000.00	891.72	4,108.28	17.83%
Dues/Registration	1,500.00	565.00	935.00	37.67%
Cleaning Service	9,000.00	7,083.26	1,916.74	78.70%
Electricity	88,800.00	66,212.52	22,587.48	74.56%
Storm Water Drainage	2,200.00	1,678.25	521.75	76.28%
Other Operating Expenditures (Pinewoods)	-	9,137.62	(9,137.62)	
Gas Heat	12,000.00	19,524.26	(7,524.26)	162.70%
Water, Sewer, Garbage	7,500.00	3,935.05	3,564.95	52.47%
Totals	1,835,547.00	1,331,208.68	504,338.32	72.52%

Revenue over (under) expenditures	-	23,240.78
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	<u>Budget Amount</u>	<u>Amount Expended</u>	<u>Balance</u>	<u>% of Budget Expended</u>
State and Federal Grants:				
Personnel	627,679.43	470,759.57	156,919.86	75.00%
Materials	124,761.19	84,124.23	40,636.96	67.43%
System Services Grant	135,427.70	101,570.78	33,856.93	75.00%
Special Needs Learning Center	145,122.00	119,725.65	25,396.35	82.50%
	<u>1,032,990.32</u>	<u>776,180.23</u>	<u>256,810.09</u>	<u>75.14%</u>

SPLOST:	20,455.90	15,021.61	5,434.29	73.43%
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Total State Grants & SPLOST	<u>1,053,446.22</u>	<u>791,201.84</u>	<u>262,244.38</u>	<u>75.11%</u>
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Fund Equity ("Reserve")

Fund Equity ("Reserve") at 07/01/07	277,179.22
Less Reserved/ Identified Funds:	
Vacation Liability	142,136.77
One Months Operating Expense	<u>(148,962.25)</u>
	<u>270,353.74</u>

Other Entrepreneurial Activities

Passport Profit and Loss Statement FY2008

Revenues

07/01/07 - 03/31/08	<u>13,471.00</u>
Total Revenues	<u>13,471.00</u>

Expenditures

Verizon pagers	41.27
Postage through 03/31/07	<u>478.92</u>
Total Expenditures	<u>520.19</u>

Net Profit Current Year	12,950.81
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Library Store Revenue and Expense Statement FY2008

Revenues

07/01/07 - 03/31/08	
Library Store Sales	<u>15,887.86</u>

Expenditures

Supplies	86.05
Equipment	2,150.00
Dues and registration	425.00
Sales tax	1,112.15
Bank fees	315.00
Library Store Cost of Goods	<u>5,897.53</u>
TOTAL	<u>9,985.73</u>

Net Profit Current Year	<u>5,902.13</u>
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Grants Athens-Clarke County Library FY2008

Source of Funding	Description	Amount
Georgia Humanities Council	"Looking at Jazz"	1,000.00
Holcaust Exhibit	Anne Frank - donations	250.00
American Library Association	Ben Franklin Exhibit	1,000.00
American Library Association	"Forever Free Abraham Lincoln"	1,000.00
Georgia Department of Human Resources	Pinewoods Hero Drug and Alcohol Abuse Grant	15,000.00
Institute of Museum and Library Science	Pinewoods Operating Grant	
	July - September 2007	18,776.54
IME Becas Pinewoods	Scholarship Grant	14,000.00
Governor's Office of Highway Safety	Driver's Education Grant	26,800.00
Athens-Clarke County Endowment	Gifts for materials	30,000.00
Clarke-Oconee Geneological Society	Donation for new printer	5,630.00
TOTAL		\$ 113,456.54

*"Being ignorant
is not so much
a Shame,
as being unwilling
to learn."*

-Benjamin Franklin,
Poor Richard's Almanack, 1755



Athens-Clarke County Library
2025 Baxter Street
Athens, Georgia 30606
(706)613-3650
www.clarke.public.lib.ga.us

BENJAMIN FRANKLIN

*IN SEARCH OF A
BETTER WORLD*



An Exhibit at the
Athens-Clarke County Library

APRIL 9 - MAY 23, 2008



BENJAMIN FRANKLIN

Benjamin Franklin was born in Boston in 1706 into a Puritan family accustomed to hard work, thriftiness and self-discipline. Although he attended school for only two years, the young Franklin read extensively and worked hard to perfect his writing style, often imitating the essays of renowned authors. Franklin left Boston in 1723 and eventually settled in Philadelphia. Over the next 25 years, with the help of his wife, Deborah, he established a flourishing printing and stationery business and published "The Pennsylvania Gazette" and the renowned "Poor Richard's Almanack."

Franklin served his country as a skillful diplomat and negotiator and in addition, was a scientist, inventor, entrepreneur, humorist and philanthropist whose wisdom and wit continue to inspire and entertain us more than three hundred years after his birth. Franklin was dedicated to making the world a better place and himself a better person. His was the quintessential American success story.

Although Franklin excelled at nearly everything he attempted, his first priority was to use his talents for the greater public good. He refused to seek a patent on his

numerous inventions, believing that they should be universally available. As co-founder of a number of civic institutions, including America's first public hospital and first lending library, and Philadelphia's first firefighting brigade, Franklin continually encouraged his fellow citizens to collaborate in useful projects for the community.

Franklin was the only American political figure to have signed five of his country's key founding documents: the Albany Plan of Union (1754), Declaration of Independence (1776), Treaties of Amity and Commerce with France (1778), Treaty of Paris (1783) and U.S. Constitution (1787). His last years were spent in writing his autobiography, the most widely published memoir in history, and in promoting the abolition of slavery. In 1787, three years before his death, Franklin became the oldest member of the Constitutional Convention. Although he was in poor health, he played a significant role in the "Great Compromise," which resulted in the legislature of two houses which is today the United States Congress.

"Franklin has a particular resonance in twenty-first century America," biographer Walter Isaacson has written. "We would relate to the way he tried to balance, sometimes uneasily, a pursuit of reputation, wealth, earthly virtues, and spiritual values."

FRONT COVER

Portrait of Benjamin Franklin, 1738-1746. Robert Feke. Harvard University Portrait Collection, Cambridge, Mass., bequest of Dr. John Collins Warren, 1856. Photo by Katya Kallsen.

ABOUT THE EXHIBIT

The traveling exhibition "Benjamin Franklin: In Search of a Better World" tells the remarkable story of the man who began his life as a poor printer's apprentice and ended it as a revered elder statesmen known throughout the world for his wisdom, wit, and resourcefulness.

The exhibit draws upon original documents in the collections of the American Philosophical Society, Franklin Institute, the Library Company of Philadelphia, the Philadelphia Museum of Art, the University of Pennsylvania, other museums and libraries, and private collectors.

Photographs of handwritten and printed documents, objects owned by Franklin, maps, paintings and drawings provide a colorful background for Franklin's story.

Organized by the Benjamin Franklin Tercentenary, Philadelphia, in cooperation with the American Library Association (ALA) Public Programs Office, "Benjamin Franklin: In Search of a Better World" was made possible by a major grant from the National Endowment for the Humanities (NEH): great ideas brought to life.

The traveling exhibit is based upon a major exhibit of the same name, developed by the Benjamin Franklin Tercentenary, which has traveled to major cities in the United States and abroad. The Benjamin Franklin Tercentenary is a nonprofit organization established through a major grant from The Pew Charitable Trusts to educate the public about Franklin's enduring legacy.



NATIONAL
ENDOWMENT
FOR THE
HUMANITIES



MAIN EVENTS

"THE MYSTERY OF THE FUR CAP" & EXHIBIT OPENING WITH DR. ALLAN KULIKOFF

Sunday, April 13 3:00 p.m.

Library Auditorium

Using 18th century portraits of Franklin and other images, UGA history professor Dr. Allan Kulikoff will explain Franklin's social standing. Reception to follow, hosted by the Friends of the Athens-Clarke County Library.



Benjamin Franklin, 1777. Engraving by Augustin de Saint-Aubin after Charles-Nicholas Cochin. Collection of Stuart E. Karu. Photo by Peter Harholdt.

"FRANKLIN'S VIRTUES IN MODERN LIFE" A LUNCH & LEARN SERIES

Tuesdays, April 22, May 6, 13 & 20 12:15 p.m.

Small Conference Room

When he was only 20 years old, Franklin penned a set of 13 virtues he thought would help cultivate his character and regulate his conduct. We'll look at several in four lunch-time programs. Feel free to bring a lunch to these 45-minute programs.

ORGANIZATION - April 22: Adele Gross, a professional organizer, will delve into **order, cleanliness and resolution** as she discusses ways to keep yourself organized at home and at your office.

BUDGETING - May 6: A Clarke Community Federal Credit Union representative will help us look at **frugality and order** with a discussion on budgeting.

RELAXATION - May 13: Cathy Jackson will delve into the virtue of **tranquility** by giving tips on relaxation, meditation and yoga.

NUTRITION - May 20: We'll look at the virtues of **temperance and moderation** with Denise Everson, County Extension Agent. Everson will discuss nutrition.

"FRANKLIN AND HIS GREAT-GREAT GRANDFATHER'S JOINT STOOL" WITH DR. DOUGLAS ANDERSON

Sunday, April 20 3:00 p.m.

Library Auditorium

UGA English professor Dr. Douglas Anderson, author of "The Radical Enlightenment of Benjamin Franklin," will discuss Franklin's autobiography.

"CIRCLE OF FRIENDS: FRANKLIN AND THE CREATION OF AMERICAN SCIENCE" WITH BRAD SANDERS

Saturday, April 26 2:00 p.m.

Library Auditorium

Brad Sanders, author of "Guide to William Bartram's Travels: Following the Trail of America's First Great Naturalist," will explore Franklin's accomplishments as a scientist, mentor to scientists, and the role of botany as the foundation of 18th century science and medicine. He will discuss the role Franklin played in guiding a young William Bartram and the curious plant named for him, *Franklinia alatamaha*, or the Franklin Tree. In conjunction with Athens Greenfest.

"BEN FRANKLIN IN MODERN AMERICA" WITH DR. ALLAN KULIKOFF

Sunday, April 27 3:00 p.m.

Library Auditorium

"When Did They Stop Calling Him Dr. Franklin - and Start Calling Him Ben?" In this program, UGA history professor Dr. Allan Kulikoff will use images of Franklin from the 20th century (magazine covers, stamps, commercial uses of his portrait) to illuminate Franklin in popular culture.

ADDITIONAL EVENTS

Wednesday, April 16 10:30 a.m.

Talk About Books, Adult Book Discussion Group - "Benjamin Franklin" by Edmund S. Morgan. Newcomers always welcome. For more information, please call Tammy Gerson at (706) 613-3650, ext. 324. In Small Conference Room.

Saturday, April 19 10:00 a.m. - 1:00 p.m.

Benjamin Franklin Family Fun Day - Benjamin Franklin founded the first free public library in the United States, so the Athens-Clarke County Library is celebrating its birthday and Franklin in the same day!

"Ben and Me" film screening in the Storyroom, balloon animals, crafts and other fun activities! Listen to a homemade glass armonica, and make your own Skuggs the squirrel and pretend bifocal glasses! To celebrate the Library's birthday, there will be a puppet show in the Auditorium at noon followed by gingerbread treats provided by the Friends of the Athens-Clarke County Library.

Sunday, May 4 3:00 p.m.

Live! at the Library - Featuring music popular in Benjamin Franklin's lifetime. This free concert is sponsored by the Friends of the Athens-Clarke County Library. In Auditorium.

WRITE YOUR OWN EPITAPH

When Benjamin Franklin was 22 years old, he wrote the epitaph that he thought might be carved on his tombstone.

The body of

B. Franklin, Printer

(Like the Cover of an Old Book

Its Contents torn Out

And Stript of its Lettering and Gilding)

Lies Here, Food for Worms.

But the Work shall not be Lost;

For it will (as he Believ'd) Appear once More

In a New and More Elegant Edition

Revised and Corrected

By the Author.

In the spirit of Benjamin Franklin, the Library is encouraging patrons of all ages to try writing their own epitaphs. How do you think you will be remembered? Submit your epitaph on the Library's Benjamin Franklin Web page, or pick up a flier to fill out at the Library.

BENJAMIN FRANKLIN FAMILY FUN DAY



Benjamin Franklin founded the first free public library in the United States, so the Athens-Clarke County Library is celebrating its birthday and Franklin in the same day!

SATURDAY, APRIL 19
10:00 A.M. - 1:00 P.M.
PUPPET SHOW AT NOON

.....
"Ben and Me" film screening in the Storyroom, balloon animals, crafts and other fun activities! Listen to a homemade glass armonica, and make your own Skuggs the squirrel and pretend bifocal glasses!

To celebrate the Library's birthday, there will be a puppet show in the Auditorium at noon performed by Akbar Imhotep of Atlanta. Sponsored by The Athens Puppet Theatre Company - Laura Cobb Hutchins Paddock Endowment. Followed by gingerbread treats provided by the Friends of the Athens-Clarke County Library.

Free and open to the public. In conjunction with "Benjamin Franklin: In Search of a Better World" exhibit at the Athens-Clarke County Library April 9 - May 23, 2008.

Director's Report April 8, 2008

Much of my activity during the past quarter focused on three things: legislative work, organizing the downloadable audio program, and preparing for a presentation for the Public Library Association meeting in Minneapolis.

- I spent several days at the Capitol meeting with our delegation and with legislative leaders without much success. The funding for PINES was approved, but that was the only success other than the construction funding of 9 buildings. And I suspect the Governor will veto some of them. The Legislature approved the top 3 projects, then veered off the Board of Regents approved list to add 6 more projects. This will move us up the list for next year.
- I am serving as the overall Project Director for the Downloadable audio consortium, Library2Go, which will be available to the public on May 1. This consortium of 20 public library systems has met, established bylaws and collection guidelines, and is in the process of ordering an initial collection. Anyone who has an MP3 player [and soon Ipad] will be able to download an assortment of recorded books. While it is possible to download to a PC, users should then burn a CD as the book will be inaccessible via computer after 3 days. Most of the selections can be burned to a CD, and all can be downloaded to players. We have ordered several units and plan to train staff on April 25 so that they can demonstrate to any neophyte. [That's me!] If purchasing a new MP3 player, be sure it has WMA which is Windows Media Audio. The best thing to do is go to www.overdrive.com. This is the company that will provide the audio collection; they have several good links and one is "Which Device?" You'll find a listing of products that work well. Overdrive.com has much more information available at their site.
- Our program at the Public Library Association meeting in Minneapolis was at 8:30AM on the first day of the conference and it was well attended. Our purpose was to discuss the Pinewoods project and services to Latinos. Originally, Claire Benson from Lyndon House was to have been a part of the program, but was ill. Clare Auwarter, Oconee County Branch Manager, and Miguel Vicente, Pinewoods Manager, joined me in the presentation which included a Powerpoint summary of the program and questions from the audience. We attended several programs during our stay, visited the exhibits and spoke with vendors, and toured the Minneapolis Public Library. And while it was cold, we returned to Athens with new ideas and enthusiasm.

Proposals for Construction Projects for 2010 and beyond were due on March 3. While I'm not happy about the Legislature deviating from the Board of Regents list, I do have hope that in the future, we will be able to get the process back in place. This is one area where the State of Georgia led the nation, and it would be good to get it going again. I submitted projects for Royston [they received a \$400,000 donation from the Roberta Brown estate], Watkinsville and Bogart [both being considered for SPLOST in the Fall. Watkinsville will be an \$8-10 million project; Bogart would be a total of \$2 million]

Madison County is already on the list.

The Endowment Board is getting revitalized and will be kicking off the campaign in early 2008 with a special event. Chairman Terry Trotochaud is working towards having a full board in place, identifying corporations and individuals who can make a significant contribution, and planning for naming opportunities. In July, I will have a list of the recommendations for naming opportunities for your review.

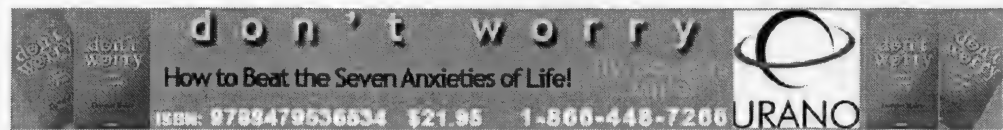
The Regents Public Library Advisory Board has met monthly to finalize state requirements for funding. One of my goals before leaving this group in July is to begin the process of building regional incentives for multi-county systems into the budget. Several counties have left multi-county systems because there is no incentive to remain a part of the system. In fact, in some areas of the state, there is an incentive to break out. I continue to evaluate the benefits and negatives for Oconee County to form its own independent system. At this time, the cost of establishing a system is still formidable and will duplicate many of the services offered through the region.

The Anne Frank Exhibit/Holocaust Programs hosted more than 1700 people who visited the exhibit. Leon Bass from Philadelphia, a member of the African American division helping to liberate Buchenwald Camp, spoke about his experiences both during the occupation and afterwards when he returned home. George Stern, an attorney from Atlanta, discussed his life as a child in a camp in France. He and his mother were able to escape to Spain and later to Nashville, Tennessee. Our volunteer coordinator, Sarah Hoskins, deserves huge kudos for organizing volunteers to monitor attendance and to prevent damage to the display and for the set-up and take-down.

The Library celebrates its 16th birthday on April 19 with a Ben Franklin themed event. There will be storytelling, puppetry, cake and punch sponsored by the Friends of the Library. The Ben Franklin exhibit has already arrived [you should have seen the huge truck trying to navigate the circle outside for delivery!] and is sponsored by the American Library Association and the National Endowment for the Humanities. Other special events for the upcoming quarter are listed on our calendars.

Finally, the magazine *Criticas* is highlighting our project in its upcoming issue. I have been interviewed and Miguel will be providing pictures. Copies of the article will be included in the July package of materials.

Join us for the Athens Birthday Party, for Summer Reading Events at all branches, and for the many other activities that take place at your local libraries!



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Athens Regional Library System Success Story

by Norman Oder, *Library Journal* – Criticas, 4/1/2008



While in some corners resistance to immigrants—and thus to services to them—has emerged, Athens, GA and surrounding Clarke County is part of a significant trend toward support. At the Public Library Association (PLA) conference in Minneapolis, Kathryn Ames, director of the Athens Regional Library System, described how population shifts, with just 1220 Latinos in the 1990 census and 23,000 a decade later in a service population barely topping 100,000, led to new programs.

Library staffers suddenly noticed soccer games outside the main library, and family members of the soccer players gravitated inside. But most staffers didn't speak Spanish, and bilingual children wound up translating for their parents. The library began to build Spanish-language collections, operate story hours in Spanish, and launch special programs. A "guardian angel," a local nun who ran an outreach program at a trailer park, invited the library to offer story hours there. Then, staff began thinking about a branch.

The Pinewoods Library and Learning Center, a doublewide mobile home once used as a classroom building, was the result of a three-year National Leadership Grant for Library-Museum Collaboration provided by the federal Institute for Museum and Library Services. The library, in partnership with the Lyndon House Arts Center, launched "Bridging the Gap Family to Family: Athenian-Mexican Cultural Exchange and Learning." Project goals included improving the educational level of the immigrants, increasing use of library and arts center facilities by the Mexican-American community; and providing opportunities for educational and cultural exchange. The project won the PLA's 2007 Highsmith Library Innovation Award.

Miguel Vicente, an immigrant from Cuba who has an education degree (and is currently studying for his MLS), became the library manager. Ames noted that traditional forms of advertising—even advertising in Spanish-language newspapers—wouldn't necessarily reach this new population. "We were so fortunate to find Miguel," she said. Indeed, Vicente, his wife, and an assistant went door to door to 225 trailers to introduce residents to the new library.

There were many challenges. Many immigrants unfamiliar with public libraries don't trust government agencies. Many have low language skills and are barely literate in Spanish or other home language. Some may have multiple names—one they work under, one given to schools as emergency contact, and their real name.

Vicente, two decades ago a Guantanamo Bay detainee for some 18 months, remembered how an American soldier had advised him to go to church for his spiritual development and the library for his educational development. The people served by Pinewoods, he said, "go to the library for everything," even for information before they go to the doctor. Indeed, Ames said, "I'm firmly convinced we've saved at least one life," citing an episode in which a health educator helped show a woman how to use a diabetes test kit and a nutritionist talked to the patron about her diet.

Particularly useful for both children and parents is a distance learning program from Mexico called *Plaza Comunitaria* ("Community Square"), which allows adults to finish elementary and middle school and children to gain the vocabulary to tackle problems in math and science. *Plaza Comunitaria* has since been adopted by the Georgia State Board of Education.

An array of programs and classes has engaged the community, from sessions on health and drug abuse to heritage programs with mariachi and marimba bands, to programs that introduce the broader world, such as those celebrating Black History Month or Korean night.

Librarians from Clarke County took advantage of the American Library Association's (ALA) FreePass at the Spanish-language book fair in Guadalajara, Mexico, which Ames called a "fabulous experience." Staffers have learned beginners' Spanish along with other members of the community. Still, Ames acknowledged that "local sustainability is difficult," and she expects to lose Vicente when the grant for his salary runs out.

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Athens Regional Library System

Central / Headquarters Library

2025 Baxter Street
Athens, GA 30606-6331

phone 706.613.3650
fax 706.613.3660
www.clarke.public.lib.ga.us

Kathryn S. Ames, Director

 **PINES**™ A PINES participating library

About us

Our Strategic Plan focuses on our key roles: Family Literacy, Information Services, New Books and AV materials, Local History and Genealogy. We strive to offer a wide variety of interesting, thought-provoking and innovative programming including family literacy events, computer instruction, challenging young adult activities and a wide variety of adult discussions and musical events in every community.

Annual Report Statistical Highlights

	System FY07	State Totals FY07
Population	195,490	9,098,140
Patrons Registered	69,109	3,589,158
Facilities		
Facilities	11	385
Bookmobiles	1	19
Staff		
Librarians	16	717
Other paid staff	76	2240
Total staff	92	2957

System FY07

State Totals FY07

Holdings

Books and serials	332,185	15,663,520
Audio	11,094	614,164
Video	16,777	711,995
Subscriptions	451	25,245

Activity

Total hours open	23,517	896,853
Library visits	1,140,232	35,703,912
Reference questions answered	241,511	8,275,923
Total circulation	1,045,040	40,816,175
Children's circulation	341,128	16,706,382
Attendance at children's programs	69,583	1,477,126

Computers

Public access computers	240	5953
Users of electronic resources annually	394,119	13,360,702

Revenue & Expenditures

System FY07

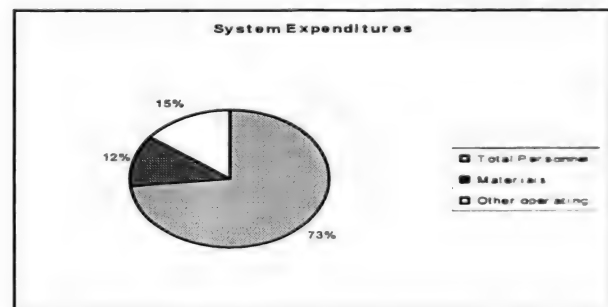
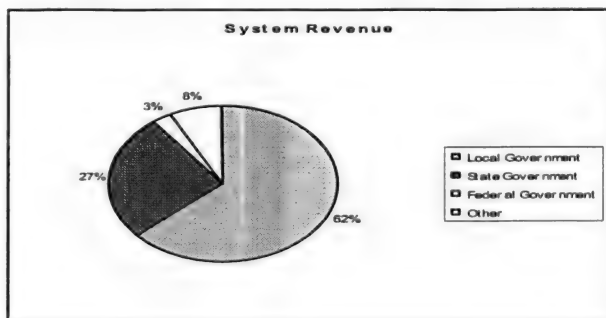
State Totals FY07

Revenue

Local Government	\$2,449,813	\$153,068,801
State Government	1,029,051	37,815,316
Federal Government	104,986	1,937,297
Other Revenue	295,781	14,795,638
Total Revenue	\$3,879,631	\$207,617,052

Expenditures

Total Personnel	\$2,701,298	\$128,151,036
Materials	437,841	25,094,335
Other operating	546,202	38,801,123
Total Expenditures	\$3,685,341	\$192,046,494



Clarke County Athens Regional Library System

Winterville Branch Library	opened June 15, 1974
Athens-Clarke County Library	opened April 27, 1992
East Athens Resource Center	opened October 16, 2002
Lay Park Resource Center	opened October 8, 2002
Pinewoods Library and Learning Center	opened March 1, 2005

Local Taxing Agency Support

City of Winterville	\$12,500.00	
Athens-Clarke County Board of Commissioners	\$1,556,584.00	
City of Winterville (In-behalf)	\$5,470.12	
Athens-Clarke County Unified Government (In-behalf)	\$147,635.92	\$1,722,190.04

Annual Report Statistical Highlights

		System FY07	State Totals FY07
Population (2005 est. for County)	104,439	195,490	9,098,140
Patrons Registered	44,398	69,109	3,589,158
Facilities			
Facilities	5	11	385
Bookmobiles	1	1	19
Staff			
Librarians	14	16	717
Other paid staff	52	76	2240
Total staff	66	92	2957
Holdings			
Books and serials	200,889	332,185	15,663,520
Audio	7,094	11,094	614,164
Video	8,102	16,777	711,995
Subscriptions	249	451	25,245
Activity			
Total hours open	8,333	23,517	896,853
Library visits	654,861	1,140,232	35,703,912
Reference questions answered	103,711	241,511	8,275,923
Total circulation	704,272	1,045,040	40,816,175
Children's circulation	197,165	341,128	16,706,382
Attendance at children's programs	42,092	69,583	1,477,126
Computers			
Public access computers	134	240	5953
Users of electronic resources annually	262,584	394,119	13,360,702

Franklin County Athens Regional Library System

Lavonia-Carnegie Public Library
Rayston Branch Library

opened January 1, 1911
opened November 1, 1981

Local Taxing Agency Support

Franklin County Board of Education	\$30,000.00	
City of Canon	\$1,200.00	
City of Carnesville	\$1,750.00	
City of Franklin Springs	\$1,500.00	
City of Lavonia	\$8,000	
City of Royston	\$15,500	
City of Lavonia (In-behalf)	\$7,177.71	
City of Royston (In-behalf)	\$21,602.00	
Franklin County Board of Commissioners	\$27,500.00	\$114,229.71

Annual Report Statistical Highlights

	County FY07	System FY07	State Totals FY07
Population (2005 est. for County)	21,590	195,490	9,098,140
Patrons Registered	4,851	69,109	3,589,158
Facilities			
Facilities	2	11	385
Bookmobiles	0	1	19
Staff			
Librarians	0	16	717
Other paid staff	5	76	2240
Total staff	5	92	2957
Holdings			
Books and serials	26,454	332,185	15,663,520
Audio	684	11,094	614,164
Video	1,172	16,777	711,995
Subscriptions	43	451	25,245
Activity			
Total hours open	4,022	23,517	896,853
Library visits	96,055	1,140,232	35,703,912
Reference questions answered	11,228	241,511	8,275,923
Total circulation	52,292	1,045,040	40,816,175
Children's circulation	20,351	341,128	16,706,382
Attendance at children's programs	3,646	69,583	1,477,126
Computers			
Public access computers	27	240	5,953
Users of electronic resources annually	26,406	394,119	13,360,702

Madison County Athens Regional Library System

Madison County Library

opened September 24, 1989

Local Taxing Agency Support

Madison County Board of Commissioners

\$160,929.00

Annual Report Statistical Highlights

	County FY07	System FY07	State Totals FY07
Population (2005 est. for County)	27,289	195,490	9,098,140
Patrons Registered	5,495	69,109	3,589,158
Facilities			
Facilities	1	11	385
Bookmobiles	0	1	19
Staff			
Librarians	1	16	717
Other paid staff	5	76	2240
Total staff	6	92	2957
Holdings			
Books and serials	32,389	332,185	15,663,520
Audio	1,035	11,094	614,164
Video	1,672	16,777	711,995
Subscriptions	62	451	25,245
Activity			
Total hours open	2,812	23,517	896,853
Library visits	91,542	1,140,232	35,703,912
Reference questions answered	61,850	241,511	8,275,923
Total circulation	66,890	1,045,040	40,816,175
Children's circulation	25,962	341,128	16,706,382
Attendance at children's programs	2,638	69,583	1,477,126
Computers			
Public access computers	21	240	5,953
Users of electronic resources annually	37,249	394,119	13,360,702

Oconee County Athens Regional Library System

Bogart Branch Library
Oconee County Library

opened June 23, 1997
opened May 23, 1976

Local Taxing Agency Support

Oconee County Board of Education	\$35,000.00	
City of Bogart	\$7,000	
City of Watkinsville	\$11,000.00	
Oconee County Board of Commissioners	\$315,419.00	
Oconee County Commission (In-behalf)	\$2,568.17	\$370,987.17

Annual Report Statistical Highlights

	County FY07	System FY07	State Totals FY07
Population (2005 est. for County)	29,748	195,490	9,098,140
Patrons Registered	11,111	69,109	3,589,158
Facilities			
Facilities	2	11	385
Bookmobiles	0	1	19
Staff			
Librarians	1	16	717
Other paid staff	12	76	2240
Total staff	13	92	2957
Holdings			
Books and serials	50,421	332,185	15,663,520
Audio	1,615	11,094	614,164
Video	2,933	16,777	711,995
Subscriptions	58	451	25,245
Activity			
Total hours open	5,631	23,517	896,853
Library visits	228,001	1,140,232	35,703,912
Reference questions answered	46,082	241,511	8,275,923
Total circulation	183,917	1,045,040	40,816,175
Children's circulation	83,985	341,128	16,706,382
Attendance at children's programs	17,674	69,583	1,477,126
Computers			
Public access computers	40	240	5,953
Users of electronic resources annually	53,009	394,119	13,360,702

Oglethorpe County Athens Regional Library System

Oglethorpe County Library

opened June 25, 1995

Local Taxing Agency Support

Oglethorpe County Board of Education	\$15,000.00	
City of Arnoldsville	\$100.00	
City of Crawford	\$500.00	
City of Lexington	\$500.00	
City of Maxeys	\$200.00	
Oglethorpe County Board of Commissioners	\$46,500.00	
Oglethorpe County Board of Commissioners (In-behalf)	\$18,677.56	\$81,477.56

Annual Report Statistical Highlights

	County FY07	System FY07	State Totals FY07
Population (2005 est. for County)	13,609	195,490	9,098,140
Patrons Registered	3,254	69,109	3,589,158
Facilities			
Facilities	1	11	385
Bookmobiles	0	1	19
Staff			
Librarians	0	16	717
Other paid staff	4	76	2240
Total staff	4	92	2957
Holdings			
Books and serials	22,032	332,185	15,663,520
Audio	666	11,094	614,164
Video	2,898	16,777	711,995
Subscriptions	39	451	25,245
Activity			
Total hours open	2,719	23,517	896,853
Library visits	69,773	1,140,232	35,703,912
Reference questions answered	18,640	241,511	8,275,923
Total circulation	37,669	1,045,040	40,816,175
Children's circulation	13,665	341,128	16,706,382
Attendance at children's programs	3,533	69,583	1,477,126
Computers			
Public access computers	18	240	5,953
Users of electronic resources annually	14,871	394,119	13,360,702



News & Events

Press Releases

A Letter from Laura Bush on National Library Week, April 13-17

WASHINGTON, DC (April 1, 2008)--The Institute of Museum and Library Services wishes to share with our colleagues the following letter from Laura Bush, First Lady of the United States. [View original](#)

Dear Friends,

The 50th anniversary of National Library Week is a marvelous occasion for all Americans! I am delighted to send greeting to readers, aspiring readers, librarians and library patrons throughout the United States.

Libraries make an important difference to our nation. America's business, education and creative pursuits run on the fuel of information and imagination that libraries provide. Libraries strengthen our nation by enlightening readers to the interesting and exciting world around them and promoting a love of lifelong learning. At the heart and soul of every library is the librarian.

My thanks and admiration go to these dedicated individuals for all they do to enrich their communities and the nation.

I am proud of President Bush's commitment to America's libraries. He has increased funding for the Institute of Museum and Library Services to recruit and educate the next generation of librarians.

You can help our nation's libraries, too! Ask your local librarian about ways you can volunteer and contribute. And, in the words of this year's theme, invite your friends to come with you to "Join The Circle Of Knowledge @ Your Library."

President Bush and I send our best wishes for an interesting and enjoyable National Library Week. Happy Reading!

Sincerely,

Laura Bush

IMLS Press Contacts

202-653-4632

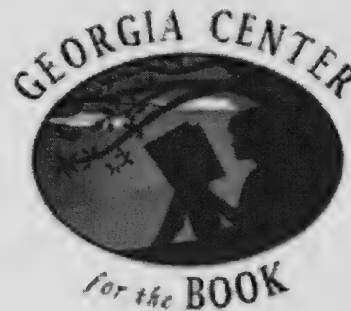
Jeannine Mjoseeth, jmjoseeth@imls.gov

Mamie Bittner, mbittner@imls.gov

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FOGL
Friends of Georgia Libraries

www.georgia-friends.org
www.georgiacenterforthebook.org



present
**"A Funny Thing Happened
on the Way to the Bookstore"**

featuring
Terry Kay
Award-winning Georgia author

and
Bill Starr
Executive Director, Georgia Center for the Book

WHERE & WHEN

Monday, April 21, 2008
10:00 a.m. to 2:30 p.m.
Brunswick-Glynn County Library, 208 Gloucester St., Brunswick, GA
Phone 912.267.1212

\$25 for FOGL members (includes box lunch)
\$35 for non-members (includes lunch & membership for 2008)

AGENDA

Welcome and Introductions

"A Funny Thing Happened on the Way to the Bookstore"
Bill Starr

The Future of FOGL: A Vision for Success
Business Meeting & Election of Board Members

Box Lunch and Networking

"Literary Musings"
Terry Kay

Book Signing

For a registration form, go to www.georgia-friends.org.

FOGL Annual Meeting
April 21, 2008, Brunswick-Glynn County Public Library, 10:00-2:30
Registration Form

Name _____

Address: _____

City: _____ State: _____ Zip: _____

Phone (h): _____ (w): _____ (cell) _____

E-mail: _____

Name of your local Friends of the Library group:

Registration Fee includes lunch. Please check one:

___ Regular ___ Vegetarian ___ Other Dietary Needs: _____

Registration Fee enclosed:

___ Members \$25

___ Non-members \$35 (includes membership in FOGL for 2008)

___ Additional Donation to FOGL: \$ _____

Complete one form for each attendee and return ***by April 16*** to:

FOGL
c/o Wally Eberhard, Treasurer
180 Orchard Creek Drive
Athens, GA 30606-3196

OR...e-mail the above information to WBE1955@aol.com and plan to pay at the door.

Friends of Georgia Libraries, Inc. keeps all personal information private and does not share members' phone numbers, mailing addresses or e-mail addresses with third parties.



Celebrate Summer with the Special Needs Library!

Summer Movie Programs

Beat the heat and join us for our descriptive video programs! Each film features an audio narration to make it accessible to the visually-impaired, but all are welcome!

April 22, 3pm – *Shrek!*

May 1, 2pm – *They Call it Murder*

May 27, 4pm – *Dumbo*

June 5, 2pm – *The King & I*

June 24, 4pm – *Spy Kids*

July 3, 2pm – *On Golden Pond*

July 22, 4pm – *The Land Before Time*

August 7, 2pm – *Topper*

August 26, 4pm – *Toy Story*

Vacation Reading Program

Catch the Reading Bug this summer - READ!

Top readers will win great prizes!



The Special Needs Library serves patrons with visual, physical, and reading disabilities. For more information, please call 706-613-3655.

Join the Heritage Room staff for this free informal session. They'll walk you through the basics of researching your family history.

You will receive an information packet to get started. You should attend one of these sessions before participating in any other "beginning" genealogy workshop. Please bring a pencil to write with and a sweater if you're cold natured. Plan to stay after and research if you wish. Call the Heritage Room at (706) 613-3650, ext. 350 for more information. No registration required. For ages 12 and up.




Athens-Clarke
COUNTY LIBRARY



2008 SCHEDULE

Tuesdays

January 15	2 - 4:30 p.m.
February 19	2 - 4:30 p.m.
March 18	2 - 4:30 p.m.
<i>April 15</i>	<i>6 - 8:30 p.m.</i>
<i>May 20</i>	<i>6 - 8:30 p.m.</i>
<i>June 17</i>	<i>6 - 8:30 p.m.</i>
<i>July 15</i>	<i>6 - 8:30 p.m.</i>
<i>August 19</i>	<i>6 - 8:30 p.m.</i>
<i>September 16</i>	<i>6 - 8:30 p.m.</i>
October 21	2 - 4:30 p.m.
November 18	2 - 4:30 p.m.
December 16	2 - 4:30 p.m.



Genealogy on the Internet

Athens-Clarke County Library's Heritage Room

This will be a brief introduction to the types of internet resources you can use for researching your family. Databases in GALILEO will be introduced. Participants will receive hand-outs so they can use these tools on their own.

This is **not** a beginning genealogy class. Participants must know how to use a mouse.

Registration required. Stop by the Heritage Room or call (706) 613-3650, ext. 350. Class is limited to nine people so please call if you cannot attend, and we will try to let someone else take your place.

In the classroom of the Educational Technology Center (ETC).



2008 SCHEDULE

Mondays

February 4
10 a.m. - noon

May 5
6 - 8 p.m.

August 4
6 - 8 p.m.

November 3
10 a.m. - noon

APRIL EVENTS FOR TEENS

April 2 at 4PM



Wildcard Wednesday: Milk Jug Birdfeeders & Wildlife. Re-use a milk jug to make a birdfeeder while we talk about the importance of wildlife. Free and open to the first 15 teens ages 11-18.

April 9 at 4PM

Wildcard Wednesday: Faux-Fossils & Fossil Fuels. Learn about fossil fuels: why do we use them and what this means for the environment. We'll also make a "fossil" using common household materials. Free and open to the first 15 teens ages 11-18.



April 16 at 4PM



Wildcard Wednesday: Pinwheels & Alternative Energy Sources. As a follow up to last week's discussion about fossil fuels, we'll talk about alternative energy sources such as wind and solar energy and make a pinwheel. Free and open to the first 15 teens ages 11-18.

April 23 at 4PM

Wildcard Wednesday: Mystery Seeds & Biodiversity. We'll talk about biodiversity and endangered species while we decorate a flower pot with a mystery seed planted in it. Free and open to the first 15 teens ages 11-18.



April 25 at 7-9PM




Afterhours@TheLibrary. Teen coffee house and open mic! Come sing, dance, play an instrument, read poetry, or juggle for an audience of your peers. Coffee and refreshments provided. Free and open to teens ages 11-18.

April 30 at 4PM

Wildcard Wednesday: Recycling & The Art of Collage. On the last Wednesday of each month we pick an art style emulate in our own artistic creations. This month we'll look at how artists create new art by re-using and recycling different materials, particularly the art of collage. Free and open to the first 15 teens ages 11-18.




Athens-Clarke
COUNTY LIBRARY

Young Adult Department
Athens-Clarke County Library
2025 Baxter Street
Athens, GA 30606
706-613-3650, ext. 329
<http://www.clarke.public.lib.ga.us>

MAY EVENTS FOR TEENS

May 7 at 4PM

Wildcard Wednesday: Glass Armonica. If you didn't get a chance to see the homemade Glass Armonica at Franklin Family Fun Day, now is your chance! Teens ages 11-18 can try it out and learn to make music like Ben. Open to teens ages 11-18.



May 14 at 4PM

Wildcard Wednesday: The Storybook Game. Play a game where you have to make up a fairytale to get rid of your cards. The first person to use all of his cards wins! Open to teens ages 11-18.

May 22 – August 2

Summer Reading Program. Read 15 books by August 2 to get a t-shirt and an invitation to our End of the Summer Party. This year's theme is Metamorphosis. Come to the Young Adult department to pick up your book log and a schedule of all our summer events. Free and open to teens ages 11-18.



May 23 from 5:30 – 10:00PM


Books & Bites. Have you ever wanted to be able to read for a long time without being interrupted? Here is your chance! You bring 4 books or come in early to look through ours. We provide comfy chairs, chips, chocolate, and pizza. Free and open to teens ages 11-18. Preregistration requested. Please call 706-613-3650 ext 329.



May 29 at 2PM

Thursday Afternoon Anime. Join us as we watch a Japanese animation (or anime) film every Thursday afternoon this summer. This week we're watching *Howl's Moving Castle*. Popcorn and drinks provided. Free and open to teens ages 11-18.




Athens-Clarke
COUNTY LIBRARY

Young Adult Department
Athens-Clarke County Library
2025 Baxter Street
Athens, GA 30606
706-613-3650, ext. 329
<http://www.clarke.public.lib.ga.us>

Events at the Athens-Clarke County Library



APRIL 2008



2025 Baxter Street ♦ Athens, Georgia 30606 ♦ (706) 613-3650 ♦ www.clarke.public.lib.ga.us

EVENTS FOR CHILDREN

Throughout April

Children's Storytime - Join us with your children ages 18 months to 5 years for Storytime on Tuesdays and Wednesdays at 9:30 and 10:30 a.m. We also offer **Bedtime Stories** Mondays at 7:00 p.m. **Infant Storytime** is Mondays, April 14 and 28 at 10:30 a.m. and 2:00 p.m. Call (706) 613-3650, ext. 314 for more information.

Tuesday, April 1 3:30 - 4:30 p.m.

Read to Rover - Beginning readers (grades 1-4) read aloud to a dog! Dog is insured and in the company of a trainer at all times. Twenty-minute sessions. First come, first served. In Storyroom.

Wednesday, April 2 & 16 5:00 - 5:30 p.m.

Spanish Storytime - Join us for a storytime presented in Spanish. Families welcome. In Storyroom.

Tuesday, April 8 10:30 a.m.

Georgia Children's Book Awards Book Discussion for Home School Students - Come discuss any of the 20 books nominated for the Georgia Children's Book Awards. For home school students, grades 4-8. In Small Conference Room. Cast your ballots at this book discussion!

Saturday, April 19 10:00 a.m. - 1:00 p.m.

Benjamin Franklin Family Fun Day - Benjamin Franklin founded the first free public library in the United States, so the ACC Library is celebrating its birthday and Franklin in the same day! "Ben and Me" film screening in the Storyroom, balloon animals, crafts and other fun activities! Listen to a homemade glass armonica, and make your own Skuggs the squirrel and pretend bifocal glasses! To celebrate the Library's birthday, there will be a puppet show in the Auditorium at noon followed by gingerbread treats provided by the Friends of the Athens-Clarke County Library.

Tuesday, April 22 3:00 p.m.

***NOTE TIME CHANGE - FOR THIS MONTH ONLY**

Family Night at the (Described) Movies - Join us for the animated film "Shrek" on the big screen. Features a non-intrusive narration track for visually-impaired viewers. Presented by the Special Needs Library. In Auditorium.

EVENTS FOR YOUNG ADULTS

Wednesday, April 2 4:00 p.m.

Wildcard Wednesday: Milk Jug Birdfeeders & Wildlife - Re-use a milk jug to make a birdfeeder while we talk about the importance of wildlife. Free and open to the first 15 teens ages 11-18. In conjunction with Athens GreenFest.

Wednesday, April 9 4:00 p.m.

Wildcard Wednesday: Faux-Fossils & Fossil Fuels - Learn about fossil fuels: why we use them and what this means for the environment. We'll also make a "fossil" using common household materials. Free and open to the first 15 teens ages 11-18. In conjunction with Athens GreenFest.

Wednesday, April 16 4:00 p.m.

Wildcard Wednesday: Pinwheels & Alternative Energy Sources - As a follow up to last week's discussion about fossil fuels, we'll talk about alternative energy sources such as wind and solar energy and make a pinwheel. Free and open to the first 15 teens ages 11-18. In conjunction with Athens GreenFest.

Wednesday, April 23 4:00 p.m.

Wildcard Wednesday: Mystery Seeds & Biodiversity - We'll talk about biodiversity and endangered species while we decorate a flower pot with a mystery seed planted in it. Free and open to the first 15 teens ages 11-18. In conjunction with Athens GreenFest.

Friday, April 25 7:00 - 9:00 p.m.

Afterhours@TheLibrary - Teen coffee house and open mic! Come sing, dance, play an instrument, read poetry or juggle for an audience of your peers. Coffee and refreshments provided. Free and open to teens ages 11-18.

Wednesday, April 30 4:00 p.m.

Wildcard Wednesday: Recycling & The Art of Collage - On the last Wednesday of each month we pick an art style to emulate in our own artistic creations. This month we'll look at how artists create new art by re-using and recycling different materials, particularly the art of collage. Free and open to the first 15 teens ages 11-18. In conjunction with Athens GreenFest.

EVENTS FOR ADULTS

Thursday, April 3 10:00 - 11:30 a.m.

Computer Class: Introduction to the Internet - In the Educational Technology Center. Call (706) 613-3650, ext. 354 to register.

Thursday, April 3 2:00 p.m.

Cinema Classics - Come see the Hollywood classics on the big screen! This month's feature is the Hitchcock classic "The 39 Steps." This film features a non-intrusive narration track for visually-impaired viewers. Presented by the Special Needs Library. In Auditorium.

Thursday, April 3 7:00 p.m.

iFilms: "A Dream in Doubt" - One of America's first post 9/11 hate crime murders punctuated a growing wave of violence in retaliation for the terror attacks. Told from the perspective of the victim's brother, "A Dream in Doubt" travels to Mesa, Arizona to reveal a story of national tragedy, murder, community and the American dream. Part of our ITVS (Independent Television Service) series. 60 minutes. Not Rated. In Auditorium.

Upcoming Exhibit: April 9 - May 23, 2008

BENJAMIN FRANKLIN: IN SEARCH OF A BETTER WORLD

This traveling exhibition will explore Franklin's life, his contributions to the founding of this country, and his high standards for work, citizenship and community involvement.

Organized by the Benjamin Franklin Tercentenary, Philadelphia, and the American Library Association Public Programs Office. The traveling exhibition for libraries has been made possible by a major grant from the National Endowment for the Humanities: Great Ideas Brought to Life.



All events are free and open to the public unless otherwise noted. This schedule is tentative and subject to change. Please call the Library for more information.



Sunday, April 6 3:00 p.m.

Live! at the Library with the North Georgia Bluegrass Band - The North Georgia Bluegrass band is an eclectic blend of traditional and contemporary acoustic music. Performers include Larry 'Mule' Saye, Antoon Speters, Rich Born, Noel Blackmon and Chris White. This free concert is sponsored by the Friends of the Athens-Clarke County Library. In Auditorium.

Tuesday, April 8 7:00 p.m.

African-American Authors Book Club - "Who Does She Think She Is" by Benilde Little. Newcomers always welcome. In Small Conference Room. For more information, call (706) 613-3650, ext. 351.

Thursday, April 10 10:00 - 11:30 a.m.

Computer Class: Advanced E-mail and Browser Skills - In the Educational Technology Center. Call (706) 613-3650, ext. 354 to register.

Thursday, April 10 7:00 p.m.

iFilms: "The Story of the Weeping Camel" - An enchanting film that follows the adventures of a family of herders in Mongolia's Gobi region who face a crisis when a mother camel unexpectedly rejects her newborn calf after a particularly difficult birth. "The Story of the Weeping Camel" captures the essence of this region with beautiful cinematography, while its emotionally charged story of separation and reconciliation reminds us that the heart, whether human or animal, knows no borders. Rated PG. 87 minutes. In Auditorium.

Sunday, April 13 3:00 p.m.

Benjamin Franklin Exhibit Opening with Dr. Allan Kulikoff - UGA history professor Dr. Allan Kulikoff will present "The Mystery of the Fur Cap." Using 18th century portraits of Franklin and other images, Kulikoff will explain Franklin's social standing. In Auditorium. Reception to follow, hosted by the Friends of the Athens-Clarke County Library.

Tuesday, April 15 6:00 - 8:30 p.m.

***NOTE TIME CHANGE**

Getting Started with Genealogy - This class will help you get started with family research. This is the pre-beginning genealogy class. Bring sweater or light jacket and pen or pencil. No registration required. Call (706) 613-3650, ext. 350 for more information. In Heritage Room.

Tuesdays, April 15 - June 3 7:00 p.m.

Great Decisions Discussion Group - Great Decisions is a national, civic-education program that encourages participants to learn about U.S. foreign policy and global issues and to discuss multiple viewpoints in a group setting. The books can be purchased in the Library Store for \$18. In Small Conference Room, except for three meetings in second floor Board Room (May 6 and 13 and June 3). For more information or to sign up, please call Jeff Tate at (706) 613-3650, ext. 340. The group will be limited to 24. Sponsored by the Foreign Policy Association.

Wednesday, April 16 10:30 a.m.

Talking About Books, Adult Book Discussion Group - "Benjamin Franklin" by Edmund S. Morgan. Newcomers always welcome. In Small Conference Room. In conjunction with "Benjamin Franklin: In Search of a Better World" exhibit. For more information, please call Tammy Gerson at (706) 613-3650, ext. 324.

Thursday, April 17 10:00 - 11:30 a.m.

Computer Class: Advanced Internet and Safety Skills - In the Educational Technology Center. Call (706) 613-3650, ext. 354 to register.

Thursday, April 17 7:00 p.m.

iFilms: "Arranged" - Rochel, an Orthodox Jew, and Nasira, a Muslim of Syrian origin, are both young teachers at a public school in Brooklyn. They are both in the process of getting "arranged marriages" through their respective religious and traditional customs. Rochel and Nasira have to rely on each other and their friendship to pull through this difficult time in their lives, striving to be strong women in charge of their own happiness. 89 minutes. Not Rated. In Auditorium.

Sunday, April 20 3:00 p.m.

"Franklin and His Great-Great Grandfather's Joint Stool" with Dr. Douglas Anderson - UGA English professor Dr. Douglas Anderson, author of "The Radical Enlightenment of Benjamin Franklin," will discuss parts of Franklin's autobiography, including the anecdote about Franklin's great-great grandfather's joint stool. In Auditorium.

Tuesday, April 22 12:15 p.m.

"Franklin's Virtues in Modern Life" - A Lunch & Learn Series - Organization - When he was only 20 years old, Franklin penned a set of 13 virtues he thought would help cultivate his character and regulate his conduct. We'll look at several in four lunch-time programs. First, Adele Gross, a professional organizer, will delve into **order, cleanliness and resolution** as she discusses ways to keep yourself organized at home and at your office. Feel free to bring a lunch to this 45-minute program. In Small Conference Room.

Tuesday, April 22 3:00 p.m.

***NOTE TIME CHANGE - FOR THIS MONTH ONLY**

Family Night at the (Described) Movies - Join us for the animated film "Shrek" on the big screen. Features a non-intrusive narration track for visually-impaired viewers. Presented by the Special Needs Library. In Auditorium.

Thursday, April 24 10:00 - 11:00 a.m.

Computer Class: RSS-The Basics - In the Educational Technology Center. Call (706) 613-3650, ext. 354 to register. ***NOTE - The duration of this class is only one hour.**

Thursday, April 24 7:00 p.m.

iFilms: "The Camden 28" - As protests against the Vietnam War spread across the US in 1971, a group of 28 non-violent activists planned to break into a draft board office to destroy records in Camden, New Jersey. Within hours of beginning their mission, they were arrested by the FBI. Featuring archival materials and interviews with members of the Camden 28 and others, this award-winning documentary uncovers an astonishing story of political dissent - one that has special relevance in our current climate. 83 minutes. Not Rated. In Auditorium.

Saturday, April 26 2:00 p.m.

"Circle of Friends: Benjamin Franklin and the Creation of an American Scientific Community" with Brad Sanders - Brad Sanders, author of "Guide to William Bertram's Travels: Following the Trail of America's First Great Naturalist," will explore Franklin's accomplishments as a scientist, mentor to scientists, and the role of botany as the foundation of 18th century science and medicine. He will also discuss the role Franklin played in guiding a young William Bartram and the curious plant named for him, *Franklinia alatamaha*, or the Franklin Tree. In Auditorium. In conjunction with Athens Greenfest and the "Benjamin Franklin: In Search of a Better World" exhibit.

Sunday, April 27 3:00 p.m.

"Ben Franklin in Modern America" with Dr. Allan Kulikoff - "When Did They Stop Calling Him Dr. Franklin - and Start Calling Him Ben?" UGA history professor Dr. Allan Kulikoff will use Franklin images from the 20th century (magazine covers, stamps, commercial uses of his portrait) to illuminate Franklin in popular culture. In Auditorium.

Monday, April 28 7:00 p.m.

Last Monday Book Group, Adult Book Discussion Group - Title to be announced. Newcomers always welcome. In Small Conference Room. For more information, please call Jeff Tate at (706) 613-3650, ext. 340.

Tuesday, April 29 12:15 p.m.

Brown Bag Lunch: "Rare Plants in Georgia" with Linda Chafin - Come hear Linda Chafin, Conservation Botanist with the Plant Conservation Program at the State Botanical Gardens, discuss her recently published book "The Field Guide to the Rare Plants of Georgia." Feel free to bring a lunch to this 45-minute program. In Small Conference Room. In conjunction with Athens GreenFest.

EXHIBITS

- "Benjamin Franklin: In Search of a Better World" - First floor Browsing Area.
- Project Safe Clothesline Project - Young Adult wall.
- Thomas Textile Display - In Friends display cases on first floor.
- National Alcohol Awareness Display - In Lobby. First week only.
- Athens Tree Council Display - In Lobby.

MINUTES
ATHENS REGIONAL LIBRARY BOARD
April 17, 2008

The meeting was called to order by Chairman, Mr. Prokasy at 3:30. Present were Mr. Bowns, Ms. Crawford, and Mr. Miller (Franklin County); Mr. Gresham, Mr. Jones and Mr. Shapiro (Oglethorpe County); Ms. Stratton and Mr. Zimmerman (Oconee County); Ms. Dunn; Ms. Lane and Mr. Timmons (Athens-Clarke County); Ms. Coutant (Madison County). Mr. Moak and Mr. Nale were excused. Ms. Luke was absent. Staff present were Mrs. Atwood, Mrs. Simonds, and Mrs. Blake, who recorded the minutes. Charles Kauderer of the Athens-Clarke County Board, and Diana Tope, guest speaker were also in attendance.

The minutes of January 17, 2008 board meeting were unanimously approved on a motion and second from Ms. Dunn and Mrs. Jones.

The agenda was unanimously adopted on a motion and second from Ms. Lane and Ms. Stratton. There were no members of the public present.

The third quarter FY08 financial report was given for information by Ms. Simonds. All local boards have met except Oconee. She explained the Professional Services fees under Expenditures. It was a one time fee for us to become a part of the Georgia Accounting Alliance and switch our accounting software to Blackbaud. Also the cargo van gas tank had to be replaced and of course the cost of gasoline has driven up Maintenance and Operation of the vehicles.

Diana Tope, former Deputy Director of GPLS and retired director of Cherokee Regional Library, presented Board Basics 101. She spoke about qualifications, ethics, the Georgia law outlining duties and the responsibilities of both the board of trustees and the director. Ms Tope also spoke of planning for the future in terms of promoting of the budget and thus promoting the effectiveness of the public library. She left the board with several handouts and her email should anyone have follow-up questions or concerns.

Regional Reports followed from each county.

Oglethorpe: Mr. Shapiro noted they were scheduled to meet at a Commission work session on May 5 and would ask for an additional 12 hours to hire someone and for a 2.5% salary increase for all employees. He also said that sometime in the next 3-5 years, Oglethorpe County will need to either expand or build a new library as they are already below state standards. On April 22, the Friends and Ladies Club of Maxeys are going to revamp the garden outside. In May Friends will hold an indoor/outdoor yard sale. Also in conjunction with Oconee County the Friends will hold an Antiques Roadshow program.

Franklin: Mr. Miller said that the Lavonia Friends had sponsored a "Meet the Author" program featuring Terry Kay and drawn over 100 people. Royston has received a substantial gift from the will of former Franklin Board chair, Roberta Brown. Mr. Miller

also noted that he and Mr. Bowns had presented the budget proposal to the school superintendent on their way to this meeting.

Clarke: Ms. Lane said that the Interim Strategic Plan to get the library through renovation and construction was completed. The Ben Franklin Exhibit is downstairs and invited members to take a look. The Friends make over \$20,000 on the book sale. Winterville had more patrons and circulation than ever. June 28 will be the date of the Summer Book Sale. The bulk of the meeting was taken up by a discussion of a complaint on a DVD. It was a good discussion and a demonstration of how the board should work together.

Oconee: Ms. Stratton noted that their board had not yet met. The teen area had a Valentine's Day chocolate boxes program. There was a five week program in January and February for parent-child "Family Place" workshops. In Bogart, Cynthia Jameson has been visiting pre-schools and shared stories and songs with over 300 children.

Madison: Ms. Coutant said that there was a need to pay their employees more. The Friends raised \$4000 at a booksale. The Branch Manager will go to a workshop on Overdrive where she will learn how patrons can download books from the library onto their laptops, computers or MP3 players at home. The Rotary has joined with the First Foundation to give every child in the county a book a month from birth to age 5. They are selling stock at \$36 as an investment in literacy for children. This is a great promotion.

The Director's written report was presented by Mrs. Atwood who highlighted several items. Legislative issues were discussed. Money for PINES was approved but some construction projects were picked ahead of ours. Overdrive training next week for branch managers and other staff was noted as was the PLA presentation in Minneapolis by Ms. Ames, Miguel Vicente and Clare Auwarter. This presentation highlighted the challenges that faced getting Pinewoods up and running. The Anne Frank Exhibit had more than 2800 people attend and Ben Franklin Exhibit here now is drawing attention to many of Franklin's inventions and ideas. The Summer Reading Program theme is "Catch the Reading Bug." Local funding by population and per capita was given for general information and perhaps help in showing local funding agencies where they stand in relation to other counties of their size.

Old Business

1. Wayne Miller, Chair of the Nominating Committee presented Greg Jones as the nominee to become Vice-Chair of the Executive Committee. He was unanimously elected after Mr. Gresham moved and Ms. Coutant seconded that the nominations be closed.

2. Finance Committee: Mrs. Stratton speaking for the committee reported the process being used to bid out insurance services. They have talked to 5 companies interested in bidding and determined that quotes will need to be received within 60 days

of renewal. They will bring a more formal recommendation to the July or October meeting this year.

3. Review Banking Services- Mrs. Stratton also speaking for the Finance Committee reported that they are in the preliminary stages of looking at this. She said her schedule was the reason this had not yet been addressed.

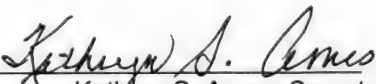
4. Director's Evaluation – Mr. Prokasy reported that the Personnel Committee had passed along the summary of the individual member's evaluations and that he had spoken with Mrs. Ames about the good job she is doing and provided a letter saying so for her personnel file.

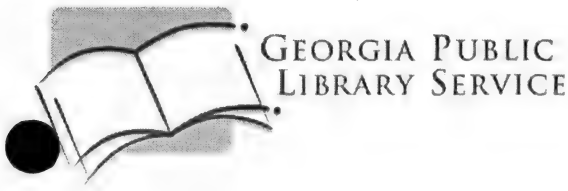
New Business

1. Several policy issues were referred to the Policy Committee to be reviewed and recommendations made for the July meeting.

2. The Board unanimously adopted the new state mileage rate of \$.50.5 per mile retroactive to April 1, 2008.

The meeting was adjourned at 5:14 on a motion and second from Mr. Shapiro and Mr. Zimmerman.


Kathryn S. Ames, Secretary



MEMORANDUM

TO: Georgia Public Library Trustees and Directors
FROM: Lyn Hopper, Asst. State Librarian for Library Development
SUBJECT: Updates to *Tools for Trustees: The Georgia Public Library Trustee Manual*
DATE: June 1, 2008

Georgia Public Library Service is pleased to offer updates to your trustee manuals. I sincerely hope that you have found the notebooks useful during the past year. We plan to issue updates periodically to help ensure that you have the most current information available. The GPLS Web site will also post updates as they are made at <http://www.georgialibraries.org/trustees/>.

There are two new Appendices in this update:

- Appendix Y is a template for the Affidavit that must be signed, notarized, and kept with official board minutes when the library board closes a portion of a meeting.
- Appendix Z is a sample participating agreement between or among local governmental entities who wish to take advantage of economy of scale by sharing central library services, such as cataloging and administration.

Please follow these instructions with your printed documents:

- ☐ Discard the Table of Appendices (ix-x) and replace with the new Table of Appendices.
- ☐ Insert Appendices Y and Z at the end of the Appendices section.
- ☐ Discard Appendix A and replace with the new Appendix A. Note the addition of a timeline of important events in Georgia public library history.
- ☐ Discard Appendix D and replace with the new Appendix D. Note the addition of several fact sheets about the services of Georgia Public Library Service.
- ☐ Discard Appendix K and replace with the new Appendix K.
- ☐ Add draft Requirements for Capital Outlay Grant Funds to Appendix L.
- ☐ Discard Appendix Q and replace with the new Appendix Q. Note the addition of models for single county library systems and for counties within regional systems.
- ☐ Discard Appendix W and replace with the new Appendix W. Note the addition of the Memorandum of Understanding.
- ☐ Discard the Resource List and replace with the updated Resource List.
- ☐ Discard the Index and replace with the new Index.

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A Unit of the University System of Georgia

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MEMORANDUM

TO: Donna Howell, Director, Mountain Regional Library System
Alan Harkness, Director, Piedmont Regional Library
Susan Sexton-Cooley, Director, Sara Hightower Regional Library
Joe Shinnick, Director, Three Rivers Regional Library System
JoEllen Ostendorf, Director, Troup-Harris Regional Library

FROM: Bryan A. Downs *BD*

DATE: May 30, 2008

RE: Best practices in relation to receipt of local school board funds

This memorandum is provided in connection with the opinion letter provided to you regarding the use of local school board funds.

In order to illuminate the vital role local public libraries play in our state's public education efforts, the following practices are recommended:

- Local school boards may want to include in their allocation resolutions express statements regarding the school boards' determination that such library programs and services benefit greatly and are "necessary and incidental to the support and maintenance of public schools and public education" in their communities.
- When local school boards make such allocations, they should articulate and document specific examples of benefits flowing to local educational efforts through the services offered by the recipient library.
- Local public libraries should document and quantify the specific services offered by the library that specifically benefit children and youth in the community and that supplement the efforts of the local public schools.
- In certain situations, local school boards may want to enter into express agreements with the recipient libraries in order to document that appropriations will be expended for specific purposes that provide direct benefit to the school system.

Library Directors

May 30, 2008

Page 2

If you have any questions or if I can ever be of assistance to you, please let me know.

cc: Dr. Erroll Davis, Chancellor, University System of Georgia
Burns Newsome, Esq., Vice Chancellor for Legal Affairs, University System of Georgia
Dr. Lamar Veatch, State Librarian, Georgia Public Library Service
Robert E. Wilson, Esq.

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May 30, 2008

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208 Gloucester Street
Brunswick, GA 31520

JoEllen Ostendorf, Director
Troup-Harris Regional Library
115 Alford Street
LaGrange, GA 30240

Re: Use of local school board funds to support local public libraries

Ladies and Gentlemen:

We appreciate your asking us to advise you regarding a legal issue that has arisen for several of the regional public libraries in Georgia. Specifically, you have asked for our opinion regarding the following issue:

Whether it is legal under the Georgia Constitution and current Georgia law for local school boards of education to provide annual funding allocations to local public library systems?

The short answer is "yes." Our analysis follows.

A. Factual Background

It is our understanding that for decades many local boards of education across Georgia have provided voluntary financial support to their respective, local public libraries. Often, these allocations are made to regional public libraries, which receive funding from the various county and city governments and local boards of education within their service area. It is a generally accepted proposition that public libraries provide significant educational resources to their communities and further the objectives of local school systems, providing books and reference materials, serving as a place for study and reading, and offering access to various research tools. What may not be as obvious are the myriad programs offered by local libraries that are specifically targeted toward children and youth: for example, reading programs for young children; tutoring for at-risk youth; summer vacation reading programs; and assistance with research projects.

It is our understanding that there are dozens of local libraries across the State and that no two situations are the same. The type and level of services vary; the specific programs and services targeted to children and youth vary; and the amount of funding from local school boards varies. However, we have reviewed several, typical regional libraries and, through this review, identified the following common elements:

- The local public library serves as a valuable educational resource in its community.
- Specific programs are targeted toward children, from toddler to teenager.
- These specific programs for children directly supplement the local public schools' efforts.
- Funds received from local school boards are usually channeled to the specific programs for children.
- The percentage of each library's overall funding that is received from local school boards is small, ranging from less than 1% to around 6%.

Our analysis is based on a generalized assessment of these typical scenarios. Although specific examples are provided, we have not been asked to provide our opinion regarding the validity of funds received by specific local libraries from specific local boards of education. Library boards and school boards should consult with their own respective legal counsel to determine the validity of any particular appropriation.

B. Analysis

The proper analysis of the issue presented begins by looking to the Georgia Constitution, which limits the uses of funds received by local school systems through education taxes on property:

School tax funds shall be expended only for the support and maintenance of public schools, public vocational-technical schools, public education, and activities necessary or incidental thereto, including school lunch purposes.

GA. CONSTITUTION, Art. 8, Sec. 6, Par. 1(b).

Accordingly, the central question that must be answered is whether the allocation to a local public library system is "necessary or incidental" to "the support and maintenance of . . . public education."¹ In our opinion, the answer to this question is "yes." Support for this conclusion is abundant.

First, the Georgia Supreme Court has interpreted this provision as an expansive, rather than a restrictive, delegation of power. "[T]he Constitution vests broad powers in school districts to do those things properly determined to be necessary or incidental to public education." Russell v. Fletcher, 244 Ga. 854, 262 S.E.2d 138 (1979).

Moreover, the Georgia General Assembly has expressly determined that a local public library is part of "public education":

It is declared to be the policy of the state, as a part of the provisions for public education, to promote the establishment of public library service throughout the state.

O.C.G.A. §20-5-1 (Ga. L. 1943, p. 385, §3)(emphasis added). This declaration of state policy was made in 1943, when the General Assembly created a framework for a statewide system of public libraries. So, for at least 65 years, the Georgia Legislature has considered public libraries to be a key component of the State's providing of "public education."²

¹ In certain situations, local public libraries may very well serve a role that is necessary or incidental to the support and maintenance of "public schools"; for example, where the local library serves as the school library. We have limited our analysis, however, to the broader concept of "public education" that is encompassed within the applicable constitutional provision.

² It appears this declaration was included in even earlier legislation that created the State Library Commission. See Ga. L. 1943, p. 385, referencing Code of Georgia of 1933, Ch. 32-26 (no longer in print).

In light of this legislative pronouncement, it would seem beyond dispute that a local public library is "necessary" or at least "incidental to" the support and maintenance of public education in Georgia and that, therefore, use of local school funds to fund local public library services is constitutional. However, even more support for this conclusion is found in Georgia Supreme Court decisions and in a directly "on-point" opinion from the Georgia Attorney General.

The Georgia Supreme Court has issued at least two decisions that support the conclusion that it is both legal and proper for local school funds to be used to support local public libraries. In Russell v. Fletcher, 244 Ga. 854, 262 S.E.2d 138 (1979), the Georgia Supreme Court held that it was proper for a local school district to expend school tax funds to provide crossing guards on streets near schools because "a school crossing guard program might properly be determined by a school board to be an activity necessary or incidental to the support and maintenance of public schools and public education under the Constitution of Georgia..." Id. We presume that when a local school board allocates funds to its local public library it does so, at least implicitly, because it has determined that the programs and services offered by the library are "necessary and incidental to the support and maintenance of public schools and public education" in its community.

In DeKalb County School District v. DeKalb County, 263 Ga. 879, 440 S.E.2d 185 (1994), the Georgia Supreme Court provided further guidance on what expenditures of local school funds could be included within the ambit of activities "necessary and incidental to public education." The activity at issue was the funding of road improvements near a new school; the county took the position that the local school board must pay for the improvements. One can glean from this Supreme Court decision a test: whether the proposed expenditure "stray[s] too far from the [school] [d]istrict's principal task of educating young people" and "provid[es] a benefit to all citizens that the [c]ounty generally has the duty to provide." Id., at 881. Applying the facts presented to this test, the Supreme Court concluded that the proposed road improvements strayed too far from the principal task of educating young people and provided a benefit to all citizens of the county who would use those roads, and that therefore the school board would be assuming the county's responsibility to make road improvements. Id., at 881-882.³

In comparison, allocating local school funds to a local public library does not stray from a school board's principal task of educating young people; it falls squarely within that task. Even if a library only served its traditional purpose of providing access to books and reference materials, such activities undergird and supplement the school board's efforts to educate young people. The reality, however, is that local public

³ Similarly, in a recent decision, the Supreme Court applied this same test, concluding that use of school tax revenue to fund the Atlanta Beltline "strayed too far" and was, therefore, improper. Woodham v. City of Atlanta, 283 Ga. 95, 97, 657 SE2d 528 (2008).

used only for "educational purposes." O.C.G.A. § 20-2-411. However, we see no distinction between the analysis of whether an allocation to a local public library is an expenditure for "educational purposes" and the analysis required to determine if the expenditure meets constitutional muster (i.e., whether it is necessary or incidental to the support and maintenance of public education). See, e.g., DeKalb County School District v. DeKalb County, 263 Ga. at 880 at footnote 2 (implicitly indicating that Georgia Supreme Court sees no difference between the two analyses); and Fletcher v. Russell, 151 Ga. App. 229, 230, 259 S.E.2d 212 (1979), rev'd on other grounds (intermingling the two tests). An Attorney General opinion is also instructive: the term "educational purposes" is substantially more general than the term "school purposes;" "an 'educational purpose' is any use or purpose which may serve 'education' generally, not just formal training or classroom instruction. 1962 Op. Att'y Gen., p. 157.

C. The Effect of Moving State Library Support Services from the Board of Education to the Board of Regents

We see little, if any, significance in the fact that the responsibility for resourcing and supervising local public libraries has been transferred over the years from the State Board of Education to the State Department of Technical and Adult Education (1996) and then to the Board of Regents (2000). Although the educational focus or target group of each of these state agencies is different, the General Assembly has not to our knowledge ever altered the original objective for establishing state-wide library services: an additional means of providing *public education*. Ga. L. 1943, p. 385, §3; Ga. L. 1996, p. 167, §5; Ga. L. 2000, p. 618, § 85. There has been no legislative finding or declaration that the mission of local public libraries has been narrowed or limited to adult education or post-secondary education. The transfer of responsibility for resourcing and supervising local public libraries has been simply an organizational change within State government, not a substantive change in the scope or focus of public libraries.

Further support for this conclusion is found within the Education title of the Georgia Code, Title 20. The Board of Regents is responsible for annually determining the amount of funds needed for county and regional public libraries and requesting that amount of funds from the General Assembly. O.C.G.A. §20-2-305(a). This provision is included in Chapter 2 of Title 20, the chapter addressing elementary and secondary education. If the General Assembly had intended for the mission of public libraries to be narrowed or limited to adult education or post-secondary education when the responsibility for resourcing and supervising local public libraries was transferred from the State Board of Education to the Board of Regents, it would have included a provision regarding funding of libraries in Chapter 3 of Title 20, the chapter addressing post-secondary education.

One supporting a more narrow view of this issue might point to the Attorney General's reliance on the fact that, at the time of the above-described 1975 opinion, the State Board of Education was designated as the advisory agency responsible for

monitoring and counseling the public library system in Georgia. See 1975 Att'y Gen. Op., p. 64. However, the Attorney General's opinion relied primarily on other factors, citing this organizational framework as further, supplemental support for his opinion. Id.

But the real issue is not whether local public libraries are necessary or incidental to the support and maintenance of public *schools*; the real issue is whether local public libraries are necessary or incidental to the support and maintenance of public *education*. Although public *education* is a broader purpose, it is one for which the Georgia Constitution says school tax funds can be used. GA. CONSTITUTION, Art. 8, Sec. 6, Par. 1(b). Those who have concluded that local school funds should not be used to support local public libraries fail to see this important point.

D. Conclusion

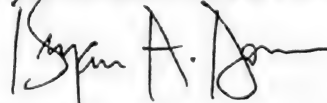
In our opinion, the financial support of local public libraries is a valid use of local school funds under Georgia law, including the Georgia Constitution, so long as the funds are being used to support the public schools and/or public education in the applicable community.

We trust that this letter provides clarification for you. If you have any questions, please let us know.

With best regards,

Sincerely yours,

WILSON, MORTON & DOWNS, LLC



Bryan A. Downs

BAD:jh

cc: Dr. Erroll Davis, Chancellor, University System of Georgia
Burns Newsome, Esq., Vice Chancellor for Legal Affairs, University System of Georgia
Dr. Lamar Veatch, State Librarian, Georgia Public Library Service
Robert E. Wilson, Esq.

ATHENS REGIONAL LIBRARY
AGENDA
April 17, 2008

Call to order..

Review and approve minutes of January 17, 2008

Public Comment (5 minute limit)

Adopt Agenda.

Financial Report.

Board Member 101: Diana Tope, formerly Deputy Director with GPLS and retired director at Cherokee Regional Library

Regional Reports.

Director's Report. -Judy Atwood

Old Business.

1. Nominating Committee - Wayne Miller
2. Finance Committee - Review Insurance and Banking Services - Janet Stratton
3. Director's Evaluation - William Prokasy

New Business.

1. Policy Issues - FMLA amendment needed, Meeting Room policy revisited, Patron Conduct and Responsibilities - Assign to Committee - William Prokasy
2. Adopt the new state mileage allowance of 50.5 cents per mile. - Judy Atwood

Adjourn.

Announcements:

Next Meeting: July 17, 2008.

FOGL Meeting: April 21, 2008 Brunswick, GA

Athens Regional Library
July 1, 2007 through March 31, 2008

<i>Revenue:</i>	<u>Budget</u>	<u>Amount</u>		<u>% of Budget</u>
<i>Regional:</i>	<u>Amount</u>	<u>Received</u>	<u>Balance</u>	<u>Received</u>
Outreach	103,400.00	77,550.00	25,850.00	75.00%
Interest	4,000.00	3,372.55	627.45	84.31%
Personnel	627,679.43	470,759.57	156,919.86	75.00%
Materials	124,761.19	93,570.89	31,190.30	75.00%
System Services Grant	135,427.70	101,570.78	33,856.93	75.00%
Special Needs Learning Center	145,122.00	108,841.50	36,280.50	75.00%
Totals	<u>1,140,390.32</u>	<u>855,665.29</u>	<u>284,725.03</u>	<u>75.03%</u>
 <i>Athens-Clarke County:</i>				
Board of Commissioners	1,596,816.00	1,197,612.00	399,204.00	75.00%
City of Winterville	13,000.00	6,500.00	6,500.00	50.00%
Fines and Fees	88,075.00	73,017.13	15,057.87	82.90%
Outside Revenues	131,656.00	72,742.00	58,914.00	55.25%
Interest	6,000.00	4,578.33	1,421.67	76.31%
Totals	<u>1,835,547.00</u>	<u>1,354,449.46</u>	<u>481,097.54</u>	<u>73.79%</u>
 <i>Franklin County:</i>				
Board of Commissioners	30,000.00	22,500.00	7,500.00	75.00%
Board of Education	30,000.00	30,000.00	-	100.00%
Cities of Lavonia, Royston, Canon	-	-	-	
Carnesville & Franklin Springs	27,950.00	22,875.03	5,074.97	81.84%
Transfer from Reserve	2,012.00		2,012.00	
Fines and Fees	6,000.00	6,426.13	(426.13)	107.10%
Totals	<u>95,962.00</u>	<u>81,801.16</u>	<u>14,160.84</u>	<u>85.24%</u>
 <i>Madison County:</i>				
Board of Commissioners	160,929.00	120,696.75	40,232.25	75.00%
Fines, Fees and Copy Machines	15,618.00	11,816.58	3,801.42	75.66%
Totals	<u>176,547.00</u>	<u>132,513.33</u>	<u>44,033.67</u>	<u>75.06%</u>

Athens Regional Library
July 1, 2007 through March 31, 2008

Revenue:	<u>Budget Amount</u>	<u>Amount Received</u>	<u>Balance</u>	<u>% of Budget Received</u>
<i><u>Oconee County:</u></i>				
Board of Commissioners	368,450.00	276,337.50	92,112.50	75.00%
Board of Education	40,000.00	40,000.00	-	100.00%
City of Watkinsville	11,000.00	11,000.00	-	100.00%
City of Bogart	6,000.00	-	6,000.00	0.00%
Fines and Fees	<u>25,500.00</u>	<u>19,652.45</u>	<u>5,847.55</u>	<u>77.07%</u>
Totals	<u>450,950.00</u>	<u>346,989.95</u>	<u>103,960.05</u>	<u>76.95%</u>
 <i><u>Oglethorpe County:</u></i>				
Board of Commissioners	53,500.00	36,625.08	16,874.92	68.46%
Board of Education	15,000.00	15,000.00	-	100.00%
City of Maxeys	200.00	-	200.00	0.00%
City of Crawford	500.00	500.00	-	100.00%
City of Arnoldsville	100.00	500.00	(400.00)	500.00%
Ctiy of Lexington	500.00	500.00	-	100.00%
Fines, Fees and Copy Money	8,500.00	6,553.47	1,946.53	77.10%
Meeting Room	300.00	185.00	115.00	61.67%
Transfer from Reserve	<u>6,303.00</u>	<u>-</u>	<u>6,303.00</u>	<u>0.00%</u>
Totals	<u>84,903.00</u>	<u>59,863.55</u>	<u>25,039.45</u>	<u>70.51%</u>
 GRAND TOTALS	 <u>3,784,299.32</u>	 <u>2,831,282.74</u>	 <u>953,016.58</u>	 <u>74.82%</u>

Athens Regional Library
FY2008
July 1, 2007 through March 31, 2008

<i>Expenditures:</i>	<u>Budget Amount</u>	<u>Amount Expended</u>	<u>Balance</u>	<u>% of Budget Expended</u>
<i>Regional:</i>				
Wages/Benefits Courier & Kidmobile	8,516.00	6,353.11	2,162.89	74.60%
Bookmobile/Van Operating & Repairs	6,810.00	8,993.21	(2,183.21)	132.06%
Summer Reading Club	4,000.00	2,279.53	1,720.47	56.99%
Staff Development Day	1,500.00	1,498.49	1.51	99.90%
Debt Collection Service	15,000.00	12,672.20	2,327.80	84.48%
Workers Compensation	12,000.00	10,897.00	1,103.00	90.81%
Professional Fees*	-	3,152.00	(3,152.00)	
Postage	7,000.00	4,500.25	2,499.75	64.29%
Travel	7,012.00	3,845.21	3,166.79	54.84%
Printing and Publicity	2,000.00	1,257.21	742.79	62.86%
Dues/Registration	2,000.00	1,142.00	858.00	57.10%
Computer Maintenance	2,420.00	-	2,420.00	0.00%
Insurance	17,142.00	17,142.00	-	100.00%
Supplies	22,000.00	17,105.84	4,894.16	77.75%
Personnel	627,679.43	470,759.57	156,919.86	75.00%
Materials	124,761.19	84,124.23	40,636.96	67.43%
System Services Grant	135,427.70	101,570.78	33,856.92	75.00%
Special Needs Learning Center	145,122.00	119,725.65	25,396.35	82.50%
Totals	<u>1,140,390.32</u>	<u>867,018.28</u>	<u>273,372.04</u>	<u>76.03%</u>

*Includes One time fee to GA Accounting Alliance of \$2,900 and monthly fees to St. Mary's Industrial for drug free workplace (offset by savings in Workman's Comp)

Athens-Clarke County:

Outreach	44,000.00	33,000.00	11,000.00	75.00%
Personnel	1,519,851.00	1,081,783.89	438,067.11	71.18%
Operating Expenses	271,696.00	216,424.79	55,271.21	79.66%
Totals	<u>1,835,547.00</u>	<u>1,331,208.68</u>	<u>504,338.32</u>	<u>72.52%</u>

Athens Regional Library
July 1, 2007 through March 31, 2008

<i>Expenditures:</i>	<u>Budget Amount</u>	<u>Amount Expended</u>	<u>Balance</u>	<u>% of Budget Expended</u>
<i>Franklin County:</i>				
Outreach	15,000.00	11,250.00	3,750.00	75.00%
Personnel	73,187.00	54,744.05	18,442.95	74.80%
Operating Expenses	<u>7,775.00</u>	<u>4,122.96</u>	<u>3,652.04</u>	<u>53.03%</u>
Totals	<u>95,962.00</u>	<u>70,117.01</u>	<u>25,844.99</u>	<u>73.07%</u>
<i>Madison County:</i>				
Outreach	14,900.00	11,175.00	3,725.00	75.00%
Personnel	129,198.00	94,305.54	34,892.46	72.99%
Operating Expenses	<u>32,449.00</u>	<u>24,988.34</u>	<u>7,460.66</u>	<u>77.01%</u>
Totals	<u>176,547.00</u>	<u>130,468.88</u>	<u>46,078.12</u>	<u>73.90%</u>
<i>Oconee County:</i>				
Outreach	20,000.00	15,000.00	5,000.00	75.00%
Personnel	384,232.00	271,073.01	113,158.99	70.55%
Operating Expenses	<u>46,718.00</u>	<u>26,716.00</u>	<u>20,002.00</u>	<u>57.19%</u>
Totals	<u>450,950.00</u>	<u>312,789.01</u>	<u>138,160.99</u>	<u>69.36%</u>
<i>Oglethorpe County:</i>				
Outreach	9,500.00	7,125.00	2,375.00	75.00%
Personnel	65,642.00	44,166.33	21,475.67	67.28%
Operating Expenses	<u>9,761.00</u>	<u>4,762.96</u>	<u>4,998.04</u>	<u>48.80%</u>
Totals	<u>84,903.00</u>	<u>56,054.29</u>	<u>28,848.71</u>	<u>66.02%</u>
 GRAND TOTALS	 <u>3,784,299.32</u>	 <u>2,767,656.15</u>	 <u>1,016,643.17</u>	 <u>73.14%</u>

BOARD BASICS 101

Objectives:

- *Trustees will know the basic responsibilities of their jobs*
- *Trustees will believe that their role is critical to the effective governance of the library system*
- *Trustees will understand the importance of advocacy for finances, facilities, and services of the library*

Qualifications of the effective trustee

Governance and management

Personnel

Policy

Budget

Planning

Advocacy

"Government is a trust, and the officers of government are trustees; and both the trust and the trustees are created for the benefit of the people."

—Henry Clay, 1829 in a
speech at Ashland, KY

THE CODE OF ETHICS

from a "Code of Ethics for Louisiana Trustees of Public Libraries"

1. Trustees in the capacity of trust imposed upon them shall observe ethical standards with absolute truth, integrity, and honor.
2. Trustees in a age of intense and ever-increasing technological advances must promote just and equal library service at the highest level possible to their community, to all citizens regardless of race, creed, color, or age. To accomplish this it is absolutely necessary to cooperate with other libraries in the state and with the State Library.
3. Trustees must avoid situation in which personal interests might be served for financial benefits gained at the expense of library users, colleagues or the institution.
4. It is incumbent upon any trustee to disqualify himself/herself immediately when ever even the appearance of a conflict of interest exists.
5. Trustees must distinguish clearly in their official statements between their personal philosophies and attitudes and those of the institution. Trustees must acknowledge and support the formal position of the board even if they personally disagree.
6. Trustees must respect the confidential nature of library records and of housekeeping business and must be able to distinguish these records from the records the library keeps for public accounting. Trustees must also be aware of and in compliance with the laws governing freedom of information and those safeguarding the rights of privacy of the patrons served.
7. Trustees must be prepared by a policy of the board to support to the fullest efforts of librarians to resist censorship of library materials by groups of individuals.
8. Trustees as policy makers are clearly distinguished from the director who is the administrator. All complains from staff and/or patrons must be courteously referred to the proper library authority. Trustees must refrain absolutely from individual actions, statements or comments which might undermine the authority of the director.
9. Trustees who accept appointment to a library board are expected to perform all of the functions of library trustees by working harmoniously with the board, accepting the will of the majority vote without trying to dominate the board or other board members or to neglect any share of the board's work.
10. To the extent permitted by budgetary provision, trustees should participate in state and national library trustee organizations in order to strengthen and broaden their individual understanding of the duties of trustees and because of informed knowledge, better serve the public library.

—Adopted March 21, 1988. by the Trustee Section of the Louisiana Library Association

CODE OF GEORGIA ANNOTATED

20-5-41.

Each library system shall be governed by a board of trustees. Each system shall have a governing board of trustees but may have other affiliated boards of trustees for member libraries. . . . The regional board of library trustees shall exercise authority in a multicounty system.

20-5-42.

(b) A regional board of library trustees shall consist of trustees serving on member county boards who are appointed to the regional board by each county board for a term specified in writing pursuant to the constitution and bylaws of the library system.

(c) Board members shall serve staggered terms for continuity of service.

(d) Board members shall be removed for cause or for failure to attend three consecutive meetings pursuant to the library system's constitution and bylaws or the local constitution and bylaws.

20-5-43.

The board of trustees shall have duties and responsibilities which include but are not limited to the following:

(1) To **employ a library director** who meets state certification requirements and such other employees as necessary upon the recommendation of the library system director; provided, however, that the board shall be authorized to delegate employment of staff members to the library system director;

(2) To **approve budgets** prepared by the library system director and assume responsibility for the presentation of the library's fiscal needs to the supporting agencies;

(3) To **attend** board meetings;

(4) To **establish policies** governing library programs, including rules and regulations governing the use of the library;

(5) To **set policy for the administration of gifts of money and property**;

(6) To present financial and progress reports to governing officials and to the public;

(7) To notify the appropriate authorities of a vacancy on the board so that a person may be appointed to complete unexpired or full terms; and

(8) To notify the library system director, in advance, of all meetings of library boards and board committees.

20-5-45.

Every public library system shall have a director. Any person appointed as director of a public library system must hold at least a Grade 5(b) Librarian's Professional Graduate Certificate, as defined by the State Board for the Certification of Librarians; The director shall be appointed by the board of

trustees and shall be the administrative head of the library system under the direction and review of the board.

20-5-47.

(a) The board of trustees of each county and regional library shall have a written constitution and bylaws stating policy which shall be approved by the board. Such constitution and bylaws shall be drafted in accordance with the current edition of the *Handbook on Constitutions, By-laws and Contracts for Georgia Public Libraries*.

(b) Policies stated in the constitution of the county board may not be in conflict with the policies of the constitution of the regional board and state and federal laws and regulations. The constitution of the regional board shall not be in conflict with state and federal laws and regulations.

20-5-50.

Each library board which handles finances must **keep a current bond for an adequate amount determined by the board of trustees** and recorded in the minutes on the library director, the treasurer of the board of trustees, or other officials and employees authorized to handle funds. Proof of the bond for each board must be filed with the Renewal Application for State Aid.

20-5-57.

Any failure to comply with the provisions of this part shall result in the forfeiture of all state and federal library aid to the system.

20-5-45.

Every public library system shall have a director. Any person appointed as director of a public library system must hold at least a Grade 5(b) Librarian's Professional Graduate Certificate, as defined by the State Board for the Certification of Librarians; provided, however, that any person who was serving as acting director of a public library system as of July 1, 1984, shall be authorized to continue to serve as director.

The director shall be appointed by the board of trustees and shall be the administrative head of the library system under the direction and review of the board. The director of a library system shall have duties and responsibilities which include but are not limited to the following:

- (1) To recommend for employment or termination other staff members, as necessary, in compliance with applicable laws and the availability of funds and to employ or terminate other staff members if so authorized by the library board;
- (2) To attend all meetings called by the Office of Public Library Services of the Board of Regents of the University System of Georgia or send a substitute authorized by the office director;
- (3) To prepare any local, state, or federal annual budgets;
- (4) To notify the board of trustees and the Office of Public Library Services of the Board of Regents of the University System of Georgia of any failure to comply with:
 - (A) Policies of the board;
 - (B) Criteria for state aid;
 - (C) State and federal rules and regulations; and
 - (D) All applicable local, state, or federal laws;
- (5) To administer the total library program, including all affiliated libraries, in accordance with policies adopted by the system board of trustees; and
- (6) To attend all meetings of the system

What to Say to Somebody Who Thinks Libraries Are Passé

It 's happened to me three times in one month, most recently on a bus in Guangzhou, China, where a tour guide asked in all sincerity, "Do you think there will be much need for libraries in the future, now that we have computers?"

I've practiced my "astonished gaze" approach enough now to know that it works best when accompanied by the question, "Have you *been* to a library lately?" But I knew it wasn't going to work in China, where library service in general seems at least 20 years behind what it is in the United States.

The question elicited groans and groans from the bus full of youth services delegates on a five-city People to People exchange tour of libraries in the world's most populous nation. "They will be more essential than ever," one librarian replied.

The young man did not seem convinced, for clearly his concept of libraries was based on what he'd experienced in a national library system based largely on the notion that book warehousing is the primary function of libraries.

The guide went on with his spiel about getting around in his city, about how efficient transportation was but how complex getting from one place to another could be. He talked about what was important to see and what could be skipped. He emphasized his role as a guide to the complicated maze of sights and sounds that make up his city.

I had him right where I wanted him. "So," I said, "you are beginning to understand librarians. What you do is very much like what we do. We are guides in the world of information, just as you a guide to Guangzhou".

The guide laughed. "You got me there," he said. "I think I'm beginning to understand." My colleagues applauded.

Try using one

Asking such doubters if they've used a library recently is often not enough to convince them of the foolishness of their question. To those who say yes, I've tried following up with, "But have you been to a *good* one? You know, where they offer all the books you can read, movies, CDs, programs, exhibits, meeting rooms, and Internet access, all free of charge?"

What really troubles me about the question is not so much the shallowness of it but how dangerous it is. The fundamental value of libraries in our culture has been firmly enough ingrained in the public consciousness to keep libraries booming and library referenda popular on ballots nationwide, but it is alarming to think that something as volatile as the Internet could change that perception.

Asking a librarian if computers make libraries obsolete is like asking Picasso if he doesn't think photography has pretty much killed painting.

There were similar arguments made when television entered the scene, visionaries imagining that it would greatly reduce the need for teachers because millions could all just sit in front of the box and learn until they were full, with just

one instructor! We have subsequently come to understand that learning is not a passive activity and that commercial television feels little obligation to educate.

Ready retorts

So to those who question the value of libraries in a computer age I recommend that we all develop some simple retorts and learn to snap them out at will. Here are a few of my favorites:

"Did you know that the contents of most published books are not available through any computer and that more books are published now than ever in the history of the world?"

"Guess what. A Gallup poll conducted just this year found that nearly all respondents expect libraries to be needed in the future, despite the increased availability of information via computer."

"Did you know that public libraries are the number-one point of online access for people without Internet connections at home, school, or work, and that 74% (and growing) of public libraries now offer free Internet access as well as assistance in making sense of what is accessed?"

However, what I really want to say the next time someone says we won't be needing libraries now that we have computers is something sarcastic, like, "Oh, I agree. And I don't suppose we'll be needing domed sports areas much longer, now that we have Nintendo."

American Libraries, December 1999

LIBRARY MANAGEMENT OR GOVERNANCE?
(Or whose job is this?)

It is easy to say that the board governs by setting policy and the director manages by implementing board policy. But it's not nearly so easy to apply that theory to all the situations that come before the team.

The following items are issues that might need a decision from someone on the board team—regional board, local board or director. Place a RB beside those issues you think should be decided by the regional board (policy/governance decisions) and LB beside those issues you think should be decided by the local board. Place a D beside those issues you think should be decided by the director (management decisions).

When you've complete the list individually, discuss your answers with the rest of your board team. Then make notes at the bottom of page two about the issues your board team needs to discuss further. Remember, there is no "correct" answer to these items.



- ___ 1) Set a staff dress code.
- ___ 2) Discipline an employee for sexual harassment of another employee.
- ___ 3) Create a citizen advisory committee.
- ___ 4) Fire a business manager
- ___ 5) Ask individuals for donations to a fund for a new building
- ___ 6) Cut a program to meet a revenue shortfall
- ___ 7) Change the hours of operation for the library
- ___ 8) Give a salary increase to an outstanding employee
- ___ 9) Determine the kind of services offered by a branch library
- ___ 10) Paint an existing meeting room a different color and put wallpaper on one wall
- ___ 11) Determine which provider of gas heat to use
- ___ 12) Change the process for evaluating the director

- ___ 13) Plan this year's legislative lobbying strategies and priorities
- ___ 14) Discuss a merger with another county library in a different system
- ___ 15) Plan the annual budget for the library
- ___ 16) Write a policy concerning tattoos and body piercings of staff members and new hires
- ___ 17) Decide whether to accept a monetary gift from a beer brewing company to help support the children's summer reading program
- ___ 18) Develop a policy about use of the local library's meeting room
- ___ 19) Handle a complaint by a staff member to a board member about a decision of the director
- ___ 20) Respond to a call from a national press association about a censorship action of the regional library board

What issues does our board team need to discuss further?

It is very unlikely that all members of your board team will agree on all these items. The point is to identify areas of disagreement and put them on the table for discussion. The board should get into the habit of always discussing the tough issues rather than ignoring them and hoping they'll go away.

Define other "who does what" issues.

List other potential conflict issues that might come before your board team in the next year. Discuss board/director responsibility for those issues. Remember, very few of these issues will be black or white. Many will involve both board member and director.

—adapted from the "Building a Better Board Team" by Dan Cain

Director's Report April 17, 2008

Much of my activity during the past quarter focused on three things: legislative work, organizing the downloadable audio program, and preparing for a presentation for the Public Library Association meeting in Minneapolis.

- I spent several days at the Capitol meeting with our delegation and with legislative leaders without much success. The funding for PINES was approved, but that was the only success other than the construction funding of 9 buildings. The Legislature approved several of the top projects, then veered off the Board of Regents approved list to add additional projects. This will move Athens to Priority 4 and will also move Madison County up the list as well. The Buck for Books initiative that was recommended for an additional one million dollar increase by the Governor was removed when revenue projections did not meet expected levels and was not added back in by the House or Senate. There was also no MRR [Renovation and Repair] funding. A list of the 2009 and projected 2010 construction projects is attached.
- I am serving as the overall Project Director for the Downloadable audio consortium, Georgia Download Destination, which will be available to the public on May 1. This consortium of 20 public library systems has met, established bylaws and collection guidelines, and is in the process of ordering an initial collection. Anyone who has an MP3 player [and soon iPod] will be able to download an assortment of recorded books. Most of the selections can be burned to a CD, and all can be downloaded to players. We have ordered several units and plan to train staff on April 25 so that they can demonstrate to any neophyte. [That's me!] If purchasing a new MP3 player, be sure it has WMA which is Windows Media Audio. The best thing to do is go to www.overdrive.com. This is the company that will provide the audio collection; they have several good links and one is "Which Device?" You'll find a listing of products that work well. Overdrive.com has much more information available at their site.
- Our program, *Bridging the Gap*, presented at the Public Library Association meeting in Minneapolis was at 8:30AM on the first day of the conference and it was well attended. Our purpose was to discuss the Pinewoods project and services to Latinos. Originally, Claire Benson from Lyndon House was to have been a part of the program, but was ill. Clare Auwarter, Oconee County Branch Manager, and Miguel Vicente, Pinewoods Manager, joined me in the presentation which included a Powerpoint summary of the program and questions from the audience. We attended several programs during our stay, visited the exhibits and spoke with vendors, and toured the Minneapolis Public Library. And while it was very cold, we returned to Athens with new ideas and enthusiasm.

Proposals for Construction Projects for 2010 and beyond were due on March 3. Madison County's project has been on the list for over 2 years. We have added another project—the Royston Library received nearly \$400,000 from the estate of Roberta Brown, a former regional board member and a 35 year member of the Franklin County Library Board. It will take several years for this project to move up on the list, but the local funds have already been received and are invested in a CD at this time. The Royston Library received an MRR grant this year to repair the roof and damaged wall, carpet and ceiling in the children's area. This gives us a headstart on the renovation and possible expansion in collaboration with the City.

The Athens Endowment Board is getting revitalized and will be kicking off the campaign in early 2008 with a special event. Chairman Terry Trotochaud is working towards having a full board in place, identifying corporations and individuals who can make a significant contribution, and planning for naming opportunities. In July, I will have a list of the recommendations for naming opportunities for board review.

The Regents Public Library Advisory Board has met monthly to finalize state requirements for funding. One of my goals before leaving this group in July is to begin the process of building regional incentives for multi-county systems into the budget. Several counties have left multi-county systems because there is no incentive to remain a part of the system. At this time, the cost of establishing a separate system is still formidable and will duplicate many of the services offered through the region.

The Anne Frank Exhibit/Holocaust Programs hosted more than 2800 people who visited the exhibit in both Athens and Watkinsville. The head of the Georgia Commission on the Holocaust, Sylvia Wygoda, spoke in Watkinsville about her father's experiences. Leon Bass from Philadelphia, a member of the African American division helping to liberate Buchenwald Camp, spoke about his experiences both during the occupation and afterwards when he returned home. George Stern, an attorney from Atlanta, discussed his life as a child in a camp in France. He and his mother were able to escape to Spain and later to Nashville, Tennessee. Our volunteer coordinator, Sarah Hoskins, and her crew of volunteers, deserve huge kudos for organizing volunteers to monitor attendance and to prevent damage to the display and for the set-up and take-down in both locations. And of course, without the work of Rep. Bob Smith, we would not have had this wonderful exhibit or our speakers.

The Athens Library celebrates its 16th birthday on April 19 with a Ben Franklin themed event. There will be storytelling, puppetry, cake and punch sponsored by the Friends of the Library. The Ben Franklin exhibit has already arrived [you should have seen the huge truck trying to navigate the circle outside the library for delivery!] and is sponsored by the American Library Association and the National Endowment for the Humanities. Other special events for the upcoming quarter are listed on our calendars.

The Summer Reading Club theme is *Catch the Reading Bug* and there will be many special events throughout the summer. Special thanks to First American Bank of Athens and Pinnacle Bank in Franklin County for providing books and other materials for prizes for all readers. There will also be opportunities for teens to participate in a teen oriented reading program and adults are always welcome to read as well! We received a \$400 grant per location grant from the State Library and this will be targeted to special programming. And the Friends in every county have contributed funds for an additional event. Watch local announcements for these events!

Finally, it has just been announced that the Library System has been awarded a grant from the Dollar General Stores and the American Library Association to provide literacy training for our volunteers. The grant will enable us to develop a volunteer manual for those teaching English as a Second Language in our Pinewoods program, put the manual online, and offer two training programs for volunteers. Often, we've literally taken a volunteer and put him/her into a teaching situation immediately with only minimal training. This will enable us to provide a more thorough approach to teaching. We are one of 35 libraries in the US to receive the grant.

Thank you for all you do for our libraries in the system! This is National Library Week and we greatly appreciate your help in making all of our libraries outstanding!

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Public Library Capital Outlay Construction Project Request

Rank	Library System	Project Name	C=Central B=Branch	N=New A=Add.	City	County	State Share	Local Share	Total Project Cost
1	Sara Hightower Regional Library System	Rockmart Library	B	A	Rockmart	Polk	\$1,899,500	\$774,750	\$2,674,250
2	DeKalb County Public Library System	DeKalb County Central Library Annex	C	N	Unincorporated Area	DeKalb	\$2,000,000	\$4,002,857	\$6,002,857
3	Sequoyah Regional Library System	R. T. Jones Memorial Library	C	A	Canton	Cherokee	\$1,052,207	\$352,007	\$1,404,214
4	Athens Regional Library System	Athens-Clarke County Library	C	A	Athens	Clarke	\$2,000,000	\$8,215,240	\$10,215,240
5	Uncle Remus Regional Library System	Morgan County Library	C	A	Madison	Morgan	\$2,000,000	\$825,147	\$2,825,147
6	Thomas County Public Library	Thomas County Central Library	C	A	Thomasville	Thomas	\$2,000,000	\$2,882,714	\$4,882,714
7	Clayton County Library System	Forest Park Branch Library	B	A	Forest Park	Clayton	\$2,000,000	\$2,571,429	\$4,571,429
8	Sequoyah Regional Library System	Northeast Regional Library	B	N	Unincorporated Area	Cherokee	\$2,000,000	\$3,616,857	\$5,616,857
9	Uncle Remus Regional Library System	Walnut Grove Library	B	N	Walnut Grove	Walton	\$1,250,500	\$450,500	\$1,701,000
10	Uncle Remus Regional Library System	O'Kelly Memorial Library	B	N	Loganville	Walton	\$2,000,000	\$2,401,943	\$4,401,943
11	Piedmont Regional Library System	Commerce Public Library	B	A	Commerce	Jackson	\$1,516,071	\$583,036	\$2,099,107
12	Lee County Library System	Oakland Library	B	N	Leesburg	Lee	\$2,000,000	\$1,964,286	\$3,964,286
13	Chestatee Regional Library System	Lumpkin County Library	B	N	Dahlonega	Lumpkin	\$2,000,000	\$4,000,000	\$6,000,000
14	Athens Regional Library System	Madison County Library	B	N	Danielsville	Madison	\$1,505,688	\$424,669	\$1,930,357
15	Three Rivers Regional Library	St. Mary's Public Library	B	A	St. Mary's	Camden	\$863,367	\$256,683	\$1,120,050
16	Cherokee Regional Library System	Dade County Public Library	B	A	Trenton	Dade	\$676,667	\$163,333	\$840,000
17	Three Rivers Regional Library System	Charlton County Public Library	B	A	Folkston	Charlton	\$561,167	\$106,690	\$667,857
18	Uncle Remus Regional Library System	Greene County Library	B	A	Greensboro	Greene	\$1,810,050	\$1,005,050	\$2,815,100
19	Flint River Regional Library System	Milner Public Library	B	N	Milner	Lamar	\$783,333	\$216,667	\$1,000,000
20	Pine Mountain Regional Library System	Butler Public Library	B	A	Butler	Taylor	\$1,195,240	\$1,090,474	\$2,285,714
21	Dougherty County Public Library System	Northwest Public Library	B	N	Albany	Dougherty	\$340,000	\$2,110,000	\$2,450,000

This assumes the Governor does not veto any projects.

Public Library FY 2009 Capital Outlay Construction Project Request

Rank	Library System	Project Name	C=Central B=Branch	N=New A=Add.	City	County	State Share	Local Share	Total Project Cost
Projects 1-10 - recommended by GPLS and the USG-BOR for consideration in the FY2009 proposed State Budget:									
Yes 1	Conyers-Rockdale Library System	Conyers Rockdale Central Library	C	A	Conyers	Rockdale	\$2,000,000	\$3,294,715	\$5,294,715
2	Coweta County Public Library System	Senoia Public Library	B	N	Senoia	Coweta	\$1,228,571	\$500,000	\$1,728,571
3	Coweta County Public Library System	Grantville Public Library	B	N	Grantville	Coweta	\$665,714	\$500,000	\$1,165,714
4	Chattahoochee Valley Regional Library System	Mildred L. Terry Branch Library	B	N	Columbus	Muscogee	\$500,000	\$2,000,000	\$2,500,000
No 5	Sara Hightower Regional Library System	Rockmart Library	B	A	Rockmart	Polk	\$1,899,500	\$774,750	\$2,674,250
Yes 6	West Georgia Regional Library System	Fairplay Public Library	B	N	Unincorporated Area	Douglas	\$2,000,000	\$1,857,143	\$3,857,143
7	Okefenokee Regional Library System	Pierce County Public Library	B	N	Blackshear	Pierce	\$1,644,823	\$750,000	\$2,394,823
No 8	DeKalb County Public Library System	DeKalb County Public Library Central Library Annex	C	N	Unincorporated Area	DeKalb	\$2,000,000	\$4,002,857	\$6,002,857
9	Sequoyah Regional Library System	R. T. Jones Memorial Library	C	A	Canton	Cherokee	\$1,052,207	\$352,007	\$1,404,214
10	Athens Regional Library System	Athens-Clarke County Library	C	A	Athens	Clarke	\$2,000,000	\$8,215,240	\$10,215,240
11	Uncle Remus Regional Library System	Morgan County Library	C	A	Madison	Morgan	\$2,000,000	\$825,147	\$2,825,147
12	Thomas County Public Library	Thomas County Central Library	C	A	Thomasville	Thomas	\$2,000,000	\$2,882,714	\$4,882,714
13	Clayton County Library System	Forest Park Branch Library	B	A	Forest Park	Clayton	\$2,000,000	\$2,571,429	\$4,571,429
Yes 14	Forsyth County Public Library	West Forsyth Library	B	N	Cumming	Forsyth	\$2,000,000	\$4,795,750	\$6,795,750
15	Sequoyah Regional Library System	Northeast Regional Library	B	N	Unincorporated Area	Cherokee	\$2,000,000	\$3,616,857	\$5,616,857
Yes 16	Houston County Public Library System	Centerville Branch Library	B	A	Centerville	Houston	\$2,000,000	\$1,450,000	\$3,450,000
17	Uncle Remus Regional Library System	Walnut Grove Library	B	N	Walnut Grove	Walton	\$1,250,500	\$450,500	\$1,701,000
18	Uncle Remus Regional Library System	O'Kelly Memorial Library	B	N	Loganville	Walton	\$2,000,000	\$2,401,943	\$4,401,943
19	Piedmont Regional Library System	Commerce Public Library	B	A	Commerce	Jackson	\$1,516,071	\$583,036	\$2,099,107
20	Lee County Library System	Oakland Library	B	N	Leesburg	Lee	\$2,000,000	\$1,964,286	\$3,964,286
21	Chestatee Regional Library System	Lumpkin County Library	B	N	Dahlonega	Lumpkin	\$2,000,000	\$4,000,000	\$6,000,000
22	Athens Regional Library System	Madison County Library	B	N	Danielsville	Madison	\$1,505,688	\$424,669	\$1,930,357
Yes 23	Three Rivers Regional Library	St. Mary's Public Library	B	A	St. Mary's	Camden	\$863,367	\$256,683	\$1,120,050
24	Satilla Regional Library System	Jeff Davis Public Library	B	N	Hazlehurst	Jeff Davis	\$1,147,850	\$2,000,000	\$3,147,850
25	Cherokee Regional Library System	Dade County Public Library	B	A	Trenton	Dade	\$676,667	\$163,333	\$840,000
26	Three Rivers Regional Library System	Charlton County Public Library	B	A	Folkston	Charlton	\$561,167	\$106,690	\$667,857
27	Uncle Remus Regional Library System	Greene County Library	B	A	Greensboro	Greene	\$1,810,050	\$1,005,050	\$2,815,100
28	Flint River Regional Library System	Milner Public Library	B	N	Milner	Lamar	\$783,333	\$216,667	\$1,000,000
29	Pine Mountain Regional Library System	Butler Public Library	B	A	Butler	Taylor	\$1,195,240	\$1,090,474	\$2,285,714
30	Dougherty County Public Library System	Northwest Public Library	B	N	Albany	Dougherty	\$340,000	\$2,110,000	\$2,450,000
Public Library Projects - included in the FY 2009 Capital Outlay Governor's Budget (see above)							\$44,640,748	\$55,161,940	\$99,802,688

Public Library Projects - approved for funding in the FY08 adopted State Budget:

West Georgia Regional Library System**									
North Paulding Public Library		B	N	Unincorporated Area	Paulding	\$1,545,239	\$597,618	\$2,142,857	
Uncle Remus Regional Library System**		Jasper County Library	B	A	Monticello	Jasper	\$1,031,619	\$340,809	\$1,372,428
Newton County Library System**		Porter Memorial Branch Library	B	N	Unincorporated Area	Newton	\$2,000,000	\$3,014,286	\$5,014,286
						\$4,576,858	\$3,952,713	\$8,529,571	

LOCAL FUNDING BY COUNTY FY2007 PER CAPITA

2007 pop	County	Funds	per cap
1,872	Taliaferro	\$16,314.00	\$ 8.71
1,947	Webster	\$16,326.62	\$ 8.39
2,634	Glascock	\$36,329.16	\$ 13.79
2,675	Quitman	\$9,350	\$ 3.50
3,489	Clay	\$59,400.44	\$ 17.03
3,607	Echols	\$23,500	\$ 6.52
4,202	Baker	\$14,704.83	\$ 3.50
4,507	Stewart	\$22,988.43	\$ 5.10
4,553	Schley	\$18,377.00	\$ 4.04
4,970	Calhoun	\$43,035.32	\$ 8.66
5,183	Wheeler	\$70,556.43	\$ 13.61
5,960	Warren	\$58,276.00	\$ 9.78
6,193	Treutlen	\$18,581.49	\$ 3.00
6,299	Miller	\$97,436.24	\$ 15.47
6,351	Clinch	\$29,800.00	\$ 4.69
6,494	Lanier	\$30,000	\$ 4.62
6,851	Randolph	\$61,238.00	\$ 8.94
7,381	Marion	\$22,257.00	\$ 3.02
7,430	Atkinson	\$24,600.00	\$ 3.31
7,503	Talbot	\$13,436	\$ 1.79
7,851	Wilcox	\$21,401.00	\$ 2.73
7,992	Montgomery	\$20,089.17	\$ 2.51
8,073	Johnson	\$27,284.56	\$ 3.38
8,544	Taylor	\$80,815.90	\$ 9.46
8,545	Pulaski	\$37,800.00	\$ 4.42
8,648	Hancock	\$115,946.74	\$ 13.41
8,668	Lincoln	\$98,894.00	\$ 11.41
8,799	Jenkins	\$130,071.87	\$ 14.78
8,864	Candler	\$93,843.18	\$ 10.59
9,135	Seminole	\$164,775.16	\$ 18.04
9,416	Bacon	\$29,452.76	\$ 3.13
9,723	Charlton	\$68,057	\$ 7.00
9,778	Telfair	\$74,402.00	\$ 7.61
9,952	Turner	\$71,335.00	\$ 7.17
10,094	Irwin	\$67,283.02	\$ 6.67
10,359	Towns	\$138,010.57	\$ 13.32
10,464	Twiggs	\$31,780.00	\$ 3.04
10,550	Wilkinson	\$77,707.00	\$ 7.37
10,580	Wilkes	\$103,960.00	\$ 9.83
10,720	Terrell	\$80,045.00	\$ 7.47
10,905	Dooley	\$143,361.36	\$ 13.15
11,115	Evans	\$83,707.56	\$ 7.53
11,245	Chattahoochee	\$26,544.40	\$ 2.36
11,428	Bleckley	\$87,523.00	\$ 7.66
11,536	Long	\$45,171	\$ 3.92
11,837	Early	\$57,474.47	\$ 4.86
11,964	McIntosh	\$83,000	\$ 6.94
11,981	Heard	\$67,133.76	\$ 5.60
12,752	Crawford	\$32,976.22	\$ 2.59

12,966	Jeff Davis	\$58,032.00	\$	4.48
13,434	Macon	\$231,174.32	\$	17.21
13,709	Jasper	\$137,500.00	\$	10.03
14,141	Screven	\$272,420.00	\$	19.26
14,234	Oglethorpe	\$81,477.56	\$	5.72
15,424	Berrien	\$110,402.27	\$	7.16
15,766	Brantley	\$95,877.00	\$	6.08
15,813	Brooks	\$105,629.92	\$	6.68
15,871	Pierce	\$32,850.08	\$	2.07
15,969	Ben Hill	\$249,183.00	\$	15.60
15,979	Cook	\$99,504.77	\$	6.23
16,036	Jefferson	\$240,713.48	\$	15.01
16,096	Rabun	\$229,774.11	\$	14.28
16,120	Dade	\$114,335.56	\$	7.09
16,173	Pike	\$109,647	\$	6.78
16,508	Banks	\$130,682	\$	7.92
16,750	Greene	\$155,497	\$	9.28
16,839	Lamar	\$172,083.00	\$	10.22
17,356	Dodge	\$85,968.00	\$	4.95
17,464	Appling	\$45,346.00	\$	2.60
18,732	Morgan	\$162,210	\$	8.66
18,780	Tattnall	\$71,275.40	\$	3.80
19,143	Washington	\$136,280.00	\$	7.12
19,870	Union	\$166,748	\$	8.39
19,949	Putnam	\$145,500	\$	7.29
20,964	Elbert	\$108,514.99	\$	5.18
21,197	Emanuel	\$226,752.00	\$	10.70
21,207	McDuffie	\$145,957.50	\$	6.88
21,654	Worth	\$438,636.17	\$	20.26
21,705	Dawson	\$429,218.44	\$	19.78
22,152	Franklin	\$114,229.71	\$	5.16
22,303	Crisp	\$136,786.86	\$	6.13
22,574	Meriwether	\$166,716.92	\$	7.39
22,618	Mitchell	\$116,000	\$	5.13
22,974	Hart	\$162,200.00	\$	7.06
23,067	Butts	\$206,743	\$	8.96
23,077	Monroe	\$265,679.50	\$	11.51
23,682	Grady	\$480,999.84	\$	20.31
23,706	Burke	\$384,430.02	\$	16.22
23,766	Lumpkin	\$411,537.75	\$	17.32
23,924	Fannin	\$159,577.56	\$	6.67
25,191	Peach	\$264,114.18	\$	10.48
25,533	White	\$139,808	\$	5.48
25,558	Stephens	\$249,252.96	\$	9.75
25,838	Toombs	\$122,527.67	\$	4.74
25,963	Chattooga	\$180,716.54	\$	6.96
26,059	Jones	\$96,538.00	\$	3.70
26,328	Wayne	\$188,500	\$	7.16
27,301	Decatur	\$365,368.88	\$	13.38
27,693	Harris	\$142,361	\$	5.14
27,714	Gilmer	\$206,011.65	\$	7.43
27,782	Upson	\$173,226	\$	6.24

27,788	Lee	\$475,873.00	\$	17.13
27,994	Madison	\$160,929.00	\$	5.75
28,110	Haralson	\$387,627.67	\$	13.79
28,838	Bryan	\$227,775.02	\$	7.90
30,094	Oconee	\$370,987.17	\$	12.33
31,577	Pickens	\$250,721.71	\$	7.94
32,360	Sumter	\$239,851.81	\$	7.41
33,596	Ware	\$247,579.96	\$	7.37
37,456	Baldwin	\$512,016.00	\$	13.67
37,956	Coffee	\$211,599.92	\$	5.57
38,060	Tift	\$732,275.96	\$	19.24
40,223	Habersham	\$347,766	\$	8.65
40,801	Polk	\$283,017.19	\$	6.94
41,516	Colquitt	\$441,763.00	\$	10.64
42,406	Murray	\$222,884.40	\$	5.26
42,988	Thomas	\$853,992.05	\$	19.87
43,725	Camden	\$623,851.00	\$	14.27
46,164	Laurens	\$672,503.92	\$	14.57
47,465	Effingham	\$666,055.92	\$	14.03
49,490	Liberty	\$655,134.71	\$	13.24
50,801	Gordon	\$251,522.45	\$	4.95
52,638	Jackson	\$1,890,508.40	\$	35.92
56,964	Bulloch	\$487,499.96	\$	8.56
59,421	Barrow	\$286,523	\$	4.82
60,741	Troup	\$501,782	\$	8.26
60,764	Spalding	\$250,004	\$	4.11
62,289	Catoosa	\$589,031.37	\$	9.46
64,157	Walker	\$429,013.26	\$	6.69
69,512	Glynn	\$354,300	\$	5.10
77,297	Rockdale	\$1,007,911.70	\$	13.04
82,328	Walton	\$504,777.37	\$	6.13
85,942	Lowndes	\$1,008,700.00	\$	11.74
89,861	Floyd	\$1,676,009.61	\$	18.65
90,177	Dougherty	\$2,289,832.43	\$	25.39
90,492	Newton	\$1,115,130.00	\$	12.32
91,234	Whitfield	\$329,105.00	\$	3.61
94,767	Bartow	\$1,247,753.00	\$	13.17
94,961	Clarke	\$1,722,190.04	\$	18.14
103,948	Columbia	\$1,008,346.18	\$	9.70
107,027	Carroll	\$736,660.08	\$	6.88
110,078	Douglas	\$1,115,973.00	\$	10.14
111,636	Fayette	\$2,020,808	\$	18.10
114,664	Coweta	\$848,358.57	\$	7.40
120,639	Paulding	\$901,475.94	\$	7.47
121,217	Houston	\$718,200.00	\$	5.92
147,247	Bibb	\$3,070,886.00	\$	20.86
156,191	Forsyth	\$4,782,301.28	\$	30.62
166,838	Muscogee	\$5,035,464.00	\$	30.18
168,494	Hall	\$1,868,979.00	\$	11.09
182,214	Richmond	\$3,705,773.61	\$	20.34
183,357	Henry	\$2,047,999.92	\$	11.17
191,453	Cherokee	\$2,212,499.96	\$	11.56

224,271	Chatham	\$5,518,044.00	\$	24.60
283,540	Clayton	\$2,860,895.21	\$	10.09
650,430	DeKalb	\$12,828,953.27	\$	19.72
718,148	Cobb	\$13,193,454.43	\$	18.37
744,827	Gwinnett	\$17,542,131.00	\$	23.55
787,569	Fulton	\$32,942,554	\$	41.83

Public Library Association – 12th National Conference
Minneapolis, MN March 25 – 28, 2008
Judy J. Atwood

I was selected to participate in the *3M Leadership Development Institute* which was held in St. Paul, MN prior to the PLA conference. Along with a group of 100 librarians from around the world, I learned about the leadership goals and objectives endorsed by 3M and how they can be applied and implemented in public libraries. This daylong institute included relevant topics and discussions such as *Library Leadership in 2015*, *How Library Leaders Meet the Needs of a Changing Customer Base*, *Facing Reality*, *How Library Leaders Engage Stakeholders* and *Staff Engagement*.

In the process of identifying the qualities and attributes of successful leaders, 3M concluded that all employees in the company must be educated and nurtured to become leaders. In 2002, 3M defined their successful leaders as employees who charted the course, raised the bar, energized others, resourcefully innovated, lived the 3M values and delivered results. These attributes became part of every employee's annual evaluation as all employees were expected to lead. These attributes have subsequently been refined to reflect the changing business environment. Growth leaders of the 21st century need to demonstrate the ability to think from the outside in, to drive innovation and growth, to teach and engage others, to make courageous decisions, and to lead with energy, passion and urgency.

Learning circles with an emphasis on action learning is the process used by 3M to create change within their corporation. Small groups investigate a particular topic or issue, brainstorm solutions, narrow the focus which helps to develop the story and then the group reaches a recommendation on the solution. We had the opportunity to explore library issues using this 3M model.

This international corporation faces many of the same issues as public libraries. Meeting the needs of a changing customer base, developing and engaging staff, and creating future leaders are common challenges. The scale is just different. This institute gave me a glimpse into the corporate world in way I had not previously experienced.

During the actual PLA conference, I attended some excellent presentations. *Mix It Up: Using Blended Learning for Staff Training* was particularly relevant and useful to me. This panel discussion exchanged ideas on how to train staff using a variety of e-learning methods. Face-to-face training is often difficult due to time and travel restraints. By developing a variety of training options, we can better address the training issues we face. I want to investigate the e-learning software (Articulate Presenter and Adobe Captivate) that was recommended in this presentation with the goal to develop and link to existing self-paced online learning modules for our library staff. There are many other tools that we can pair the right training with the right delivery method. This would enable us to better focus on the training content. There are many situations where individualized "just in time training," such as a self-paced tutorial, will be more beneficial to staff than a group training session. We can then take our staff training to a new and exciting level.

PLA 2008 National Conference Report
Donna Brumby

Programs

1. Bridging the Gap: Library Services to Latinos
 - I'm even more impressed now! This was a huge undertaking and Pinewoods is now a documented success. Congratulations.
2. So What? Using Outcome Measurement to Assess the Impact of Library Programs

- Rhea Rubin, Rubin Consulting, Oakland, CA (see www.rheajoycerubin.org)
"We can't plan until we know what we want to achieve and then we have to measure what we do to know whether we achieved it." Outcomes are desired impacts on specified end users, or benefits from the users' perspective.

Rubin explained that we need to keep the process, numbers-driven, statistical measures we're used to, but we need to add outcome measures. For example, we need to ask people why they want to learn to read and check when they reach their desired level of learning. The main question is "How does what we do affect you, the library user?" We don't know the affect of our work unless we ask people how we affect their lives.

Outcome measures don't apply well to very broad examples such as circulation, but are better used with relatively small programs or services, and are best for measuring the success of programs that have been developed to meet an identified user need. Outcome measures are helpful when measuring something more than once or in order to measure change. Get quotes for anecdotal evidence and use them (with permission if you use in reports or online).

Rubin stressed using outcome measures to justify the impact of specific library programs that might not result in the most "efficient" numbers by reaching large numbers of people. But the impact of smaller programs might actually be greater in the individual lives of patrons.

Assessing outcome measures can energize staff by demonstrating their impact on patrons.

Ask "What are the community's biggest needs?" and decide the desired outcomes from the need. Then figure out how to measure. (This all sounded a bit expedient to me, a lot like trying to justify what you've already decided you want to do by manipulating the data to prove your own point....)

Rubin believes pre-surveys and post-surveys can become too intrusive, but that they can serve as a baseline for looking at outcomes.

3. Access Expanded: @ Home Library Services

- Patrick Jones, Manager, Outreach Department, Hennepin County Library, Minnetonka, MN & Amy Alpine, Peggy Heinze, Rebecca Patton (see <http://www.hclib.org/extranet/>)

This session examined the need for outreach and/or at home library services.

Alpine talked about her program in Wisconsin. Their studies show that most of their at home users do not use the Internet. They have a dedicated (mostly paperback) collection. They seemed to be printing quite a lot of material to support this service, including a small annual printed catalog of titles available.

Hennepin County outreach includes home delivery, deposit collections (in correctional and assisted living facilities) and new immigrant services. They've had success with add-ons such as teen volunteers making and sending Valentine cards to the at home customers. They also produce a printed catalog of available materials, which can also be downloaded or printed from their website. They conduct a survey of their current and potential customers. They're also beginning to offer book talks by volunteers in their deposit collection locations.

Patton from very large, very rural Arrowhead Library talked about serving 3,500 households, with 63,638 annual circulations and a \$307,000 budget. They also have a dedicated collection and three full-time staff. They also do a Summer Reading Program through the mail. (See www.arrowhead.lib.mn.us)

Audience questions included:

Has anyone seen any impact on volunteer numbers due to rising gasoline prices?

Is anyone using visiting nurses to deliver materials?

How to handle fines and fees (everyone said "fine-free")

What happens when a patron passes away?

4. Rx for RA – Training Library Staff in Fiction and Nonfiction

- Sarah Nagel, Reference Librarian, Carver County Library, Chanhassen, MN & Lucy M. Lockley, Kaite Mediatore Stover, Deanna Street Readers' Advisory efforts in four different libraries were shared.

Street outlined a "genre study" approach similar to the genre focus being used here at ARLS, but with a more flexible schedule (some genres are given a longer time period than others). She emphasized the need for co-operation between departments. They focus on discussing books' "appeal factors" instead of just book talking with group. They write up and archive annotations on each book. They also practice making recommendations to each other.

Lockley, from a medium-sized library pointed out the danger of allowing staff to select their own titles to read is that they tend to remain in their comfort zone as much as possible (something I see happening a bit at ARLS).

Speakers

1. Opening General Session: John Wood
2. Adult Author Luncheon: Arthur and Pauline Frommer
3. Adult Author Luncheon: Louise Erdrich

Other

1. Overdrive Reception
2. Exhibit Highlights
 - WT Cox Subscriptions (magazine vendor)
 - Medline Plus
 - FKI Logistex (materials handling/RFID)
3. Minneapolis Central Library Visit

PLA Program Report Highlights
March, 2008
Clare Auwarter

21st Century Library Design

Four speakers from various size libraries shared their thoughts on how to create user-centered services. They covered early literacy centers, teen spaces, cozy living room areas, roving reference, and how to go "green." They discussed the importance of good signage, connecting parents to other family service agencies, comfort, the ability to reserve meeting room space online from home, drive-up service, food service, merchandizing and more! I particularly enjoyed their ideas for active, inviting teen space. I cannot fix the teen space at Oconee at this point, but we can tackle signage and comfortable seating!

Sexy Senior Programming @ your library

Two staff member of the Bethal Park Public Library in Pennsylvania shared clever programming ideas for seniors, a number of which were intergenerational. For example, Family Battle of the Books coordinated with a local school using students and an older adult – a grandparent or a family friend. They also have successfully done story times for pre-schoolers at retirement centers and nursing homes. Parents and seniors all gave it rave reviews; watching children play and learn is always brings smiles. Programs appear to be staff intensive to me, but I think some of their ideas are great. Perhaps on down the road...

Dangerous Ideas: What if Libraries...

Four speakers explored what ifs:

- ✓ We stopped cataloging?
- ✓ We participated with the FBI in all criminal investigations?
- ✓ We invested together in open source?
- ✓ We created alternate reality games promoting libraries?
- ✓ We didn't make decisions based on scarcity or fear?
- ✓ We didn't make our customers work so hard?

The speakers listed ten "what ifs," and all were food for thought. What I came away with from the program was the need for exciting, participatory staff training, the urgency to stay up with technology, and a strong desire to firmly put aside the old aphorism "if it ain't broke, don't fix it." It's all in one's mindset.

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<http://www.ala.org>

ALA American Library Association

March 26, 2008

It's my pleasure to inform you that your library has been selected to receive ALA funding as part of the *American Dream Starts @ your library* initiative funded by the Dollar General Literacy Foundation.

A formal announcement letter and a Memorandum of Understanding (MOU) will be sent to your library director early next week. These documents will outline the grant requirements and detail the project timeline.

Please note, this information is **embargoed** until April 14, 2008 at 12 p.m. EST. At that time, ALA will release information about your library and other grantees to the national media. Until then, no information about your awarded grant can be released to any media outlets including print, broadcast or online.

I'm also pleased to inform you that Pro-Media Communications will be assisting us (and you) in this exciting effort. Pro-Media Communications has supported ALA's media outreach efforts for over 15 years. One of Pro-Media's offices will be in touch with you shortly to provide media outreach tools (such as a press release, PSAs and pitch letter) and discuss additional media needs or training.

Please help us by informing your staff that they can not release this information to the press until the national announcement is made on April 14. If you are contacted by media prior to noon on April 14, please contact me (Dale Lipschultz) at 312-280-3275 before granting interview requests or releasing information about the grant.

I'm looking forward to working with you and your library in the coming months. In the meantime, please contact me if you have any questions.

Sincerely,

Dale

Dale Lipschultz, Ph.D.
Literacy Officer, Office for Literacy and Outreach Services (OLOS)
American Library Association
50 East Huron Street

Category - Topic	Policy Name	Effective Date	Date of Revision
Travel - Travel by State-Owned or Personal Vehicles	Mileage Reimbursement Rates	February 1, 2007	April 1, 2008

MILEAGE REIMBURSEMENT RATES FOR USE OF PERSONAL VEHICLES

Purpose

The purpose of this policy is to provide reimbursement rates for business-use miles driven by employees using personal motor vehicles.

Background

The Legislature in Special session (September 2005) passed Senate Bill 1 EX tying the mileage reimbursement rate for use of a personal vehicle to the rate established by the United States General Services Administration (GSA) pursuant to the Federal Travel Regulations Amendment 2005-01 as of July 1, 2005, or subsequently amended.

Statement of Policy

Mileage rates are changed only upon notification from SAO/OPB via revisions to this Policy; new rates should not be applied based solely on GSA updates. Effective April 1, 2008, reimbursement rates for the business use of personal motor vehicles are as follows.

Tier 1 Rate. When it is determined that a personal motor vehicle is the most advantageous form of travel, the employee will be reimbursed for business miles traveled as follows:

Automobile	\$ 0.505 per mile
Motorcycle	\$ 0.305 per mile
Aircraft	\$ 1.070 per mile

Tier 2 Rate. If a government-owned (agency-owned) vehicle is available, and its use is determined to be most advantageous to the state, **OR** if it is determined that a rental vehicle (Enterprise Rent-a-Car contract) is the recommended method of travel, but a personal motor vehicle is used, the employee will be reimbursed for business miles traveled at \$ 0.285 per mile.

Tier 3 Rate. When a government-owned vehicle is assigned directly to an employee, but that employee utilizes a personal motor vehicle, the employee will be reimbursed for business miles traveled at \$ 0.125 per mile.

Other Information

Current and past years' rates are as follows:

Effective Date	Tier 1 Rate			Tier 2 Rate	Tier 3 Rate
	Automobile	Motorcycle	Aircraft		
April 1, 2008	\$ 0.505	\$ 0.305	\$ 1.07	\$ 0.285	\$ 0.125
February 1, 2007	\$ 0.485	\$ 0.305	\$ 1.07	\$ 0.285	\$ 0.125
January 1, 2006	\$ 0.445	\$ 0.305	\$ 1.07	\$ 0.285	\$ 0.125
October 31, 2005	\$ 0.485	\$ 0.305	\$ 1.07	\$ 0.285	\$ 0.105
September 11, 2005	\$ 0.485	\$ 0.305	\$ 1.07	\$ 0.27	\$ 0.105

ATHENS-CLARKE COUNTY LIBRARY BOARD
MINUTES
July 8, 2008 Meeting

The meeting was called to order at 4:03 p.m. by Chairman, Ms. Lane. Those present were: Mr. Bentley, Ms. Bogue, Mr. Caldwell, Ms. Childers, Ms. Dunn, Mr. Eberhard, Mr. Gaither, Mr. Hopper, Mr. Kauderer, Ms. Kohl, Mr. Patten, Mr. Prokasy, Ms. Reynolds, Mr. Timmons and Ms. Williams. Staff members present were Mr. Vicente, Ms. Simonds, Mrs. Ames and Ms. Atwood, who recorded the minutes. MLIS students from Valdosta State University, Kat Leache and Rhiannon Shoults were also present to observe a library board meeting.

The minutes from the April 8, 2008 meeting were unanimously approved on a motion and second from Mr. Kauderer and Mr. Patton. The agenda was unanimously adopted on a motion and second from Ms. Kohl and Ms. Bogue.

The Financial Report was presented for information purposes by Ms. Simonds. With FY08 complete, both revenues and expenditures are at 99.44%. Ms. Simonds reported that 3 expenditure items were over budget. These included the cleaning of the library's carpet and upholstery, the purchase of a new projection system for the library's auditorium and gas/heat. Ms. Simonds verified that the gas bill is now at an acceptable level after the county fixed the boiler problem. Ms. Simonds also mentioned that issuing US Passports have netted the library \$41,000 in FY08. The Library Store netted \$4,736 with sales reaching \$20,564 for the year. A new point-of-sales cash register was purchased for the Library Store.

There were no public comments.

Staff Report: Miguel Vicente, Manager of the Pinewoods Library, expressed his appreciation for the library service that is provided to all. Mr. Vicente received a Web Junction scholarship to attend ALA in California. He participated in an "American Dream" panel discussion. 150 people attended the program.

Committee Reports:

1. Friends of the Library. Mr. Hopper reported that the Summer Book Sale raised \$5,876.00 in book sales; \$60.00 in new memberships and \$40.00 from the lemonade stand. The Friends Board is almost full with the exception of 2 vacancies. Upcoming events: Family fun Day is scheduled for August 2nd; FOL Board Meeting is scheduled for August 5th and Café au Libris will be held on November 7th.
2. Winterville Report: Ms. Reynolds reported that the Winterville Library is doing very well. Statistics support the increased activity: 1,939 patrons, 193 children attending programs, 83 adults attending programs, 4,972 items have been checked out, 95 children are participating in the Summer Reading Program. The library conducted the in-house survey, received the NEH We the People Bookshelf

Grant, and there have been many special Summer Reading Program events. The library now has access to downloadable books and the wheel chair access to the building has been improved.

3. Policy Committee: Chair Ms. Childers presented the Committee's [Childers, Bentley and Kohl] recommendations on several policy issues.
 - a. Volunteers: The committee recommended that the "parent or guardian" be added to the volunteer waiver. After a lengthy discussion about the new volunteer application form, Ms. Lane referred the policy back to the staff for further revision and the policy committee will reconsider it. Staff will change the wording to the criminal background question to: *Have you been convicted of a felony in the past 10 years which has not been annulled, expunged or sealed by the court?*
 - b. Smoking: Ms. Childers reported that the policy committee was unanimous in wanting to rewrite the 1995 smoking policy to include a smoke free campus. Tobacco use will not be allowed in the building or on the library's campus; this includes library staff. After a motion by Ms. Childers, the Library Board voted unanimously to adopt the Athens-Clarke County Libraries' Tobacco Free Library Campus Policy. The new policy, effective immediately, states "Use of tobacco products are not permitted in the library facility or on the campus."
 - c. Personal Odor Issue: Ms. Childers reported that the committee recommended that the Patron Responsibilities and Conduct policy be amended to include "Patrons whose bodily hygiene is offensive so as to constitute a nuisance to other persons shall be required to leave the building." After a brief discussion, Ms. Dunn called the question and it was unanimously approved.

Director's Report: Ms. Ames reported that the Governor has asked all state departments to plan a 3-5% budget reduction over the next 2 years. As chair of the Regents Public Library Advisory Committee, Ms. Ames will ensure that all library directors in Georgia share in the decision making on where the reductions will be made. The Georgia Department of Audits will no longer audit public libraries. Our library will need to locate another audit service which could cost \$40,000.

Correspondence and Communications Folder was passed around to board members.

Unfinished Business:

1. The "Carte de Vistes" are now in the library's vault. Trudi Green and Laura Carter will make a recommendation to the Policy Committee to consider before the October board meeting.

New Business:

1. New Board Member Training: Ms. Lane requested volunteers for a Board Development Committee to form an orientation program for new trustees.

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2. Nominating Committee: Ms. Lane appointed a Nominating Committee [Dunn, Bentley and Kohl] to bring a slate of officers to the October meeting.

Other Business: Ms. Lane suggested that the PR committee [Mr. Bentley] plan an event to welcome newly elected county representatives to the library.

The meeting was adjourned at 5:25 p.m. on a motion and second from Mr. Eberhard and Mr. Bentley.


Kathryn S. Ames
Secretary

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Scholarship
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New Business:

Director's Report
Athens-Clarke County Library Board Meeting
July 8, 2008

I was elected Chair of the Regents Public Library Advisory Committee for the fiscal year 2009. This will involve meeting with the Regents subcommittee on libraries during the year and advocating our needs. RPLAC will be leading the discussion on how to reduce the budget in compliance with the Governor's order to eliminate 3-5% from our state funding over the next 2 years. Fortunately, the State Library has agreed that RPLAC will be able to determine where the mandatory cuts will take place; we will be meeting on July 21 with all library directors in Georgia to make those decisions. At stake for the system could be nearly \$50,000 of state aid—a huge amount of funding!

In addition to the possible loss of 5% of our state funding, we also face the possibility of having to hire a private auditor to review our books annually. The Georgia Department of Audits has announced that they will no longer audit public libraries once the FY2007 audits are completed. This could be a significant loss as one auditor told Mamie and me that it could cost as much as \$40-50,000 to do an audit the size of our funding. RPLAC is working to find a solution including asking the Legislature to include funding in the Supplemental Budget to cover library audits estimated to cost less than \$300,000 if handled by DOA. I will be meeting with Rep. Bob Smith in August to discuss this issue. We must be audited—it is required by our funding agencies! And it's a final check to ensure that we have spent funds in a responsible manner.

The Library will be well-represented at the annual Georgia Library Association meetings held in October in Athens. Jackie Elsner will be presenting a program on lap puppets, Tammy Gerson will serve on a panel discussing adult programs, Trudi Green will be working with a librarian from West Georgia Regional to discuss web 2.0 collaborative work environments, and Miguel Vicente, Clare Auwarter and I will be offering a 2-hour presentation on our outreach project.

The Overdrive Consortium, a group of 20 library systems working together to provide downloadable audio, was launched on May 5. As the Chair of the Executive Committee, I've spent time focusing on the bylaws and guidelines for the implementation of the program. We trained all of our staff, demonstrated the use of MP3 players, and tested the technical aspects of the network. The downloadable audio service allows patrons to download audio books to their computer and/or player devices. The loan period is 7 days and ARLS library card holders may borrow 5 books at a time. Special recognition to Judy Atwood, Karen Douglas, Jon Monk and Greg Deal who have been spectacular in helping to get the program up and functioning.

The announcement that Athens was one of 34 libraries nationally selected for the *American Dream Begins @ Your Library* pushed us to move forward with a volunteer manual for our wonderful ESL teachers. The grant is sponsored by the American Library Association and Dollar General Store. Because of this grant, we will be able to compile the curriculum and train the volunteers; another benefit is that the final product will be published online for other libraries to use. We were fortunate to be able to hire two well qualified individuals to work with this project—Crystal Vicente teaches at the Academy and has been instructing ESL classes and David Blandford who specializes in training and online instruction. Our target completion date is August 31.

Smart Investing @ Your Library is another grant we've been working on. This grant is funded by the American Library Association and the FINRA Foundation. Chris Caldwell has consulted with us to put together a project in collaboration with OneAthens to address poverty by helping to improve knowledge of money matters as a part of the overall GED curriculum. We just submitted this proposal and won't know the outcome until December. Helping me to develop this application in addition to Chris were Clare Auwarter and Trudi Green.

PINNACLE, the library leadership program, will end in October with a special event during the Georgia Library Association meetings. The Chancellor will speak at the Seney-Stovall Chapel and a graduation ceremony will be held. Trudi Green of our staff has been a participant this year and I have served on the steering committee. I'm particularly looking forward to the program to be held in Athens in August—Arch Lustberg is a dynamic speaker who trains people to make effective presentations. He will be here on Aug. 19 from 9-12 and there are still spaces available.

Year-end events included getting the building cleaned in mid-June. We also had some of the auditorium seats reupholstered and chairs throughout the facility cleaned. Graffiti continues to be a concern. I have applied for a grant which is unlikely to be funded through the state's MRR program [I'm expecting that program to be axed] to add 16 additional digital cameras. The price quote is in the neighborhood of \$20,000 but it might enable us to catch vandals. It would also enable us to watch the parking lot and the exterior areas of the building.

We replaced the equipment in the auditorium so the projection system is now current. We have tested this to ensure that we can hook up laptops, DVD units, and other AV equipment – it works! We also replaced the large, bulky monitors in the children's area with flat screens. And upgraded a few computers. A year-end grant provided \$650 for each branch. Items purchased included a book return unit, digital camera, puppets, story crates, and

We are currently compiling the patron satisfaction surveys. The inventory is currently up to date, and our on-going project is to update job descriptions and performance reviews. One of my goals is to define the requirements for a Human Resources office that would initiate hiring procedures, screening of applicants, processing new hires, plan orientation for new staff, etc. Pam has been doing much of this, but with her anticipated retirement in November, it will be an opportunity to upgrade our operation. I know I'll miss her organizational skills!

The Library has had great publicity this quarter including a front page article on our Pinewoods project. The Summer Reading Program has been featured quite regularly with special programs often being named the "Best Bet" of the day. We have had a lot of activity! The Friends of the Library provided a poster printer and Carrie Mumah, our PR Specialist, has been finding all sorts of new ideas for its use. In addition to the Banner-Herald article by Jason White, Athens Magazine's Lesley Stott is profiling the Pinewoods project.

One new experience for us was hosting a Webinar. Miguel, Clare and I presented a one-hour webinar for participants from across the US about the Pinewoods program and sponsored by WebJunction. Our PowerPoint presentation was seen by all while we sat in the boardroom and talked about the program. It turned out to be a great opportunity to share what we are doing with others. And of course, Miguel's participation at the American Library Association meetings was also a good way to disseminate information.

Have a great summer! And don't forget to call or e-mail if you have any questions.

FY2008
Athens-Clarke County Library
 July 1, 2007 through June 30, 2008

Revenue:	FY2008 Amount	Amount Received	Balance	% of Budget Received
Athens-Clarke County Commission	1,596,816.00	1,596,816.00	-	100.00%
City of Winterville	13,000.00	13,000.00	-	100.00%
ACCL Fines	70,000.00	67,125.12	2,874.88	95.89%
ACCL Copy Money	15,000.00	16,221.11	(1,221.11)	108.14%
ACCL Meeting Room	1,950.00	2,350.00	(400.00)	120.51%
Outside Revenues*	83,656.00	74,385.05	9,270.95	88.92%
Gifts for Materials	48,000.00	48,000.00	-	100.00%
Winterville Fines	1,000.00	1,249.12	(249.12)	124.91%
Winterville Copy	125.00	322.12	(197.12)	257.70%
Interest	6,000.00	5,811.26	188.74	96.85%
Totals	1,835,547.00	1,825,279.78	10,267.22	99.44%

* Revenues from Passport, Library Store and Endowment

Expenditures:	FY2008 Amount	Amount Expended	Balance	% of Budget Received
Outreach	44,000.00	44,000.00	-	100.00%
Wages/Benefits	1,519,851.00	1,477,992.82	41,858.18	97.25%
Workers Compensation	6,500.00	6,500.00	-	100.00%
Equipment Repair and Maint.	8,000.00	8,984.47	(984.47)	112.31%
Telephone	14,000.00	16,093.58	(2,093.58)	114.95%
Postage	6,825.00	5,998.48	826.52	87.89%
Travel	2,500.00	2,844.22	(344.22)	113.77%
Advertising	7,000.00	3,612.60	3,387.40	51.61%
Insurance	5,000.00	4,926.22	73.78	98.52%
Supplies	29,171.00	30,106.87	(935.87)	103.21%
Materials	15,000.00	15,000.00	-	100.00%
Materials (Gift)	48,000.00	48,326.11	(326.11)	100.68%
Printing and Publicity	3,700.00	3,172.30	527.70	85.74%
Equipment Purchase	5,000.00	8,417.23	(3,417.23)	168.34%
Dues/Registration	1,500.00	565.00	935.00	37.67%
Cleaning Service	9,000.00	19,895.76	(10,895.76)	221.06%
Electricity	88,800.00	83,115.11	5,684.89	93.60%
Storm Water Drainage	2,200.00	1,678.25	521.75	76.28%
Other Operating Expenditures (Pinewoods)	-	9,256.21	(9,256.21)	
Gas Heat	12,000.00	29,503.23	(17,503.23)	245.86%
Water, Sewer, Garbage	7,500.00	5,291.32	2,208.68	70.55%
Totals	1,835,547.00	1,825,279.78	10,267.22	99.44%

Revenue over (under) expenditures

-

-

	<u>Budget Amount</u>	<u>Amount Expended</u>	<u>Balance</u>	<u>% of Budget Expended</u>
State and Federal Grants:				
Personnel	627,679.43	627,679.43	-	100.00%
Materials	124,761.19	124,761.19	-	100.00%
System Services Grant	135,427.70	135,427.70	-	100.00%
One-time SSG Enhancement	14,000.00	14,000.00	-	100.00%
Special Needs Learning Center	145,122.00	145,122.00	-	100.00%
	<u>1,046,990.32</u>	<u>1,046,990.32</u>	<u>-</u>	<u>100.00%</u>

SPLOST:	20,455.90	20,459.22	(3.32)	100.02%
Total State Grants & SPLOST	<u>1,067,446.22</u>	<u>1,067,449.54</u>	<u>(3.32)</u>	<u>100.00%</u>

Fund Equity ("Reserve")	
Fund Equity ("Reserve") at 07/01/07	277,179.22
Less Reserved/ Identified Funds:	
Vacation Liability	142,136.77
One Months Operating Expense	<u>(148,962.25)</u>
	<u>270,353.74</u>

Passport Profit and Loss Statement FY2008

Revenues	
07/01/07 - 06/30/08	<u>42,185.30</u>
Total Revenues	<u>42,185.30</u>
Expenditures	
Verizon pagers	55.32
Postage through 06/30/08	<u>627.66</u>
Total Expenditures	<u>682.98</u>
Net Profit Current Year	41,502.32
Fund Balance Passport	137,262.22

Library Store Budget vs. Actual Fy2008

Revenue:	FY2008 Budget	FY2008 Actual	FY2008 Variance	NOTES
Interest	1,500.00	1,642.21	(142.21)	
Sales	20,000.00	20,564.89	(564.89)	
TOTAL REVENUES	21,500.00	22,207.10	(707.10)	

Expenditures:

Equipment Repair	300.00	-	300.00	
Professional Fees	-	250.00		
Travel	1,500.00	1,006.42	493.58	
Volunteer Promotion	550.00	101.27	448.73	
Advertising	650.00	300.00	350.00	
Supplies	500.00	6,030.66	(5,530.66)	** Includes new equip. and Janway Bags
Goods for Store	15,000.00	7,498.14	7,501.86	*\$4,549.55 spent from 7/1/07 -8/31/07
Credit Card Costs (Merchant Fees)	700.00	420.00	280.00	
Dues	800.00	425.00	375.00	
Sales Tax	1,500.00	1,439.54	60.46	
TOTAL EXPENDITURES	21,500.00	17,471.03	4,028.97	

Net Revenue over (under) expenses - 4,736.07

Cash in Reserve of Fund 500	74,360.40
CD Library Store NationsBank	21,874.08
Total Fund Equity	96,234.48

SOUTHWEST GEORGIA REGIONAL LIBRARY SYSTEM BOARD OF TRUSTEES
BOARD MEETING NOTICE

DATE: July 9, 2008
TO: Southwest Georgia Regional Library System Board of Trustees
FROM: Joanne Holland, Chairperson

The Southwest Georgia Regional Library System Board of Trustees will have its regular quarterly meeting Wednesday, July 16, 2008 at 3:00 p.m. in the meeting room of the Decatur County-Gilbert H. Gragg Library. Please bring your policy handbook to every meeting. Also, if you have a question, suggestion or concern please feel free to share it in writing with Susan Whittle.

AGENDA
July 16, 2008

1. Call to order *Requires board approval
2. Welcome new board member Martha Register from Seminole County Library Board
- 3.* Approval of minutes (pages 2-3)
- 4.* Approval of Treasurer's Report (blue – page 4)
5. Committee Reports
 - a. Finance – Ted Mauldin
 - b. Building & Grounds – Basil Lucas (Termite bids)
 - c. Collection Development – Margaret Ann Daniels
 - d. Nominating – Dot Nickoley
 - e. Constitution/Policy – Donna McGlinicy
 - f. County Board Reports
 - 1) Miller – Maxine Summers (Budget hearing attached, pages 5-9)
 - 2) Seminole – Bobbie Hornsby (Georgia Rural Library Initiative)
 - 3) Decatur – Hal Brannen
6. Director's Report (pages 10-60)
 - a. Registration for Trustee workshop on October 22, 2008 (page 61).
7. Communication
 - a. Memo date 6/2/08 from Lamar Veatch regarding legal analysis on school district funding of public library systems (pages 62-72).
 - b. LSTA program monitoring visit.
 - c. Memo dated 4/15/08 from Lamar Veatch regarding legislation transferring responsibility of library audits from Department of Audits to the Board of Regents (pages 73-74).
8. Unfinished Business
9. New Business
 - a.* Request to convert temporarily the state paid position of Computer Information Librarian position to receive \$58,000.
 - b.* Georgia Library PINES member agreement (pages 75-79)
 - c.* Proposed committees for 2008-2009 (page 80)
 - d. Introduction of FSU Library Intern, Amelia Anderson.
10. Other
 - a. Board member duties and staff code of ethics (pages 81-82).
11. Adjournment

Next board meeting day and time: Wednesday, October 15, 2008 at 3:00 p.m. in the meeting room of Seminole County Library.

POLICY ISSUE

I have been doing a lot of research on what has been challenged in court vs. policies regarding personal odor issues. A good summary appears at www.nls.infor/articles/detail.aspx?articleID=186

Kreimer v. Bureau of Police determined that the right to some level of access to a public library is constitutionally protected under First Amendment rights to receive information. Therefore patron appearance and behavior policies must be carefully written to ensure that they do not unconstitutionally deprive patrons of their First Amendment right to some level of access to public libraries. There is a lot of discussion about how all of this was handled in a couple of cases. I'm most familiar with this one that took place in Morristown, NJ because the library was initially found liable.

What I've found from reading some of the documentation is that we have to avoid "vague and overbroad" terminology because we wouldn't want library staff to exercise "unfettered discretion" in applying the policy and we need to be clear about what specifically is prohibited.

"Patrons whose bodily hygiene is offensive so as to constitute a nuisance to other persons shall be required to leave the building."

From Atlanta-Fulton County Library

Our Code of Conduct (recently revised to address this and other issues) includes the following things patrons are not permitted to do:

- Have bodily hygiene so offensive as to constitute a nuisance to others
- Bring infested personal items into the library
- Change or wash clothes, bathe, shave or misuse public restrooms

Our Legal Department reviewed it and approved.

There are other fun bullet points in the code, but these address your concern and related issues!

John

Patron Responsibilities and Conduct

The Athens Regional Library facilities exist for all who wish to read and study in peaceful, attractive surroundings. To ensure the maintenance of such an environment, and to protect the resources of the library, the library board has established the following rules defining appropriate behavior for those who use the library. These behaviors are listed by way of illustration and not limitation. Respect for the rights of other library users shall prevail at all times. This is the keystone of the Patron Responsibilities and Conduct list.

- ◆ Children under the age of 10 must be accompanied by a responsible adult while in the library
- ◆ No food or drinks permitted
- ◆ Shirt and shoes required
- ◆ All bags and backpacks are subject to inspection and should never be left unattended or they may be removed from the property. Library staff are not responsible for monitoring personal items.
- ◆ All library materials must be properly checked out.

The following behaviors are not permitted in the library

- ◆ Use of tobacco products
- ◆ Being intoxicated or possessing intoxicants
- ◆ Using, giving away or selling any controlled substance
- ◆ Fighting
- ◆ Possessing dangerous weapons
- ◆ Exceeding acceptable noise levels
- ◆ Disruptive behaviors (running, playing on elevators, throwing objects)
- ◆ Loitering
- ◆ Harassment of other patrons or staff
- ◆ Soliciting
- ◆ Using verbal abuse including using obscene language towards patrons and staff
- ◆ Knowingly destroying, damaging, defacing or removing any property not his/her own
- ◆ Defacing or damaging library facilities, equipment, materials
- ◆ Entering unauthorized areas of the library
- ◆ Exhibitionism/indecent behavior
- ◆ Use of television, radios without appropriate headphones
- ◆ Remaining in the building after closing
- ◆ Voyeurism
- ◆ Animals, except assistance dogs
- ◆ Summoning, without any good reason, by telephone or otherwise, the police or fire department
- ◆ The use of cell phones, 2-way radios and other audible communication devices in any part of the library except the lobby

Commission of any offense which would constitute a misdemeanor or felon under the criminal laws of the city or State of Georgia.

Persons engaged in any of the above will be asked to leave the library ^{campus} premises. Persons who refuse to leave the library will be subject to arrest and prosecution for criminal trespass pursuant to Official Code of Georgia 16-7-21.

10/19/00

Brenda Hart Neihouse
132 Fox Hall Trail
Athens, GA 30601
678.357.4501
bhn@uga.edu

June 24, 2008

Kathryn S. Ames
Library Director
Athens Regional Library System
2025 Baxter St.
Athens, GA 30606

Ms. Ames,

I wish to discuss the issue of smoking near or at the entrance to our Athens Clarke County Library. I have been consistently dismayed to see people smoking while sitting on the benches leading up to the entrance. While there is a clear sign that smoking is prohibited beyond the corner of the building, it seems that smokers wish to sit while they smoke. Unfortunately, this creates a poisonous atmosphere for children and other patrons to walk through on their way into the library. In fact, even the space given to smokers to smoke creates a hazard for patrons, as anyone who is handicapped (such as I am) or who approaches the entrance to the library has to pass through smoke as they make a right into the "breezeway" entrance into the library.

To this end, I believe that the only safe way to handle this situation for the majority of the library's patrons is to entirely prohibit smoking on the library campus. As approximately 28% or less of all Americans smoke, the bulk of the library's patrons, approximately 2/3, are non smokers. In addition, many citizens in Georgia suffer from asthma and allergies, myself and my daughter included. What happens when a child with severe asthma is exposed to second hand smoke as he or she walks through the smoking area at the beginning of the breezeway? Is infringing on smokers' convenience worth an asthma attack in one of our children?

I am certain I do not need to quote other statistics regarding the dangers of smoking. Nor do I need to gather evidence supporting another point - that the library doesn't need to be a place for smokers to gather and inconvenience library patrons who just want to enter the library. Every time my ten year old daughter has to walk past knots of people who are gathered to smoke outside the library she steps a little closer to me. It is not an atmosphere conducive to children's safety, emotional or physiological.

Athens Clarke County Library is my library. It is my daughter's library. It is the library of every citizen who calls Athens Clarke County home. My daughter attends the Anime program on Thursday afternoons. She is reading as part of the YA Summer Reading Program. We both find incredible value in our relationship with our library and our librarians. We cannot fully exercise our relationship with our library when we have to cross through a barrier of smoke to get there, when both of us have severe asthma and allergies.

Please understand that we are not trying to restrain other people's liberties. Rather, we are trying to create a positive, proactive environment that ensures that all library patrons are considered, not just the few that smoke. Please make our library a non smoking campus. Protect those that cannot speak for themselves – our youngest patrons – as well as our most vulnerable patrons, those with health issues. Let's make the ACC Library safe for all of us.

Sincerely,

Brenda Hart Neilhouse

Library Store Budget vs. Actual Fy2008

Revenue:	FY2008 Budget	FY2008 Actual	FY2008 Variance	NOTES
Interest	1,500.00	1,642.21	(142.21)	
Sales	20,000.00	20,564.89	(564.89)	
TOTAL REVENUES	21,500.00	22,207.10	(707.10)	

Expenditures:

Equipment Repair	300.00	-	300.00	
Professional Fees	-	250.00		
Travel	1,500.00	1,006.42	493.58	
Volunteer Promotion	550.00	101.27	448.73	
Advertising	650.00	300.00	350.00	
Supplies	500.00	6,030.66	(5,530.66)	** Includes new equip. and Janway Bags
Goods for Store	15,000.00	7,498.14	7,501.86	*\$4,549.55 spent from 7/1/07 -8/31/07
Credit Card Costs (Merchant Fees)	700.00	420.00	280.00	
Dues	800.00	425.00	375.00	
Sales Tax	1,500.00	1,439.54	60.46	
TOTAL EXPENDITURES	21,500.00	17,471.03	4,028.97	

Net Revenue over (under) expenses - 4,736.07

Cash in Reserve of Fund 500	74,360.40
CD Library Store NationsBank	21,874.08
Total Fund Equity	96,234.48

Application for Volunteer Service

Athens-Clarke County Library
2025 Baxter Street
Athens, GA 30606
Phone: 706-613-3650

Date: _____

Name: Mr. () Mrs. () Dr. ()

Miss () Ms. () _____

Date of Birth: _____

(if under 18 must include year)

Address: _____ Apartment/ Suite: _____

City: _____ State: _____ Zip: _____

Phone: _____ Email: _____

How do you prefer to be contacted about volunteering? () Email () Phone

Education (circle last year completed):

Grade 5 6 7 8 High School 1 2 3 4 College 1 2 3 4 Graduate 1 2 3 4

Is this volunteer activity/service in conjunction with a school organization or program? () Yes () No

If yes, what program or organization _____

Have you ever been convicted of, or plead guilty to, a crime in the past 10 years which has not been annulled, expunged, or sealed by court? () Yes () No

If Yes, Please Explain _____

Please indicate any area in which you would be interested in volunteering:

- | | |
|--|---------------------------|
| () Library Store Clerk | () Special Needs Library |
| () Special Events | () Computer Instructor |
| () Heritage Room | () Children's Area |
| () Homework Helper (East Athens Resource Center Only) | |

If you are volunteering in anticipation of or to fulfill court required community service, you must contact Jeff Tate at 706-613-3650 ext. 340 for additional information and placement.

FOR OFFICE USE ONLY

Contacted: _____ Placement: _____ Training Date: _____

NOTES:

Do you speak any languages fluently? () Yes () No

Which one(s) _____

Please list any computer skills you possess: _____

In case of an emergency, who should we contact? _____

Relationship to you: _____ Phone: _____

Please read the following and sign below:

In connection with my voluntary involvement in activities undertaken for, and with the participation and support of the Athens-Clarke County Library, I hereby agree, for myself, my heirs, assigns, executors, and administrators to release, discharge, and hold harmless Athens-Clarke County Library and its employees, agents, and volunteers from all claims, demands, actions or any cause or suit arising from injuries sustained to my person and/or property as a result of my involvement in such activities, whether or not resulting from negligence. I hereby attest that my attendance and involvement in such activities is voluntary, that I am participating at my own risk, and that I have read the foregoing terms and conditions of this release. In addition, I agree to keep confidential any patron information or Library records I may encounter. I understand that the Athens-Clarke County Library does not provide medical coverage for volunteers. If qualified for volunteer service, I agree to abide by the rules and regulations of the Athens-Clarke County Library.

Signature: _____

Date: _____

Parent or Guardian's Signature: _____
(if applicant is under 18 years of age)

Thank you for your interest in volunteering at the Athens-Clarke County Library.

This application can be accepted at the front desk of the library, by fax, mail, or submitted online.
For more information, please contact Sarah Hoskins at 706-613-3650 ext. 342 or shoskins@athenslibrary.org

Phone: 706-613-3650 Fax: 706-613-3660
2025 Baxter Street, Athens, GA 30606
<http://www.clarke.public.lib.ga.us/urls/support/index.html>

**ATHENS REGIONAL LIBRARY SYSTEM
LIBRARY BOARD
MINUTES
July 17, 2008 Meeting**

The meeting was called to order at 3:33 p.m. by Chairman Prokasy. Those present were: Ms. Stratton, Mr. Zimmerman, Ms. Dunn, Mr. Miller, Mr. Brown, Mr. Jones, Ms. Lane, Mr. Moak, Ms. Byrd, Mr. Grisham, Mr. Nale, Mr. Shapiro and Mr. Timmons. Ms. Luke and Ms. Crawford were absent. Staff members present were Ms. Elsner, Ms. Simonds, Ms. Ames and Ms. Atwood, who recorded the minutes.

The minutes from the April 17, 2008 meeting were unanimously approved on a motion and second by Mr. Zimmerman and Ms. Stratton. The agenda was unanimously adopted on a motion and second by Ms. Dunn and Ms. Lane.

There were no public comments.

The Financial Report was presented for information purposes by Ms. Simonds. Each county has had their quarterly meeting except for Oconee County. The library system is within 99.9% for FY08. Any extra revenue goes into the reserve after balancing the budget.

Staff Report: Jackie Elsner, Children's Librarian, shared how successful the Summer Reading Program, *Catch the Reading Bug*, has been this year. Attendance to the programs was up in June and circulation of children's books is up 8% over last year. Ms. Elsner demonstrated a lap puppet show which has been performed at the branch libraries.

Regional Reports:

Oglethorpe County: Mr. Shapiro reported that the library board asked the BOC to fund 13 additional hours for staffing. The request was denied but the BOC agreed to give all staff a \$0.125 increase per hour. Mr. Jones reported the Friends of the Oglethorpe County Library are scheduled to have a meeting on Saturday morning, July 19th.

Franklin County: Mr. Miller reported that there was not a quorum at the Franklin County Library Board meeting on July 14th. The board had requested that the BOC and the BOE increase funding by \$10,000 each but it was denied. However, the school superintendent came to the library board meeting and asked the library to partner with a 21st Century Grant. If the grant is approved, the library stands to gain \$10,000 by being a partner. The Lavonia-Carnegie Library had another break-in.

Madison County: Mr. Nale reported that the library board discussed the expansion and construction of the library. Sarah Carter, a long time library employee will

retire on August 29, 2008 and the board is working on her replacement. Mr. Moak reported that the Friends' booths at area festivals have been well supported.

Oconee County: Mr. Zimmerman reported that the library is doing very well with funding from the BOC and BOE. A draft of the strategic plan is ready. The Friends of the Library will have a book sale on Sept 13th and Family Fun Day is scheduled for October 4th. The Bogart Fall Festival is planned for September 22nd.

Athens-Clarke County: Ms. Lane reported that board reviewed policies on volunteer waivers, smoking in the library building and on the campus and how to deal with personal odor issues at the recent board meeting. Miguel Vicente, branch manager of the Pinewoods Library, gave the staff report describing the "American Dream" grant and his participation in an ALA program.

Director's Report: In addition to the prepared report, Ms. Ames reported that the Georgia Department of Audits will no longer audit the records from public libraries. The library directors are considering the various options on how to maintain the audit process. It was suggested that the library board's executive committee draft a letter to the state representatives in the region regarding the financial implications of the audit decision. The board voted unanimously to pass the recommendation on a motion and second by Mr. Miller and Mr. Zimmerman.

Old Business:

1. The Finance Committee, chaired by Ms. Stratton, reported on the review of the banking and insurance issues for the library. Five area companies have expressed interest in insuring the library. Ms. Stratton will send a one page document describing the library's needs to each interested party. The finance committee will interview each party, ask relevant questions and make an assessment to determine the finalists. The board needs to make a final decision 60 days before the renewal date (March 2009.) More details will be shared at the October meeting. Ms. Stratton has identified 3 sources which would help the board understand the audit terms necessary to make future financial decisions.
2. The Policy Committee, chaired by Mr. Timmons, presented the committee's recommendations on several policy issues.
 - a. FMLA Amendment: The Policy Committee recommended that the Library's policy on the Family Medical Leave Act of 1993 include the changes required by federal law. The Library Board voted unanimously to accept the changes after a motion and second by Mr. Miller and Mr. Nale.
 - b. Meeting Room Policy: The Library Board discussed and voted unanimously to amend the Public Use of Meeting Rooms' policy after a motion and second by Mr. Grisham and Mr. Nale. The most significant change to the policy states that "Meeting rooms will not be used for private gatherings or commercial gatherings which advertise a product or service."

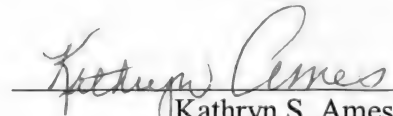
\$3.00/day late fee for the 7-Day State Park Pass and a \$30.00 replacement fee for the State Park Pass.

- d. Circulation Policy: The Library Board voted unanimously to include DVDs and CDs in the Circulation Policies. Audiobooks (downloadable) may be checked out for 7 days.
- e. Acceptable Wireless Use Agreement: The Library Board voted unanimously to adopt the Acceptable Wireless User Agreement for the entire library system after a motion and second by Mr. Zimmerman and Ms. Lane.
- f. Direct Deposit of Payroll Checks: The Library Board voted unanimously to approve the condition of employment that "Athens Regional Library employees are required to possess an account at a financial institution that accepts direct deposit." The motion and second were by Mr. Zimmerman and Mr. Nale.
- g. The Library Board voted unanimously to accept the changes recommended to the Library's Personal Files and Requests for Information policy after a motion and second from Mr. Zimmerman and Mr. Nale.

New Business:

- Chairman Prokasy appointed Mr. Moak, Mr. Grisham and Mr. Bowns to serve on the Nominating Committee and to have a slate of officers ready for the October meeting.
- FY2009 State Budgets – System Services, Materials, Personnel and Special Needs Center: The Regional Proposed Budget FY2009 was unanimously approved after a brief discussion and followed with a motion and second by Mr. Timmons and Mr. Jones.

The meeting was adjourned at 5:14 p.m. by a motion and second by Ms. Lane and Mr. Nale.


Kathryn S. Ames
Secretary

approved 10/13/2008

**Franklin County Library Board
Minutes: Regular Quarterly Meeting
July 14, 2008
Royston Public Library Branch**

Members present: Rita Shoemaker, Kasie Freeman, Wayne Miller, Ed Bowns
Library personnel present: Kathryn Ames, Rosie Chitwood, Donna Brumby

Members absent: Teresa Crawford, Chuck Holland, Gayle Maxwell, Sid Ginn, Rachel Sorrow, Jack Slaton

Quorum of membership required for voting was not present at this meeting.

Chairperson Rita called meeting to order
Meeting agenda (attached) was approved.
Minutes (April 14, 2008) of previous meeting were approved.

Public comment from Dr. Ruth O'Dell, Franklin County School Superintendent

Dr. O'Dell discussed including the Franklin County Public Libraries in a 21st Century Community Center Learning Grant for which the schools and the Franklin County Collaborative are currently applying. The grant will fund after school programming targeting at risk (57% in the county) students and families in an attempt to improve the graduation rate (58.9% last year) and to collaborate to overcome the ill effects of poverty and educational problems within the county. Possibilities include the grant being used to fund extended public library hours, thus expanding public access to services and materials already being partially funded by the BOE and of offering some public library services in existing school media center facilities, particularly in those communities without a public library building. Dr. O'Dell asked the Library Board to sign on to agree to take part in this effort. If the grant is successful, as a participant, the Franklin County Libraries would be eligible for \$10,000.00 for each of the three years of the grant. All Board members present, as well as ARLS Director Kathryn Ames, expressed their support for the measures and voiced their appreciation for being asked to participate.

Director's reports

Financial: FY08 is finished. Canon did not contribute to the FY08 revenues. The biggest concern remains the need to get every employee in Franklin County up to minimum wage by this time in 2009.

Ms. Ames presented copies of a memo of an opinion that Boards of Education in Georgia are legally allowed to financially support public libraries.

Ms. Ames discussed the Georgia Governor's reduced budget and its potential impact for public libraries. With a \$50,000.00 estimated reduction in State funding, ARLS will eventually have to find ways to cut expenses, which may mean some reductions in services. Possibilities include no MRR grants and reductions in courier services, outreach (homebound) services and in materials (books, magazines) purchases.

Pam

10/23

Minutes of July
County Board
meetings

(as approved @
Oct meetings)

Franklin County Library Board
Minutes: Regular Quarterly Meeting
July 14, 2008
Royston Public Library Branch

Local reports

Royston: Rosie highlighted the success of the Summer Reading Program and the Park Pass; her plans for applying for a Grassroots Arts grant; the fall Friends of the Library book sale and the vital roll volunteers and part-time staff funded by the Friends is playing in Royston this summer.

Lavonia: In Emma's absence, Donna reported another break-in at the Lavonia branch and that the alarm system the Lavonia Friends paid for did help reduce the negative impact of this latest break-in (nothing was damaged or stolen).

Old business

Rita discussed the status of the Brown memorial gift to the Royston Branch and that she has been fielding inquiries about these funds.

New business

Rita appointed a financial committee, consisting of Ed, Wayne and Teresa, to oversee timetables and negotiations with local funding agencies.

After discussion concerning Board member meeting attendance, it was agreed that Rita will make some inquiries concerning securing a new member to represent the Board of Education on the Franklin County Library Board. Also discussed was the need for all Library Board members to make extra efforts to attend the four regularly scheduled meetings of the Board each year so that the essential business of the Board can be conducted in a timely manner.

The meeting was adjourned.

The next regular meeting of the Franklin County Library Board is scheduled for 10:00am, October 13, 2008, at the Lavonia-Carnegie Library.

MADISON COUNTY LIBRARY

Board of Trustees Minutes

July 10, 2008

The Board of Trustees of the Madison County Library met Thursday, July 10, 2008 from 4:30 to 6:00 pm in the Conference Room in the Library. Those present were Chairman-George Nale, Ms. Kathryn Ames, Mike Moak, Otelyer Byrd, Ramona Booth, Jackie Griffith, Dena Chandler, Donna Brumby, Suzy DeGrasse, Margie Richards and Fern Coutant. No absentees. With the presence of a quorum, the president called the meeting to order. Minutes of the last meeting were passed out and studied. Four corrections were noted. (1) The SPLOST allocation should have read ~~\$7050.00~~ not \$750.00. (2) Mike Moak mentioned the book table that he and his wife held was at the Hull Fair, not Comer. (3) Suzy will finish her degree in 2009 not 2010 as written. (4) Jackie Griffith will not resign from the board as was formerly mentioned as a possibility, but will remain due to improvements in her husband's health. With the help of others on the board regarding transportation, Dena Chandler will also continue to serve.

Ms. Ames reported that the fiscal year is half over and we have some monies available for buying new books. Donna Brumby replied several folks are doing just that at present. A motion was made and passed to accept Madison County Library salaries as is. Ms. Ames opened discussion about the forthcoming building project, as we are 14th on the list now; she presented the projected dates as to when certain requirements must be met. The possibility of a Historical or Genealogical Room was discussed to protect historical records, old books, and irreplaceable papers. To house such a room there must be air conditioning, load bearing walls and floors, and adequate staffing. The cost could be about \$150.00 per square foot. There is a Historical Room in the renovated Court House, but it does not meet the standards to house discussed materials. A committee of George ^{and} Nale, Mike Moak, Fern Coutant, Otelyer Byrd, and Suzy DeGrasse will visit other ^{Ramona Booth} libraries such as Gainesville, Forsythe, Gwinett etc. to gather ideas and comparisons. They would try to get an overall picture of how the library could best serve children, community classes, etc. considering future growth in the county. No new purchase of land is necessary. A structural engineer would need to analyze the existing site with the possibility of a ~~second~~ floor being added. A ^(basement) licensed architect must be hired. George Nale said he would serve on the building committee.

Suzy, as Branch Manager, noted how our statistics are up and programs are well attended. Jennifer has been visiting day care classes and schools to promote the summer programs. Suzy mentioned the "Angels of Earth" landscaping service have been working outside and all agreed things do look better. Ramona mentioned noticing that chairs in the informal reading area look dirty, need upholstering or possibly slip covers. That item will be considered.

Our wonderful 17 year employee, Sara Carter, is retiring this August. She will be using up vacation time during the month of August, so will be unavailable until August 29, 2008, her official retirement date. Discussion was held on how we could best honor her for her service to the library and to the community. A "Sara Carter Day" was proposed with an Open House at the library from 12:00 to 1:00 for all people to come by and express their well wishes. Also an evening dinner at the Tanner House on the 29th was mentioned for all board members, staff, and other interested people. Sara's position will need to be advertised 'in house' prior to being openly advertised; a list of duties and responsibilities has been drawn up.

Dena, as president of the Friends of the Library, mentioned the numerous old records she found in a church in Danielsville; some have sold well at book fairs around the county. She suggested a "Found Treasures" section at the next Madison County Library Book Sale to entice those interested in antiques or old items to attend. Some items were from the now deceased Prof Ed Krikel, UGA. Dena was praised for her excellent programs at the F of L meetings; she tried to focus the programs on authors.

A nominating committee of Jackie, Fern and Margie will prepare a list of prospective officers for the 2008 - 2009 year.

The meeting was adjourned at 6:00 pm.

Respectfully submitted,



Fern Coutant

HP OfficeJet T Series
Personal Printer/Fax/Copier/Scanner

Fax History Report for
Madison County Library
(706) 795-0830
Sep 22 2008 2:04pm

Last Fax

<u>Date</u>	<u>Time</u>	<u>Type</u>	<u>Identification</u>	<u>Duration</u>	<u>Pages</u>	<u>Result</u>
Sep 22	2:03pm	Sent	7065594432	0:00	0	No answer

approved w/ noted corrections
10/13/2008

OCONEE LIBRARY BOARD
MINUTES OF THE QUARTERLY MEETING
JULY ~~12~~²¹, 2008

The meeting was called to order by the chairman, Doris Firth. Members present were: Brian Hawkins, Art Zimmerman, Jerry Studdard, Alice Vernon, Janet Stratton, and Doris Firth. *+ Lisa Vaughn* Lisa Vaughn, new elementary curriculum supervisor, has been appointed by Acting Supt. Jackson to be the Board of Education representative. She will take the place of Marty Lawrence. Members who were absent were Susan Broderick, Vera Gear, and Dorothy Peltier. In the absence of the secretary, Dorothy Peltier, Brian Hawkins consented to take notes which Doris Firth will transcribe.

Janet Stratton moved to approve the minutes of the April meeting and Art Zimmerman seconded the motion.

PUBLIC COMMENTS

Two visitors attended – Nathan Adams and his father. Nathan was fulfilling a requirement for a Boy Scout merit badge to attend a county board meeting.

BRANCH MANAGER'S REPORT

In Clare Auwarter's absence Donna Brumby highlighted several items of the report. She commented particularly on the increased door count and the success of the summer reading programs. She reviewed the calendars for July and August. Teen programs at both libraries are very popular. Fifty teens signed up for summer reading in Bogart. She especially noted the ease with which the audio books can be downloaded. All other details are in her written report.

REGIONAL DIRECTOR'S REPORT

Kathryn Ames reported that while Clare is away Donna spends two days a week in the Oconee County Libraries. She is available to all the staff during those times and on call at other times.

Kathryn had just arrived from Conyers where a State Library meeting was held to consider projected budget cuts that Governor Perdue is insisting will come in the future. Kathryn is hopeful there will be no cuts in personnel and materials. There will be no maintenance or repair grants. Hopefully our roof replacement request has escaped the cut. State Library personnel may be reduced by one staff member.

The 2007-2008 financial report shows that \$443.81 was received and not spent, thus added to reserve. Kathryn pointed out other areas of note on the grey and pink sheets. Particularly noted was legal opinion on BOE funding of libraries. Department of Audits will no longer audit libraries. There will be new private audits that will do away with a

lot of extraneous work and cost – should be half of what the state charged. Kathryn felt this was a real plus for all the regional libraries.

Regional Board President ^{Bill} Ed Prokasy informed Kathryn that we need a new representative since Phyllis Luke had missed three meetings. Alice Vernon consented to fill this position. She, Janet and Art are our representatives to the Regional board.

FRIENDS OF THE LIBRARY REPORTS

Doris Firth pointed out several events that were listed on the agenda, particularly the books sale on Sept. 13 at the library.

OLD BUSINESS

The members commented on the improved appearance of the library. We all agreed that Clare's perseverance and planning had a great deal to do with the this success. Janet moved to commend Clare and Doris volunteered to write a letter to her.

STRATEGIC PLAN 2008-2010

Donna explained that the outline presented was a result of "brainstorming" that was held by the Planning Team consisting of Kathryn Ames, Donna Brumby, Clare Auwarter, Diane Bridges from the Friends board, Doris Firth, Jim White, Alice Vernon, and Art Zimmerman.

We all agreed that Donna had done a fantastic job in categorizing the goals and objectives. She hopes to get together with staff in the near future to work on the tasks necessary to accomplish them.

Jerry Studdard felt that several comments on the county were not pertinent to the plan. It was decided to eliminate pages 1 and 2.

Janet spoke of the need that is seen in the future for all the adults in county to be trained to use the library's computer to access needed information. The state is moving toward putting applications and other necessary information on e-mail. We all agreed that will be necessary to consider and hope when the time comes there will be government funding available.

In response to a request from our representatives to the Regional board that our Board meetings be moved to the second Monday in October, January, April, and July so that the regional meeting will fall after ours. Doris Firth decreed that the next meeting will be held on Monday, October 13 at 4:30 at the Bogart Library.

The meeting adjourned at 5:30 p.m.

Doris Firth, Chairperson

Approved 10/21/08

**Minutes of the Oglethorpe County Library Board of Trustees Meeting
July 15, 2008**

Attending: Chairman Howard Shapiro, Greg Jones, Mary Ann Crawford, Tom Gresham, Brenda Yeany, Barbara Davenport, Tricia Mathis, Kathy Ames, Donna Brumby, Janet Burroughs,

Minutes of last meeting were approved as presented
Motion made by Greg Jones, 2nd by Brenda Yeany

Old Business:

- Board of Commissioners approved a 2.5% pay increase for all library staff. BOC also recommended that the library seek funding for part time position through the Athens Area Council on Aging.
- Plans to question Commission Candidates concerning their proposed support of the library were abandoned.

Friends of the Library:

Greg reports that the FOL have experienced a slow quarter. Next quarterly meeting will be held Sat., July 19.

Yard sale was canceled due to lack of participation

Antiques Road Show collaboration with Oconee County is on hold for fear that we would not be able to come up with enough volunteers.

Garden cleanup will be rescheduled when weather cools off.

Branch Managers Report: see white sheet

- As a response to the Managers report concerning increase in computer usage and need for more computers. Mary Ann Crawford recommends looking into grants for rural libraries.
- Coin Op printer is also suggested as a possible way to eliminate staff involvement with patron print issues.
- Jan will keep a list of library needs and prioritize them
- Outside lighting issues were also discussed.

New Business:

Tom Gresham commented on Board of Trustee's responsibilities and duties. According to speaker at regional board meeting, Library trustees should be willing to financially contribute to library. Perhaps the library board would be willing to fund the installation of additional outside lights if county were willing to pick up the monthly maintenance fee. According to an earlier estimate from Georgia Power, installation is around \$500.00.

Regional Report: Green and Lime Sheets

- Ames noted that the Fiscal Year report has us coming in under budget, this is partially due to the fact that the county sends out payment according to a calendar year.
- The library has \$17,000.00 in Fund Equity. \$5400.00 is in reserve as operating expenses.
- State is considering requesting a 3% decrease this year, plus a 5% decrease next year to the budget. Most logical place to cut, according to state, is in materials. Oglethorpe is looking at a \$3000.00 reduction. MRR grant is expected to be cut in half.
- Concerning BOE funding of public libraries, the legal opinion is that it is NOT illegal for BOE to fund public libraries.
- Annual audits are no longer required by state. However Ames says we still need an annual audit, it simply means that the state will no longer cover the cost of one. It is anticipated that an annual audit will cost the region \$50,000.00 annually. Ames is recommending that library systems go in together to purchase Audit Light.
- Staff Development Day is scheduled for Thursday, September 18th. Customer Service will be the focus.
- More Downloadable audio books are being purchased.
- BookFlicks- book movies are available through the Athens Regional Website for younger children. BookFlicks include lesson plans for teachers to incorporate into the classroom

New Business: continued...

- We need to place an ad in the Echo to fill the board member seats
- **Election of Officers:** Trustee officers need to be elected. Brenda Yeany, Tom Gresham and Tricia Mathis will serve as the nominating committee. Jan will check minutes from 2004 to see when/how often officers are elected.

approved 10/13/08

Winterville Library Board
Minutes
July 14, 2008

Present: Linda, Marilyn, Donna, Lizz, Bob, and Diana

Approval of April 2008 minutes – Diana motioned for approval, Bob seconded, all in favor.

Old Business:

- **Print of the Depot** – Linda has a copy from the mayor. We can hang it in the front room. We'll look into getting it framed.
- **Adult Book Club** – Diana will send note to Winterville listserv
- **Maintenance and Improvements** – Many maintenance and improvements have been made - repairing hand rails; painting door; fixing toilet; the new lighting in adult books; taking off Lizz's door; and planting dogwoods. The question was asked if WL is on sewer or septic tank. Also, Lizz noted the fluorescent lights seem to burn out a lot. Bob suggested it could be because new ballasts or new starters may need to be installed.
- **Viewing Policy** – the new viewing policy in which patrons can only request unfiltered access in the front room is working out fine.

New Business:

- **Three member's positions** – Maxine, Marilyn, and Linda – all agreed to stay on.
- **Lizz's report** – 1939 patrons served; 193 children attending programs; 6 young adults attending programs; 4972 items circulated; ~95 Summer Reading Program attendees. Lizz has been busy with Volunteer Appreciation Week; patron satisfaction surveys and in-house materials surveys. The Winterville Library received books and a certificate designating Winterville Library as an NEH grant recipient for "We the People Created Equal" bookshelf program. Summer Reading Program also kept her busy. In addition to the improvements already listed there were the following improvements made – computer software allowing patrons to download audiobooks from home; increased wheelchair accessibility inside the library; ongoing reshelving of books to increase circulation among special populations; year-end grant purchases to improve signage and organization; and a donation of a combination table/bulletin board by Mr. Kenneth Tweedell.
- **Report from ACC Library Board meeting** – all library volunteers will need to fill out an application form; no smoking allowed on library campus.
- **Big Read Grant** – Diana asked if WL could participate by hosting children's storytimes to complement themes of the book. Lizz will look into this.
- **Next meeting** – October 13 @ 7:00pm

Meeting adjourned on a motion by Bob and a second by Diana.

Minutes respectfully submitted by Diana Hartle.

ATHENS CLARKE COUNTY LIBRARY BOARD
MINUTES
October 14, 2008 Meeting

Meeting was called to order at 4:00 by Chairman, Ms. Lane. Those present were: Mr. Bentley, Ms. Bogue, Ms. Childers, Ms. Dunn, Mr. Eberhard, Mr. Hopper, Mr. Kauderer, Mr. Patten, Mr. Prokasy, Ms. Reynolds, Mr. Timmons, and Ms. Williams. Mr. Gaither, Ms. Kohl, and Mr. Caldwell, were excused. Staff members present were, Ms. Atwood, Ms. Carter, Ms. Simonds, Mrs. Ames and Mrs. Blake, who recorded the minutes.

The minutes of July 8, 2008 meeting were unanimously approved as corrected on a motion and second from Ms. Dunn and Ms. Bogue. The agenda adopted on a motion and second from Mr. Timmons and Mr. Bentley.

The Financial Report was presented for information purposes by Ms. Simonds. The first quarter of the fiscal year shows both revenues and expenditures at slightly under the 25% range. The State and Federal grants information shows how much those budgets have been cut – Special Needs by \$17,000 and Materials by nearly \$50,000. We do have SPLOST funds for materials this fiscal year. The Library Store and Passport income will give us additional revenue. These funds are not budgeted, but have been used in prior years for materials.

No members of the public were present.

Staff Report – Laura Carter explained to the board the activities and programs of the Heritage Room, a research collection for local and state history and genealogy. She reported using a large number of volunteers to take over several projects and move them along. She mentioned that several months ago, Ken Thomas of the Atlanta Journal Constitution wrote about the Heritage Room in his column and generated a lot of interest and visitors.

Committee Reports followed

1. Friends of the Library –Mr. Hopper reported that the Friends had met 3 times since the last board meeting. Café au Libris is Nov. 7. National Friends Week is Oct 19-25. Input from board members is welcome about where the next annual book sale might be held.
2. Winterville – Ms. Reynolds gave a quarterly report of all that has been happening there. There are 10 families participating in the Homeschooling project. A new Saturday staff member has been hired. There has been a 45% increase in the door count since 2004.
3. Nominating Committee –Ms. Dunn representing the nominating committee(which included Mr. Bentley and Ms. Kohl), presented the slate of officers. Ms. Bogue, Chairman; Mr. Bentley, Vice-Chairman; and Mr. Kauderer as Treasurer. There were no nominations from the floor and the slate was unanimously elected after Mr. Prokasy moved the nominations be closed.

4. Board Development Committee – Ms. Lane and Mr. Patten invited anyone else to join them in developing a new board member orientation or at least to provide suggestions of information a new board member might find useful. They will report at a later date.

5. Policy Committee – Ms. Atwood shared the revised Volunteer Application Form which included changes suggested at the July board meeting. Further editorial changes were unanimously authorized on a motion from Ms. Dunn and second from Mr. Timmons and the form will be used when they are made. A revised Patron Responsibilities and Conduct Policy was also presented by Ms. Atwood, again with revisions from the last board meeting and from the resource team. The revised policy was unanimously passed.

Director's Report – Mrs. Ames asked board members to reiterate to our elected officials and other members of the public how important and used the public library is in times of economic downturns. We passed the 1 million mark in circulation in the region last year. A recent voter registration drive at the library registered more than 1000 new voters. Ms. Ames showed members examples of Staff Development Day activities and the volunteer training manual developed as part of the American Dream Grant to train ESL volunteer teachers. Friends of the Library just voted to give the library \$5,000 for materials in addition to what they have already given. Mrs. Ames told the board that she was trying to keep all the staff at all costs which had involved moving some people around because of the cuts in the Talking Book budget.

Correspondence and Communications folder was passed around to board members for information.

Unfinished Business.

Ms. Lane explained why a letter requesting an additional \$1 million in construction funding was not sent.

New Business.

Ms. Lane and Mr. Bentley will work on the possibility of inviting elected officials to the library after the election is over.

Mrs. Ames asked if the board was interested in asking the Board of Education if they had additional trailers they were getting rid of for our Pinewoods Learning Center. There would be a possibility of moving to a lot near the office with more visibility. Ann Dunn moved to conduct further research on this and have some financial figures put together to aid in making that decision. Mr. Eberhard asked if Pinewoods was about to become a regular budget item since the grant has finished? Mrs. Ames replied that the Finance Committee will have to make that decision for this next budget year.

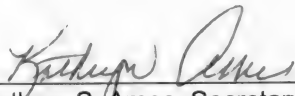
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Athens-Clarke County Library
October 14, 2008

Other Business.

Mrs. Ames reported that she had heard from several people how happy they are that the library campus is now smoke free. It has been working well

Mrs. Blake, who is retiring soon was recognized; as was Ms. Childers, who will not be returning as a member of the board in January.

The meeting was adjourned at 5:25.


Kathryn S. Ames, Secretary

ATHENS-CLARKE COUNTY LIBRARY BOARD
AGENDA
October 14, 2008

Call to order.

Minutes of July 8, 2008 meeting.

Adopt Agenda.

Financial Report.

Public Comment (5 minute limit).

Staff Report: Laura Carter

Committee Reports.

1. Friends of the Library.
2. Winterville Report.
3. Nominating Committee proposes:
 - Svea Bogue, Chair
 - Cecil Bentley, Vice-Chair
 - Charles Kauderer, Treasurer
4. Board Development Committee
5. Policy Committee-
 - Volunteer Application Form
 - Patron Responsibilities and Conduct Policy

Director's Report.

Communications and Correspondence.

Unfinished Business.

New Business.

Legislative Issues

Other business.

Smokefree Campus Success!

Adjourn.

Announcements:

Next meeting: January 13, 2009 at 4:00
Board Members' terms expiring on 12/31/08. All are eligible
for reappointment. Reapply in October with Jean Spratlin:
Cecil Bentley
JoEllen Childers
Dennis Hopper
Library Legislative Day: February 26, 2009

Grants Athens Regional Library FY2009

Source of Funding	Description	Amount
"Let's Talk About it" Jewish Lit Grant		2,000.00
Georgia Department of Human Resources	Pinewoods Hero Drug and Alcohol Abuse Grant	15,000.00
LSTA Vacation Reading Program Grant	Summer Reading Club Materials and Performer	4,800.00
IME Becas Pinewoods	Scholarship Grant	14,000.00
ALA American Dream	English as a Second Language Grant	5,000.00
Governor's Office of Highway Safety	Driver's Education Grant	26,800.00
Institute of Museum and Library Science	Pinewoods Operating Grant	
	Ending period September 2007	124,865.78
ACCL SPLOST	Materials Grant	130,000.00
Athens-Clarke County Endowment	Gifts for materials	15,000.00
ACCL FOL	Wish List FY09	30,000.00
TOTAL		\$ 367,465.78



Application for Volunteer Service

Athens-Clarke County Libraries
2025 Baxter Street
Athens, GA 30606

Thank you for your interest in volunteering at the Athens-Clarke County Libraries.

This application can be accepted at the front desk of the Library, by fax, mail or submitted online. For more information, please contact Sarah Hoskins at 706-613-3650 ext. 342 or shoskins@athenslibrary.org

The minimum age to volunteer is 13-years-old. Volunteers 13 to 17-years-old will be assigned to age-appropriate activities and may be required to have direct supervision of a parent or legal guardian.

If you are volunteering to fulfill court required community service, you must contact Jeff Tate at 706-613-3650 ext. 340 for additional information and placement.

Date: _____

Name: Mr. () Mrs. () Dr. ()

Miss () Ms. ()

Date of Birth: ____/____/____
MM DD YYYY

Address: _____ Apartment/ Suite: _____

City: _____ State: _____ Zip: _____

Phone: _____ E-mail: _____

How do you prefer to be contacted about volunteering? () E-mail () Phone

Education (circle last year completed):

Grade 5 6 7 8 High School 1 2 3 4 College 1 2 3 4 Graduate 1 2 3 4

Is this volunteer activity/service in conjunction with a school organization or program? () Yes () No

If yes, what program or organization? _____

Have you been convicted of a felony in the past 10 years which has not been annulled, expunged or sealed by court? () Yes () No

If yes, please explain: _____

FOR OFFICE USE ONLY

Contacted: _____ Placement: _____ Training Date: _____
NOTES: _____

Please indicate any area in which you would be interested in volunteering:

- | | | |
|--|--|--|
| <input type="checkbox"/> Library Store Clerk | <input type="checkbox"/> Special Needs Library | <input type="checkbox"/> Special Events |
| <input type="checkbox"/> Computer Instructor | <input type="checkbox"/> Heritage Room | <input type="checkbox"/> Children's Area |
| <input type="checkbox"/> Lay Park Resource Center | <input type="checkbox"/> Winterville Library | <input type="checkbox"/> Pinewoods Library |
| <input type="checkbox"/> Homework Helper (<i>East Athens Resource Center Only</i>) | | |

Do you speak any languages fluently? ☐ Yes ☐ No

Which one(s)? _____

Please list any computer skills you possess: _____

In case of an emergency, who should we contact? _____

Relationship to you: _____ Phone: _____

Please read the following and sign below:

In connection with my voluntary involvement in activities undertaken for, and with the participation and support of the Athens-Clarke County Libraries, I (or child's parent or legal guardian) hereby agree, for myself, my heirs, assigns, executors, and administrators to release, discharge, and hold harmless Athens-Clarke County Libraries and its employees, agents, and volunteers from all claims, demands, actions or any cause or suit arising from injuries sustained to my person and/or property as a result of my involvement in such activities, whether or not resulting from negligence. I hereby attest that my attendance and involvement in such activities is voluntary, that I am participating at my own risk, and that I have read the foregoing terms and conditions of this release. In addition, I agree to keep confidential any patron information or library records I may encounter. I understand that the Athens-Clarke County Libraries do not provide medical coverage for volunteers. If qualified for volunteer service, I agree to abide by the rules and regulations of the Athens-Clarke County Libraries.

Signature: _____ Date: _____

Parent or Legal Guardian's Signature: _____
(if applicant is 13 to 17- years-old)

Athens-Clarke County Libraries
2025 Baxter Street, Athens, GA 30606
Phone: 706-613-3650 Fax: 706-613-3660
<http://www.clarke.public.lib.ga.us/arls/support>

Patron Responsibilities and Conduct

Welcome to your public library! The Athens Regional Library facilities exist for all who wish to read and study in peaceful, attractive surroundings. To ensure this environment and to protect the library's resources, the library board has established rules defining appropriate behavior for those who use the library.

Children under the age of 10 must be accompanied by a responsible adult at all times while in the library.

Respect the rights of other library users:

- Harassment of other patrons or staff is prohibited. This includes, but is not limited to, verbal abuse, including obscene language or gestures; annoying persistently to create an unpleasant or hostile situation by uninvited and unwelcome verbal or physical conduct; interference with another patron's use of the library or with the library personnel's performance of duties.
- Patrons will be asked to leave if they are exhibiting extremely poor personal hygiene which is disturbing to others.

Limit noise:

- The library prohibits any loud, unreasonable, and/or disturbing noises created by persons, electronic devices, or cell phones.
- All conversations should be no louder than the general noise level of the area.
- Staff will request that patrons engaging in lengthy/noisy cell phone or other conversations move to the lobby or designated area.

Refrain from Disruptive Conduct:

- Engaging in disruptive or abusive behavior (which includes, but is not limited to, loitering, fighting, hitting, shoving, running, throwing objects, skating, selling or soliciting) that interferes with the normal operation of the library or that disturbs library users or staff, is prohibited.
- Engaging in any action that would be a misdemeanor or felony under the criminal laws of the city, county or state is prohibited.

Respect library property:

- Knowingly destroying, damaging, defacing or removing any library property (including computer equipment and networks) or personal property of library users or staff is prohibited.
- Patrons are prohibited from entering unauthorized areas of the building or remaining in the building after closing hours.
- All library materials must be properly checked out. Personal items are subject to inspection to ensure compliance.
- Food and covered drinks allowed in designated areas only.
- Shirt and shoes required.
- All bags and backpacks are subject to inspection and should never be left unattended.
- Library staff are not responsible for monitoring personal items.
- Service animals are permitted. All other animals are prohibited.
- Inappropriate use of public restrooms is prohibited.
- **The library is tobacco-free.**

Persons violating these rules will be first warned by a library staff or a security officer at the time of the offense. If the conduct continues, the offender will be instructed to leave the library for the day. Library staff or security officers may expel the offender without a warning in situations of serious, threatening or malicious behavior. Offenders who refuse to leave the library premises will be subject to arrest and prosecution for criminal trespass pursuant to Official Code of Georgia 16-7-21.

Director's Report
Athens Clarke County Library
October 14, 2008

In addition to the board meetings scheduled throughout the region in July, I attended a conference in Cleveland called Digipoloosa, sponsored by our downloadable audio service. It was an excellent conference with some great ideas. Some libraries around the country are offering downloadable video as their main source of movies. We are building the collection with our consortium of 22 library systems.

We conducted interviews for the replacement of our public relations specialist in July. Carrie Mumah has moved to Washington, DC and we were fortunate to hire Rhiannon Eades who comes to us from Gainesville where she worked in public relations for a hospital there. Rhiannon also has experience with the *Banner-Herald* and the NE Georgia Health District.

The Library's grant from the American Library Association and Dollar General Store is called "American Dream." We hired two consultants to work with us to develop the curriculum for a volunteer ESL manual. The manual is now loaded onto our webpage along with a video posted on YouTube and we are using it for training our volunteers who work with ESL students. The YouTube presentation needs one more tweaking, and then will also be publicized.

As chair of the Regents Advisory Committee, I convened a meeting of all library system directors to discuss where we would want budget reductions to be made. Ultimately, we preferred reductions to the materials grant over reductions to the system services grant which helps with the operation of the library system. We made several other recommendations, some of which have been adopted by GPLS. Our 7 state-funded librarian positions will be frozen and if any one of those people retires, we will not be able to replace her.

Arch Lustberg, a national communications speaker, was the highlight of a 2-day Pinnacle program here in Athens. Arch focused on several aspects of making presentations memorable and getting to the point forcefully. Following this presentation, our own Cecil Bentley spoke!

I met with Keith Sanders and Ken Crellen to discuss our project and where it is on the proposed list for funding. Athens is number 4 on the proposed list which was approved by the Board of Regents and submitted to the Governor's Office. The good news is that the Governor's Office suggested a \$10 million capital outlay proposal and there are 7 projects that fall under this limit. The capital outlay projects come from the bond fund, not the regular budget or the "pork" budget. Keith also approved reimbursement of all preliminary fees paid by the system for design.

PINES is developing a new acquisitions system [finally!] and several members of the staff have been participating in webinars. This has been a missing piece of the software

application and it is vital to our operations. For the past several years, we have been using a program developed by the Baker and Taylor Company, but it has been insufficient to meet our accounting needs. We have high hopes for this package which is to be launched early next year—and are glad that we can be part of the testing!

In late August, the Athens was honored by being named a Certified Literate Community. The Athens-Clarke Literacy Council has worked hard for this designation. The Library was an original member of this group and has maintained a seat on the board for years. This year, Trudi Green represents the Library; Chris Caldwell and Wally Eberhard are hard-working members of the group. Miguel Vicente has just been added to the board and was able to secure an ESL teacher from Athens Tech to teach English at Pinewoods.

I presented a 2-hour program at the Facilities Summit sponsored by Georgia Public Library Services for directors interested in building a new library. My program focused on elements required in a building program and was followed by other informative sessions on LEED, recycling elements in an existing building, and space analysis. This presentation will be an article in the winter construction issue of the Georgia Library Quarterly.

The Director's meeting followed the Summit and focused on budget reductions. As the economy worsens, more measures may need to be taken. The Talking Book Center budget has been reduced by \$17,000. The only way to manage this was to shift some hours of two employees in the TBC to fill vacant positions in circulation. This reduces the amount of time we spend reaching out to potential users of the service and because our funding is tied to the number of readers, this is a self-defeating reduction. The materials grant was reduced from 57 cents to 35 cents per capita, the legal minimum.

My personal goal is not to lose any employees to budget reductions by using displaced persons to fill vacancies in the system. Of course, this is the employee's choice—if he/she does not like the option offered, he/she may ultimately choose to resign. But when possible, I will make every effort to protect existing staff. It is very expensive to replace staff and to train them, so it only makes sense to find ways to keep our experienced and knowledgeable people.

I am reminded every day how fortunate I am to be in this system! I had to attend a meeting in Hazlehurst a few weeks ago and found it so depressing to be in a community where the library hadn't been kept up, books were old and dusty, and technology hadn't kept pace with the needs. Throughout our system, we are challenged by funding, but never to the point that we present this kind of appearance! Thank you for caring.

The Regents Advisory Committee met in Covington in late September to discuss the policy in regard to Maintenance of Effort. After discussion, it was agreed that the MOE rule should remain in place. In exceptional circumstances, a county could apply for a waiver to this rule. However, it would have to be demonstrated by the county that the library was not singled out, that reductions were made across the board for other agencies. State funds would be in jeopardy if a county were to reduce funding for the

library. The construction policy was also reviewed and will be discussed again in November. Lamar Veatch said he had decided to keep the level of funding at \$2 million rather than the \$3 million that the BOR had approved.

In other news, the Library System dodged a huge bullet when the Ford van experienced mechanical problems. An estimate by the local Ford dealer was over \$2000; we got a second opinion that was under \$50 and a bad sensor was replaced. Our van was heavily used for many years and still is used for short trips and deliveries. We do have a small regional vehicle replacement fund but we'll hope not to have to use it this year.

I worked with Dottie Harnish and the Lyndon House staff to put together a grant proposal for a Scottish Festival in January 2009. This will be in celebration of Robert Burns' 250th birthday and will feature readings, art exhibits and traditional Scottish games.

It is true that during economic downturns, library use tends to increase. We have seen more people come to the library to use computers to look for jobs online, search the classified, create resumes, and complete applications. Some of our visitors have never used a computer before and staff have to help them set up an e-mail account before helping them with other needs. We have also had reports from people that they have discontinued their home internet service or have stopped buying new books to save money.

Staff Development Day on Sept. 18 was very successful. Sarah Hoskins was the overall chairman aided by volunteers from throughout the system. The morning session focused on customer service and the afternoon concentrated on specific skills including the use of WebJunction Georgia [an online training program], Reader's Advisory, Communications Skills, and Online Collaboration. The day wrapped up with a session for all on when to call 9-1-1 and when to try to resolve situations on your own. Two Athens police officers responded to questions from the audience about security.

Programs in Athens include the very successful Family Place which brings parents and specialists in child development together for discussion and traditional programs for children. In addition, September was National Library Card sign-up month and most of our programs offered to the public encouraged use of the card.

Other Programs

- Sept. 7 - Live! at the Library with the Athens Brass Quintet; attendance: 96
- Sept. 8 - Let's Talk About It, *Modern Marvels: Jewish Adventures in the Graphic Novel*, Session 1; attendance: 28
- Sept. 16 - Getting Started with Genealogy; attendance: 8
- Sept. 17 - Talking About Books, reading *Bless Me, Ultima* (a Big Read event); attendance 35. This grant-funded program was co-sponsored by the Library, UGA and the School District and is taking place in several locations.
- Sept. 19 - Night Owl Genealogy Prowl; attendance: 15

- Sept. 27 - African American Family History Research Interest Group; Dr. Diane Batt Morrow, History Department UGA spoke on her experiences researching and using archives for her book on the first U.S. Order of African American nuns; attendance - 10
- Sept. 28 - Highlander Center program with James Lowrence, PhD and Randall Patton, PhD program, book signing and reception; attendance: 21
- Sept. 29 - Last Monday Book group, reading *A Thousand Days in Venice* by Marlena De Blasi; attendance: 8
- Sept. 30 - Brown Bag lunch series featuring "Police Forensics, C. S. I. presented by Todd Sartain of the ACC Forensics Unit"; attendance: 18

Survival Spanish, offered by students in the Romance Language Department, has been over-run with people wanting to learn Spanish. While many of the people signing up have been Clarke County School District staff, we continue to have many people interested in this Sunday afternoon program.

We have added an Elections Link to our webpage to enable people to read about candidates and their platforms. Staff continue to keep that up to date. One of the interesting projects taking place is the index of Athens police dockets and to date, over 3600 records have been entered.

At the Georgia Library Association meetings in Athens later this week, staff will be quite involved. Trudi Green, Tammy Gerson, Jackie Elsner, Judy Atwood, Kim James-Kibbey, Donna Brumby, Clare Auwarter, Miguel Vicente and I will all be presenting programs during the sessions. We are also hosting several meetings of various groups at the library.

PINNACLE is graduating its first class on Wednesday at the Seney-Stovall Chapel with the Chancellor, Dr. Errol Davis speaking. I was a member of the steering committee and coordinated several sessions in addition to serving as a mentor. Our own Trudi Green was a participant and says it has been one of the most rewarding experiences in her career.

Finally, Pam Blake has decided to retire and her last day of work will be Thanksgiving week. Pam has been with the library system since 1983. She manages the facility, supervises the janitors, keeps up with virtually everything, and oversees the personnel records. And she keeps up with my schedule and reports and paperwork and an endless number of details. I will miss her and keep telling myself she will change her mind....

Georgia Public Library Service - FY2010 Capital Request

Projects 1 - 7 Recommended for Funding

page 1

FY 10 Rank	Library System	Project Name	C=Central B=Branch	N=New A=Add.	City	County	State Share	Local Share	Total Project Cost
Public Library Projects - Submitted prior to FY08 and recommended by GPLS for inclusion in FY10 budget request									
1	Sara Hightower Regional Library System	Rockmart Library	B	A	Rockmart	Polk	\$1,899,500	\$774,750	\$2,674,250
2	DeKalb County Public Library System	DeKalb County Public Library Central Library Annex	C	N	Unincorporated	DeKalb	\$2,000,000	\$4,002,857	\$6,002,857
3	Sequoyah Regional Library System	R. T. Jones Memorial Library	C	A	Canton	Cherokee	\$1,052,207	\$352,007	\$1,404,214
4	Athens Regional Library System	Athens-Clarke County Library	C	A	Athens	Clarke	\$2,000,000	\$8,215,240	\$10,215,240
5	Three Rivers Regional Library	St. Mary's Public Library	B	A	St. Mary's	Camden	\$863,367	\$256,683	\$1,120,050
6	Uncle Remus Regional Library System	Morgan County Library	C	A	Madison	Morgan	\$2,000,000	\$825,147	\$2,825,147
7	Satilla Regional Library System	Jeff Davis Public Library	B	N	Hazlehurst	Jeff Davis	\$1,147,850	\$2,000,000	\$3,147,850
Additional Projects submitted prior to the FY10 GPLS Capital Outlay Grant request period - recommended for future funding									
8	Thomas County Public	Thomasville Central Addition	C	A	Thomasville	Thomas	\$2,000,000	\$1,300,000	\$3,300,000
9	Clayton County Library System	Forest Park Branch Library	B	A	Forest Park	Clayton	\$2,000,000	\$2,571,429	\$4,571,429
10	Sequoyah Regional Library System	Northeast Regional Library	B	N	Unincorporated	Cherokee	\$2,000,000	\$3,616,857	\$5,616,857
11	Uncle Remus Regional Library System	Walnut Grove Library	B	N	Walnut Grove	Walton	\$1,250,500	\$450,500	\$1,701,000

listing continues on page 2

**ATHENS REGIONAL LIBRARY
2008 Holiday Schedule**

November 27, 2008 Thanksgiving
December 24, 25, 26, 2008 Christmas Holidays
December 31, 2008 close at 6:00 PM New Year's Eve

**ATHENS REGIONAL LIBRARY
2009 HOLIDAY SCHEDULE**

January 1, 2009. New Year's Day
January 19, 2009 Martin Luther King Birthday
April 12, 2009 Easter Sunday
May 25, 2009 Memorial Day
July 3, 4, 2009. Independence Day
September 7, 2009. Labor Day
October 12, 2009 Staff Development Day
November 26, 2009 Thanksgiving Day
December 24, 25, 26, 2009. Christmas Holidays

Board Meetings (all meetings are at 4:00)

January 13, 2009
April 14, 2009
July 14, 2009
October 13, 2009

The Athens-Clarke County Library presents...

One Spooky Night

Monday, October 27
6:30 - 8:30 p.m.




Athens-Clarke
COUNTY LIBRARY

Trick-or-treat throughout the library for non-food prizes in every public department. Costumes are encouraged. At 7:00 p.m., join us for spooky stories for the youngest of our trick-or-treaters. Adult caregivers must be present. All ages. In Auditorium.

Sponsored by the Friends of the Athens-Clarke County Library.

Café au Libris

At the Athens-Clarke County Library
2025 Baxter Street

Friday, Nov. 7, 2008
7 - 9 p.m.

Books
Local Authors
Desserts
& Coffee

Guest Authors

Whit Gibbons - *Frogs and Toads of the Southeast*

Sarah Gordon, Craig Amason and
Marcelina Martin - *A Literary Guide
to Flannery O'Connor's Georgia*

Hadji - *Don't Let My Mama Read This*

Gail Karwoski - *River Beds:
Sleeping in the World's Rivers*



Hosted by Jeff Tate

Music by B.R.A.H.M.S. Quartet

Join us for a unique evening of books, local authors, delicious coffee and desserts, and live music. Mingle with local authors as they sign and discuss their latest books.

Books will be available for purchase. All proceeds benefit the Library. Admission is free. Call the Library at (706) 613-3650, ext. 344 for more information.


~Sponsored by the Friends of the Athens-Clarke County Library~

The Friends of the
Athens-Clarke County Library
2025 Baxter Street
Athens, Georgia 30606

RETURN SERVICE REQUESTED

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Live! at the Library

with

Arioso



Sunday, November 2

at 3 p.m.

In the Athens-Clarke County Library Auditorium

A group of 12 a cappella singers directed by Stephen Mitchell, Arioso performs traditional spirituals ranging from the lively "Ride The Chariot" to thoughtful treatments of "This Little Light of Mine."


Athens-Clarke
COUNTY LIBRARY

Storytime

Every Tuesday & Wednesday,
9:30 a.m. & 10:30 a.m.

Storytime on Vacation December 23-31.

Storytime is designed to introduce parents, caregivers, and young children to enjoyable book-related experiences at the library. It's an interactive Storytime, requiring both the adult and child to participate together. We want to show adults ways to interest their children in books and the library, and teach them how to share books and language experiences effectively. For ages 18 months-5 years. In Storyroom.

Infant Storytime

Mondays, Sept. 22 & 29, Oct. 13 & 20, Nov. 3 & 24, Dec. 8 & 15, 10:30 a.m. & 2:00 p.m.

Infant Storytime is designed to help parents become their child's first teacher and to nurture language skills through literature-based materials and activities. It's totally participatory, with parents assisting their children in movements and actions, and having a great time! In Storyroom.

Bedtime Stories

Monday nights at 7:00 p.m.

Bedtime Stories on Vacation Dec. 22 and 29.

We welcome all ages for a program of lively participation and fun. Kids come in pajamas, bring pillow and parents. In Storyroom.

Read to Rover

Monday, Sept. 2 from 3:30 - 4:30 p.m.

October - December: Please check our website for updates.

Beginning readers read aloud to a dog. Dog is trained, insured and with trainer. First come, first served. In Storyroom.

It is the desire of the Athens-Clarke County Library to make visits by young children both memorable and enjoyable. Library staff cannot assume responsibility for the care of unsupervised children in the library. Therefore, it is library policy that all children under the age of 10 must be accompanied by a responsible adult while in the library. Thanks for helping us keep your children safe while they enjoy their library visits.



2025 Baxter Street

Athens, Georgia 30606

Athens-Clarke County Library

Children's Events September - December 2008



LIBRARY CLOSED:

Monday, Sept. 1 for Labor Day
Thursday, Sept. 18 for Staff Development Day
Thursday, Nov. 27 in observance of Thanksgiving;
Dec. 24, 25, 26, & Jan. 1.



Athens-Clarke
COUNTY LIBRARY

2025 Baxter Street

Athens, Georgia 30606

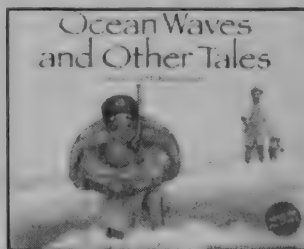
(706) 613-3650, ext. 314

www.clarke.public.lib.ga.us

Meet the Author: Helen H. Kimbrough

Saturday, September 6 10:30 a.m.

Native Athenian, Helen H. Kimbrough, will read **"Ocean Waves and Other Tales"** (AK Classics, 2007), her multicultural picture book comprised of four short stories. Copies will be available for purchase in the Library Store for \$16 hardcover or \$10 paperback (music CD included). In Storyroom with autographing session afterward.



Georgia Children's Book Award Program for Home School Students

Book Discussions of Nominees for 2008-2009
Georgia Children's Book Award

Tuesdays, Sept. 9 and 23, Oct. 7 and 21, Nov. 4
and 18, Dec. 16, 10:30 a.m.

The Georgia Children's Book Award was established in 1968 by Sheldon Root, a professor at UGA. The purpose of the award is to foster a love of reading in the children of Georgia, and to introduce them to books of literary excellence.

Come and discuss any of the 20 nominated books, led by Barbara Dinnan, Children's Area Assistant. For home school students in grades 4-8. In Small Conference Room.

Celebrate your Freedom to Read

Banned Books Week Sept. 27 - Oct. 4

"Closing books shuts out ideas."

Book display on bulletin boards of books challenged in America's libraries.

One Spooky Night

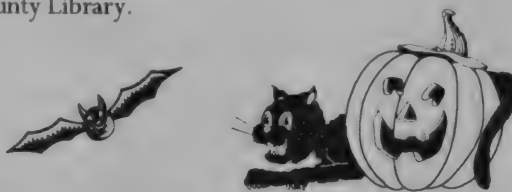
Monday, October 27 6:30-8:30 p.m.

Trick-or-Treat for non-food prizes throughout the Library.

For our young celebrators of the Autumn season.
Costumes welcome!

7:00 p.m. Storytelling with mildly spooky stories for all Trick-or-Treaters in Auditorium.

Sponsored by the Friends of the Athens-Clarke
County Library.



Special Performance



Mondays, Nov. 10 and 17
7:00 p.m.

ALPS Traveling Troupe
of children actors:

Children ages 9 and older
acting in short theatrical
plays, based on folk and fairy
tales. Led by Kelly McGlaun
Fields and Nonie Fox. This
program replaces Bedtime
Stories. In Auditorium.

Parent/Child Workshop

Thursdays, Sept. 11 & 25, Oct. 2, 9, & 16,
10:00 - 11:15 a.m.

In person pre-registration begins Thursday, Aug. 21.

For children ages 1-3, plus their caregivers. Our library is a Family Place Library, a center for early childhood information, parent education and family support. As part of Family Place, these workshops are available for children ages 1-3, plus their caregivers. We'll provide toys, music, art activities, and a different community resource guest each week. In-person pre-registration is required. In Storyroom.

Puppet Show

"The Lion and the Seven Little Lambkins"
Puppet Show

Adapted by Jacqueline Elsner from the Brothers
Grimm story "The Wolf and the Seven Little Kids"

Monday, Dec. 1	7:00 p.m.*
Tuesday, Dec. 2	9:30 a.m. & 10:30 a.m.**
Tuesday, Dec. 2	2:30 p.m.
Wednesday, Dec. 3	9:30 a.m. and 10:30 a.m.**
Thursday, Dec. 4	9:30 a.m. and 10:30 a.m.
Friday, Dec. 5	9:30 a.m. and 10:30 a.m.

In Auditorium



*Replaces Bedtime Stories

**Replaces Storytime



Modern Marvels:
Jewish Adventures in the
GRAPHIC NOVEL

Be a part of our
upcoming *Let's Talk About It!*
Jewish Literature series.

Book Discussion Schedule

Monday, September 8 at 7 p.m.
"Contract with God" by Will Eisner

Monday, October 27 at 7 p.m.
"Maus" by Art Spiegelman

Monday, November 24 at 7 p.m.
"Julius Knipl, Real Estate Photographer"
by Ben Katchor

Monday, January 12 at 7 p.m.
"The Quitter" by Harvey Pekar

Monday, January 26 at 7 p.m.
"The Rabbi's Cat" by Joann Sfar

In the Athens-Clarke County Library's
Small Conference Room.

This series will also include a graphic
novel workshop, film screenings and
more. For details on all library programs,
call the Library at (706) 613-3650 or go
to: www.clarke.public.lib.ga.us



For details or to register,
please call Tammy Gerson at
(706) 613-3650, ext. 324.

*"We are always looking for the
book it is necessary to read next."*

SAUL BELLOW



Let's Talk About It:

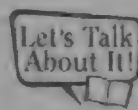
Jewish Literature—Identity and Imagination

is presented by Nextbook, a gateway
to Jewish literature, culture and ideas,
and the American Library Association.

Jeremy Dauber, Atran Assistant Professor
of Yiddish Language, Literature and Culture
at Columbia University, serves as the
project scholar.

Presented by Nextbook and the American Library Association

nextbook >



LET'S TALK ABOUT IT!

JEWISH LITERATURE

Identity and Imagination

**A READING AND
DISCUSSION SERIES IN
AMERICA'S LIBRARIES**



Athens-Clarke County Library

Sept. 8, 2008 - Jan. 26, 2009



Modern Marvels:
Jewish Adventures in the
GRAPHIC NOVEL

Circulation Statistics FY2009

Athens-Clarke

	FY 2002	FY 2003	FY 2004	FY 2005	FY 2006	FY 2007	FY2008	FY 2009
July	54,412	61,427	56,169	53,509	53,491	56,063	56,744	63,279
August	45,419	49,293	46,784	47,914	52,103	51,182	49,007	53,537
September	*41,353	47,240	48,377	47,886	46,997	49,186	45,344	51,046
October	47,122	57,452	50,682	49,784	47,474	47,202	49,665	
November	45,608	45,848	47,586	48,175	45,990	43,597	45,154	
December	35,416	37,140	39,831	39,598	36,808	36,177	39,751	
January	46,477	46,254	47,850	48,081	47,340	46,128	48,729	
February	46,153	45,418	46,870	46,113	47,215	43,600	47,359	
March	49,845	49,447	51,329	50,688	48,100	45,874	49,770	
April	49,952	47,080	44,599	45,468	43,983	43,040	48,944	
May	48,281	48,821	45,217	46,441	47,019	47,899	51,410	
June	57,337	61,775	60,061	59,790	59,460	57,862	62,009	
TOTALS	526,022	597,195	585,355	583,447	575,980	567,810	593,886	
In-House Use	496,860	443,508	379,730	342,732	193,349	534,924	485,212	

*PINES system down 18 hours

Athens -Materials Reshelfed After Use

	FY 2002	FY 2003	FY 2004	FY 2005	FY 2006	FY 2007	FY 2008	FY 2009
July	2,486	1,974	2,260	3,099	553	296	1,785	2,021
August	1,498	2,239	2,328	2,404	537	292	1,807	1,841
September	2,150	2,678	2,505	2,092	210	1,174	1,095	992
October	2,723	3,116	2,352	2,306	1,728	1,475	1,469	
November	*1,995	2,295	1,787	2,048	1,962	1,896	1,694	
December	1,554	2,091	2,284	1,959	1,687	1,475	859	
January	1,626	2,293	2,045	2,062	1,240	1,427	1,817	
February	2,467	2,335	2,736	2,219	2,314	1,700	1,362	
March	2,784	2,308	3,397	2,220	2,052	1,604	1,390	
April	2,781	2,541	2,433	1,617	1,921	1,715	1,567	
May	2,328	2,466	2,278	353	2,682	1,692	1,374	
June	2,241	2,113	2,860	476	4,331	1,754	1,737	
TOTALS	24,638	28,449	29,265	22,855	21,217	16,500	17,956	

*Prior to Nov, 2002, In-house figures were included in Athens Circulation

Winterville Branch Library

	FY 2002	FY 2003	FY 2004	FY 2005	FY 2006	FY 2007	FY 2008	FY 2009
July	1,174	1,295	1,616	1,294	1,116	1,468	1,536	1,874
August	909	1,026	1,103	1145	902	1,104	1,226	1,491
September	2,543	1,006	1,216	829	714	932	1,219	1728
October	738	990	990	963	921	1,002	1,296	
November	723	1,097	874	998	1,430	930	1,179	
December	479	618	1,137	771	667	607	1,190	
January	598	760	922	777	1,052	789	1,282	
February	818	771	743	797	1073	805	1,187	
March	818	927	1,096	817	1,152	927	1,237	
April	676	706	807	636	811	893	1,158	
May	1,139	1265	973	784	1,137	1,230	1,686	
June	1,544	1018	1,407	1473	1,669	1,499	2,128	
TOTALS	12,159	11,479	12,884	11,284	12,644	12,186	16,324	
In-house Use		11,596	3,562	3640	2,743	12,220	17,420	

Bookmobile/Outreach

	FY 2002	FY 2003	FY2004	FY 2005	FY 2006	FY 2007	FY 2008	FY 2009
July	1,905	3,391	397	342	157	524	547	477
August	581	1,078	262	317	173	683	284	613
September	13	1,765	286	49	173	0	435	490
October	829	2,126	2,174	323	0	0	520	
November	1,487	1,530	219	217	1555	0	580	
December	1,162	1,826	195	248	1261	0	324	
January	2,256	2,243	131	135	1,758	5	538	
February	2,576	1,589	1,820	165	765	0	506	
March	1,335	950	1,858	331	1,002	601	487	
April	1,456	1,826	143	227	810	161	420	
May	1,075	1,558	292	293	543	434	301	
June	559	194	377	244	479	412	555	
TOTALS	15,234	20,076	8,154	2,891	8,676	2,820	5,497	

East Athens Resource Center

	FY 2003	FY 2004	FY 2005	FY 2006	FY2007	FY 2008	FY 2009
July		133	978	492	1,194	1119	1656
August		80	454	478	274	750	805
September		234	34	265	38	579	977
October	33	917	1,124	518	520	1030	
November	9	426	218	849	835	433	
December	193	585	34	502	1710	649	
January	158	635	828	58	1638	590	
February	227	538	41	577	1438	405	
March	148	533	391	340	900	734	
April	129	837	413	478	936	782	
May	111	578	589	1222	797	1064	
June	52	777	580	1892	605	1602	
TOTALS	1,060	6,273	5,684	7671	10,885	9737	
In-House Use	639	10,166	9,204	2,626	17,940	7,748	

Lay Park Resource Center

	FY 2003	FY 2004	FY 2005	FY 2006	FY2007	FY 2008	FY 2009
July		137	3,549	686	1,428	1596	1,130
August		73	990	398	666	1022	990
September		382	543	257	1148	1068	1056
October	4	381	644	1058	1156	939	
November	49	385	538	358	926	965	
December	238	423	475	746	700	731	
January	167	373	497	888	832	650	
February	112	124	395	773	872	843	
March	160	177	999	1004	952	1182	
April	127	139	533	1343	1161	1144	
May	118	172	1,077	1222	1257	1157	
June	44	3,894	1,066	2304	1578	1948	
TOTALS	1,019	6,660	11,306	11037	12,676	13,245	
In-House Use	999	13,988	6,396	6,656	30,680	16,276	

Pinewoods Library and Learning Center

	FY 2005	FY 2006	FY 2007	FY 2008	FY 2009
July		440	274	1821	1564
August		977	171	1988	1878
September		341	1504	1675	1543
October		303	1492	1451	
November		1285	1392	2406	
December		141	1050	1148	
January		334	2012	1934	
February		145	1546	2229	
March	110	539	917	2367	
April	603	147	1104	1439	
May	744	117	703	1544	
June	664	2743	284	1231	
TOTALS	2,121	7512	12449	21,233	
In-House Use		12,284			

Grants Athens Regional Library FY2009

Source of Funding	Description	Amount
"Let's Talk About it" Jewish Lit Grant		2,000.00
Georgia Department of Human Resources	Pinewoods Hero Drug and Alcohol Abuse Grant	15,000.00
LSTA Vacation Reading Program Grant	Summer Reading Club Materials and Performer	4,800.00
IME Becas Pinewoods	Scholarship Grant	14,000.00
ALA American Dream	English as a Second Language Grant	5,000.00
Governor's Office of Highway Safety	Driver's Education Grant	26,800.00
Institute of Museum and Library Science	Pinewoods Operating Grant	
	Ending period September 2007	124,865.78
ACCL SPLOST	Materials Grant	130,000.00
Athens-Clarke County Endowment	Gifts for materials	15,000.00
ACCL FOL	Wish List FY09	30,000.00
TOTAL		\$ 367,465.78

Grants Athens Regional Library FY2009

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ACCL FOL	Gifts for materials	15,000.00
TOTAL	Wish List FY09	30,000.00
		\$ 367,465.78

MINUTES
ATHENS REGIONAL LIBRARY BOARD
October 16, 2008 Meeting

Meeting was called to order by Chairman, Mr. Prokasy at 3:31. Present were, Ms. Crawford, and Mr. Miller(Franklin County); Mr. Gresham, Mr. Jones and Mr. Shapiro (Oglethorpe County); Ms. Stratton and Mr. Zimmerman, Ms. Luke, and Ms. Vernon (Oconee County); Ms. Lane and Mr. Timmons (Athens-Clarke County); Mr. Nale (Madison County). Mr. Moak and Ms. Dunn were excused. Mr. Bowns was absent. Staff present were Mrs. Ames, Mrs. Simonds, and Mrs. Blake, who recorded the minutes.

The minutes of July 16 , 2008 board meeting were unanimously approved on a motion and second by Mr. Jones and Mr. Zimmerman. There was no public comment. The agenda was unanimously adopted after adding an additional item under Other Business upon a motion and second from Mr. Nale and Ms. Lane.

The first quarter FY09 financial report was given for information by Ms. Simonds. All local boards have met except Oglethorpe. We are right around where we should be in the first quarter in both revenues and expenditures at 25%. A question was asked if the present budget might change and Mrs. Ames said that it could if the state asked for an additional 4% cut.

There was no staff report as many staff members were giving presentations at COMO.

Regional Reports followed from each county.

Oglethorpe: Mr. Shapiro reported that Jan Burroughs, Branch Manager, had been told by the Superintendent of Schools that the \$15,000 of their contribution was in jeopardy. If this is true, hours and staff may have to be cut. He also mentioned that long-time Branch Manager, Alice Paul had passed away several weeks ago.

Mr. Jones reported on Friends events. The Snake Man program on October 15 was well attended and their quarterly Friends meeting is this Saturday with a free concert by Calico Gig . Friends annual book sale will be November 6,7,and 8. They need donated books. Mr. Zimmerman suggested moving unsold books from other library to another library having a book sale. Also mentioned was making all library campuses tobacco free. Chairman Prokasy asked that the various local boards look into the idea and report in January.

Clarke: Ms. Lane mentioned that the board had met on Tuesday and passed to policies which had been under review for the last two meetings; Patron Conduct and Responsibilities and a revised Volunteer Form. She invited board members to the Friends Café au Libris coming up Nov. 7 with great coffee, desserts and authors to visit with.

Madison: Mr. Nale reported for Mike Moak, who is recovering from knee surgery, that the board had received a \$10,000 gift which is in a CD for expansion. They already have a \$20,000 CD. New officers were elected: Mike Moak, Chair for next year.

Mr. Nale said that a new board member needs to be presented to the county for approval as well as the proposed budget. The Friends book sale just raised nearly \$3,000.

Ocone: Ms. Stratton reported that the board has changed the constitution so that the board meetings will now be on the second Monday of the months of January, April, July and October. Alice Vernon is present today as a new board member. The Book Sale was a great success - \$10,000 profit and some collector's editions were identified and sold on eBay. Friends had a successful Family Fun Day and the annual meeting October 23 features Judith Ortiz Cofer as a guest speaker. Prior to the meeting will be a dedication to Jim White of a bench outside the library. Summer Reading Club attendance was over 7,000.

Franklin: Ms. Crawford announced that at their recent meeting the Royston City Manager and a councilman came and proposed the idea of swapping buildings with the library and City Hall. Mrs. Ames will have Nate Rall, State Consultant at GPLS come to Royston to take a look at this idea. There is \$400,000 from the estate of Roberta Brown and the board has stipulated some conditions in the way this money might be used. Also of interest, the Grand Jury recommended that there be only one central library in Franklin County. The Franklin Library Board voted that they liked the way things are now with small libraries. The school superintendent asked the library to partner with them on a grant request and the library would get \$10,000. Carnesville is exploring whether an historical building there might be used again as a satellite library.

In her Director's report, Mrs. Ames pointed to the regional statistics. There is a 12% increase overall from last year. Libraries are being well used. She said she would like to see 50% of the region's population with a library card. Our total circulation is 1.2 million. She also shared how many books we have and said we are slightly under the state standard of 2 books per capita. With the budget cuts now, this may be harder to meet. The Director's written report was presented and the budget woes discussed. Staff Development Day events were reported as well as the ESL training manual developed from a grant received from the Dollar General Store and ALA. Mrs. Ames also thanked Mrs. Blake as this is her last meeting before retiring.

Old Business

1. Finance Committee – Mrs. Stratton reported that 4 insurance agencies have indicated they want to participate in the re-bidding of our insurance coverage. An RFP will be sent out on Dec. 1 with a deadline of Jan. 9. The Finance Committee will meet between then and the Jan. 15 meeting so they will have a report for the board.

2. Nominating Committee- Mr. Gresham presented the slate for Mr. Moak. Chairman, Greg Jones; Vice-Chairman, George Nale; Treasurer, Janet Stratton; and Member-at-Large, William Prokasy. Mr. Shapiro provided a second to the motion and as there were no nominations from the floor, they were unanimously elected.

New Business

1. FY09 Regional Budget – the board unanimously approved the revisions in the budget showing the state funds reduction of \$48,975 from the Materials budget and \$17,016.78 from the Special Needs Budget on a motion and second from Mr. Shapiro and Ms. Stratton.

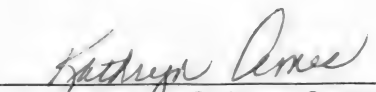
2. The Board unanimously adopted the revised Patron Conduct and Responsibility policy upon a motion and second from Mr. Zimmerman and Mr. Timmons.

Other Business

1. The Holiday Schedule for FY09 was unanimously approved on a motion and second from Mr. Miller and Ms Crawford.

2. Clearing of Outstanding Checks – in the conversion to the new Blackbaud accounting system, we need to clear 71 checks which have been carried forward on the books, some since 1999. The money will go into the regional reserve. This was unanimously approved on a motion and second from Mr. Nale and Mr. Timmons..

The meeting was adjourned at 4.49 following the announcement that the next meeting is on January 15, 2009.


Kathryn S. Ames, Secretary

ATHENS REGIONAL LIBRARY
AGENDA
October 16, 2008

Call to order.

Review and approve minutes of July 16, 2008

Public Comment (5 minute limit)

Adopt Agenda.

Financial Report.

Staff Report:

Regional Reports.

Director's Report.

Old Business.

1. Finance Committee - Janet Stratton (insurance_
2. Nominating Committee - Mike Moak

New Business.

1. 2009 Amended Budget (reflecting reduction in Materials and Talking Book Center budgets, local changes)
2. Policy: Patron Responsibility & Behavior Policy

Other Business.

Holiday Schedule

Adjourn.

Announcements:

Next Meeting: January 15, 2009, 3:30 PM.

Athens Regional Library
July 1, 2008 through September 30, 2008

<i>Revenue:</i>	<u>Budget</u>	<u>Amount</u>	<u>Balance</u>	<u>% of Budget</u>
<i>Regional:</i>	<u>Amount</u>	<u>Received</u>		<u>Received</u>
Outreach	107,400.00	26,850.00	80,550.00	25.00%
Interest	4,000.00	753.29	3,246.71	18.83%
Personnel	661,255.57	165,313.89	495,941.68	25.00%
Materials*	75,739.78	16,757.28	58,982.50	22.12%
System Services Grant	141,019.48	35,254.87	105,764.61	25.00%
Special Needs Learning Center**	127,912.22	30,715.02	97,197.20	24.01%
Totals	<u>1,117,327.05</u>	<u>275,644.35</u>	<u>841,682.70</u>	<u>24.67%</u>

*Includes a \$48,975.00 Budget Reduction

** Includes \$17,000.00 Budget Reduction

<i>Athens-Clarke County:</i>				
Board of Commissioners	1,643,352.00	410,838.00	1,232,514.00	25.00%
City of Winterville	13,000.00	-	13,000.00	0.00%
Fines and Fees	88,075.00	27,519.03	60,555.97	31.24%
Outside Revenues	83,656.00		83,656.00	0.00%
Interest	6,000.00	1,921.62	4,078.38	32.03%
Totals	<u>1,834,083.00</u>	<u>440,278.65</u>	<u>1,393,804.35</u>	<u>24.01%</u>

<i>Franklin County:</i>				
Board of Commissioners	30,000.00	7,500.00	22,500.00	25.00%
Board of Education	30,000.00		30,000.00	0.00%
Cities of Lavonia, Royston, Canon	-		-	
Carnesville & Franklin Springs	28,950.00	4,125.00	24,825.00	14.25%
Transfer from Reserve	2,879.00		2,879.00	
Fines and Fees	6,000.00	2,834.81	3,165.19	47.25%
Totals	<u>97,829.00</u>	<u>14,459.81</u>	<u>83,369.19</u>	<u>14.78%</u>

<i>Madison County:</i>				
Board of Commissioners	173,015.00	43,253.76	129,761.24	25.00%
Fines, Fees and Copy Machines	11,000.00	3,233.17	7,766.83	29.39%
Totals	<u>184,015.00</u>	<u>46,486.93</u>	<u>137,528.07</u>	<u>25.26%</u>

Athens Regional Library
July 1, 2008 through September 30, 2008

Revenue:	<u>Budget Amount</u>	<u>Amount Received</u>	<u>Balance</u>	<u>% of Budget Received</u>
<i><u>Oconee County:</u></i>				
Board of Commissioners	402,515.00	100,628.75	301,886.25	25.00%
Board of Education	30,000.00	-	30,000.00	0.00%
City of Watkinsville	11,000.00	-	11,000.00	0.00%
City of Bogart	6,000.00	-	6,000.00	0.00%
Fines and Fees	28,000.00	7,310.18	20,689.82	26.11%
Totals	<u>477,515.00</u>	<u>107,938.93</u>	<u>369,576.07</u>	<u>22.60%</u>
<i><u>Oglethorpe County:</u></i>				
Board of Commissioners	60,751.00	13,375.02	47,375.98	22.02%
Board of Education	15,000.00	-	15,000.00	0.00%
City of Maxeys	200.00	-	200.00	0.00%
City of Crawford	500.00	-	500.00	0.00%
City of Arnoldsville	500.00	-	500.00	0.00%
City of Lexington	500.00	-	500.00	0.00%
Fines, Fees and Copy Money	8,500.00	4,138.44	4,361.56	48.69%
Meeting Room	300.00	60.00	240.00	20.00%
Transfer from Reserve	6,303.00	3,000.00	3,303.00	47.60%
Totals	<u>92,554.00</u>	<u>20,573.46</u>	<u>71,980.54</u>	<u>22.23%</u>
 GRAND TOTALS	 <u>3,803,323.05</u>	 <u>905,382.12</u>	 <u>2,897,940.93</u>	 <u>23.81%</u>

Athens Regional Library
FY2008
July 1, 2008 through September 30, 2008

<i>Expenditures:</i>	<u>Budget Amount</u>	<u>Amount Expended</u>	<u>Balance</u>	<u>% of Budget Expended</u>
<i>Regional:</i>				
Wages/Benefits Courier	7,878.81	1,989.38	5,889.43	25.25%
Vehicle Operating & Repairs	9,810.00	2,015.27	7,794.73	20.54%
Summer Reading Club	4,000.00	1,233.62	2,766.38	30.84%
Staff Development Day	1,500.00	1,341.81	158.19	89.45%
Debt Collection Service	15,000.00	4,868.80	10,131.20	32.46%
Workers Compensation	12,000.00	-	12,000.00	0.00%
Professional Fees*	-	230.00	(230.00)	
Postage	7,000.00	1,789.21	5,210.79	25.56%
Travel	8,807.19	998.34	7,808.85	11.34%
Printing and Publicity	2,000.00	313.80	1,686.20	15.69%
Dues/Registration	2,000.00	1,872.00	128.00	93.60%
Computer Maintenance	2,420.00	-	2,420.00	0.00%
Insurance	17,142.00	-	17,142.00	0.00%
Supplies	21,842.00	16,786.11	5,055.89	76.85%
Personnel	661,255.57	165,313.89	495,941.68	25.00%
Materials	75,739.78	16,757.28	58,982.50	22.12%
System Services Grant	141,019.48	35,254.87	105,764.61	25.00%
Special Needs Learning Center	127,912.22	30,715.02	97,197.20	24.01%
Totals	<u>1,117,327.05</u>	<u>281,479.40</u>	<u>835,847.65</u>	<u>25.19%</u>

*Drug Free Workplace Fees to be offset by Insurance Discount

<i>Athens-Clarke County:</i>				
Outreach	44,000.00	11,000.00	33,000.00	25.00%
Personnel	1,563,187.00	389,388.98	1,173,798.02	24.91%
Operating Expenses	226,896.00	57,619.10	169,276.90	25.39%
Totals	<u>1,834,083.00</u>	<u>458,008.08</u>	<u>1,376,074.92</u>	<u>24.97%</u>

Athens Regional Library
July 1, 2007 through June 30, 2008

<i>Expenditures:</i>	<u>Budget Amount</u>	<u>Amount Expended</u>	<u>Balance</u>	<u>% of Budget Expended</u>
<i>Franklin County:</i>				
Outreach	15,000.00	3,750.00	11,250.00	25.00%
Personnel	75,054.00	18,712.68	56,341.32	24.93%
Operating Expenses	<u>7,775.00</u>	<u>892.73</u>	<u>6,882.27</u>	<u>11.48%</u>
Totals	<u>97,829.00</u>	<u>23,355.41</u>	<u>74,473.59</u>	<u>23.87%</u>
<i>Madison County:</i>				
Outreach	14,900.00	11,175.00	3,725.00	75.00%
Personnel	136,881.00	35,198.30	101,682.70	25.71%
Operating Expenses	<u>32,234.00</u>	<u>9,062.31</u>	<u>23,171.69</u>	<u>28.11%</u>
Totals	<u>184,015.00</u>	<u>55,435.61</u>	<u>128,579.39</u>	<u>30.13%</u>
<i>Oconee County:</i>				
Outreach	23,000.00	5,750.00	17,250.00	25.00%
Personnel	408,302.00	99,409.03	308,892.97	24.35%
Operating Expenses	<u>46,213.00</u>	<u>9,008.34</u>	<u>37,204.66</u>	<u>19.49%</u>
Totals	<u>477,515.00</u>	<u>114,167.37</u>	<u>363,347.63</u>	<u>23.91%</u>
<i>Oglethorpe County:</i>				
Outreach	10,500.00	2,625.00	7,875.00	25.00%
Personnel	72,293.00	16,311.56	55,981.44	22.56%
Operating Expenses	<u>9,761.00</u>	<u>1,347.32</u>	<u>8,413.68</u>	<u>13.80%</u>
Totals	<u>92,554.00</u>	<u>20,283.88</u>	<u>72,270.12</u>	<u>21.92%</u>
 GRAND TOTALS	 <u>3,803,323.05</u>	 <u>952,729.75</u>	 <u>2,850,593.30</u>	 <u>25.05%</u>

Grants Athens Regional Library FY2009

Source of Funding	Description	Amount
"Let's Talk About it" Jewish Lit Grant		2,000.00
Georgia Department of Human Resources	Pinewoods Hero Drug and Alcohol Abuse Grant	15,000.00
LSTA Vacation Reading Program Grant	Summer Reading Club Materials and Performe	4,800.00
IME Becas Pinewoods	Scholarship Grant	14,000.00
ALA American Dream	English as a Second Language Grant	5,000.00
Governor's Office of Highway Safety	Driver's Education Grant	26,800.00
Institute of Museum and Library Science	Pinewoods Operating Grant	
	Ending period September 2007	124,865.78
ACCL SPLOST	Materials Grant	130,000.00
Athens-Clarke County Endowment	Gifts for materials	15,000.00
ACCL FOL	Wish List FY09	30,000.00
TOTAL		\$ 367,465.78

Director's Report
Athens Regional Library System
October 16, 2008

In addition to the board meetings scheduled throughout the region in July, I attended a conference in Cleveland called Digipoloosa, sponsored by our downloadable audio service. It was an excellent conference with some great ideas. Some libraries around the country are offering downloadable video as their main source of movies. We are building the collection with our consortium of 22 library systems.

We conducted interviews for the replacement of our public relations specialist in July. Carrie Mumah has moved to Washington, DC and we were fortunate to hire Rhiannon Eades who comes to us from Gainesville where she worked in public relations for a hospital there. Rhiannon also has experience with the *Banner-Herald* and the NE Georgia Health District. Rhiannon is representing me at a meeting on Economic Development encouraging building a stronger relationship between libraries and the business community today. There is a grant opportunity for the Chamber and the Library to collaborate and she will get details; it's possible we could do this in all counties.

The Library's grant from the American Library Association and Dollar General Store is called "American Dream." We hired two consultants to work with us to develop the curriculum for a volunteer ESL manual. The manual is now loaded onto our webpage along with a video posted on YouTube and we are using it for training our volunteers who work with ESL students. The YouTube presentation needs one more tweaking, and then will also be publicized.

As chair of the Regents Advisory Committee, I convened a meeting of all library system directors to discuss where we would want budget reductions to be made. Ultimately, we preferred reductions to the materials grant over reductions to the system services grant which helps with the operation of the library system. We made several other recommendations, some of which have been adopted by GPLS. Our 7 state-funded librarian positions will be frozen and if any one of those people retires, we will not be able to replace her.

Arch Lustberg, a national communications speaker, was the highlight of a 2-day Pinnacle program here in Athens. Arch focused on several aspects of making presentations memorable and getting to the point forcefully. Following this presentation, our own Cecil Bentley spoke!

I met with Keith Sanders and Ken Crellen to discuss the Athens building project and where it is on the proposed list for funding. Athens is number 4 on the proposed list which was approved by the Board of Regents and submitted to the Governor's Office. The good news is that the Governor's Office suggested a \$10 million capital outlay proposal and there are 7 projects that fall under this limit. The capital outlay projects come from the bond fund, not the regular budget or the "pork" budget. Keith also approved reimbursement of all preliminary fees paid by the system for design.

PINES is developing a new acquisitions system [finally!] and several members of the staff have been participating in webinars. This has been a missing piece of the software application and it is vital to our operations. For the past several years, we have been using a program developed by the Baker and Taylor Company, but it has been insufficient to meet our accounting needs. We have high hopes for this package which is to be launched early next year—and are glad that we can be part of the testing!

In late August, the Athens was honored by being named a Certified Literate Community. The Athens-Clarke Literacy Council has worked hard for this designation. The Library was an original member of this group and has maintained a seat on the board for years. This year, Trudi Green represents the Library; Chris Caldwell and Wally Eberhard are hard-working members of the group. Miguel Vicente has just been added to the board and was able to secure an ESL teacher from Athens Tech to teach English at Pinewoods.

I presented a 2-hour program at the Facilities Summit sponsored by Georgia Public Library Services for directors interested in building a new library. My program focused on elements required in a building program and was followed by other informative sessions on LEED, recycling elements in an existing building, and space analysis. This presentation will be an article in the winter construction issue of the Georgia Library Quarterly.

The Director's meeting followed the Summit and focused on budget reductions. As the economy worsens, more measures may need to be taken. The Talking Book Center budget has been reduced by \$17,000. The only way to manage this was to shift some hours of two employees in the TBC to fill vacant positions in circulation. This reduces the amount of time we spend reaching out to potential users of the service and because our funding is tied to the number of readers, this is a self-defeating reduction. The materials grant was reduced from 57 cents to 35 cents per capita, the legal minimum.

My personal goal is not to lose any employees to budget reductions by using displaced persons to fill vacancies in the system. Of course, this is the employee's choice—if he/she does not like the option offered, he/she may ultimately choose to resign. But when possible, I will make every effort to protect existing staff. It is very expensive to replace staff and to train them, so it only makes sense to find ways to keep our experienced and knowledgeable people.

I am reminded every day how fortunate I am to be in this system! I had to attend a meeting in Hazlehurst a few weeks ago and found it so depressing to be in a community where the library hadn't been kept up, books were old and dusty, and technology hadn't kept pace with the needs. Throughout our system, we are challenged by funding, but never to the point that we present this kind of appearance! Thank you for caring.

The Regents Advisory Committee met in Covington in late September to discuss the policy in regard to Maintenance of Effort. After discussion, it was agreed that the MOE rule should remain in place. In exceptional circumstances, a county could apply for a

waiver to this rule. However, it would have to be demonstrated by the county that the library was not singled out, that reductions were made across the board for other agencies. State funds would be in jeopardy if a county were to reduce funding for the library. The construction policy was also reviewed and will be discussed again in November. Lamar Veatch said he had decided to keep the level of funding at \$2 million rather than the \$3 million that the BOR had approved.

In other news, the Library System dodged a huge bullet when the Ford van experienced mechanical problems. An estimate by the local Ford dealer was over \$2000; we got a second opinion that was under \$50 and a bad sensor was replaced. Our van was heavily used for many years and still is used for short trips and deliveries. We do have a small regional vehicle replacement fund but we'll hope not to have to use it this year.

I worked with Dottie Harnish and the Lyndon House staff to put together a grant proposal for a Scottish Festival in January 2009. This will be in celebration of Robert Burns' 250th birthday and will feature readings, art exhibits and traditional Scottish games.

It is true that during economic downturns, library use tends to increase. We have seen more people come to the library to use computers to look for jobs online, search the classified, create resumes, and complete applications. Some of our visitors have never used a computer before and staff have to help them set up an e-mail account before helping them with other needs. We have also had reports from people that they have discontinued their home internet service or have stopped buying new books to save money.

Staff Development Day on Sept. 18 was very successful. Sarah Hoskins was the overall chairman aided by volunteers from throughout the system. The morning session focused on customer service and the afternoon concentrated on specific skills including the use of WebJunction Georgia [an online training program], Reader's Advisory, Communications Skills, and Online Collaboration. The day wrapped up with a session for all on when to call 9-1-1 and when to try to resolve situations on your own. Two Athens police officers responded to questions from the audience about security.

Programs in Athens include the very successful Family Place which brings parents and specialists in child development together for discussion and traditional programs for children. In addition, September was National Library Card sign-up month and most of our programs offered to the public encouraged use of the card.

Other Programs

- Sept. 7 - Live! at the Library with the Athens Brass Quintet; attendance: 96
- Sept. 8 - Let's Talk About It, *Modern Marvels: Jewish Adventures in the Graphic Novel*, Session 1; attendance: 28
- Sept. 16 - Getting Started with Genealogy; attendance: 8

- Sept. 17 - Talking About Books, reading *Bless Me, Ultima* (a Big Read event); attendance 35. This grant-funded program was co-sponsored by the Library, UGA and the School District and is taking place in several locations.
- Sept. 19 - Night Owl Genealogy Prowl; attendance: 15
- Sept. 27 - African American Family History Research Interest Group; Dr. Diane Batt Morrow, History Department UGA spoke on her experiences researching and using archives for her book on the first U.S. Order of African American nuns; attendance - 10
- Sept. 28 - Highlander Center program with James Lowrence, PhD and Randall Patton, PhD program, book signing and reception; attendance: 21
- Sept. 29 - Last Monday Book group, reading *A Thousand Days in Venice* by Marlena De Blasi; attendance: 8
- Sept. 30 - Brown Bag lunch series featuring "Police Forensics, C. S. I. presented by Todd Sartain of the ACC Forensics Unit"; attendance: 18

Survival Spanish, offered by students in the Romance Language Department, has been over-run with people wanting to learn Spanish. While many of the people signing up have been Clarke County School District staff, we continue to have many people interested in this Sunday afternoon program.

We have added an Elections Link to our webpage to enable people to read about candidates and their platforms. Staff continue to keep that up to date. One of the interesting projects taking place is the index of Athens police dockets and to date, over 3600 records have been entered.

At the Georgia Library Association meetings in Athens later this week, staff will be quite involved. Trudi Green, Tammy Gerson, Jackie Elsner, Judy Atwood, Kim James-Kibbey, Donna Brumby, Clare Auwarter, Miguel Vicente and I will all be presenting programs during the sessions. We are also hosting several meetings of various groups at the library.

PINNACLE graduated its first class on Wednesday at the Seney-Stovall Chapel with the Chancellor, Dr. Errol Davis speaking. I was a member of the steering committee and coordinated several sessions in addition to serving as a mentor. Our own Trudi Green was a participant and says it has been one of the most rewarding experiences in her career.

Finally, Pam Blake has decided to retire and her last day of work will be the Friday before Thanksgiving. Pam has been with the library system since 1983. She manages the facility, supervises the janitors, keeps up with virtually everything, and oversees the personnel records. And she keeps up with my schedule and reports and paperwork and an endless number of details. I will miss her and keep telling myself she will change her mind....

Regional Proposed Budget | Proposed Budget FY2009

DRAFT - 07/14/08 mfs

REVISED 10/14/08

Revenue:	FY2009 Amount	FY2009 Revised	Difference
<u>Regional:</u>			
Outreach	107,400.00	107,400.00	-
Interest	4,000.00	4,000.00	-
Personnel	661,255.57	661,255.57	-
Materials	124,714.78	75,739.78	(48,975.00)
System Services Grant	141,019.48	141,019.48	-
Special Needs Center	144,929.00	127,912.22	(17,016.78)
Totals	1,183,318.83	1,117,327.05	(65,991.78)

Expenditures:	FY2009 Budget Amount	FY2009 Revised	Difference
<u>Regional:</u>			
Wages/Benefits Courier & Kidmobile	7,878.81	7,878.81	-
Bookmobile/Van Operating & Repairs	9,810.00	9,810.00	-
Summer Reading Club	4,000.00	4,000.00	-
Staff Development Day	1,500.00	1,500.00	-
Debt Collection Service	15,000.00	15,000.00	-
Workers Compensation	12,000.00	12,000.00	-
Postage	7,000.00	7,000.00	-
Travel	8,807.19	8,807.19	-
Printing and Publicity	2,000.00	2,000.00	-
Dues/Registration	2,000.00	2,000.00	-
Computer Maintenance	2,420.00	2,420.00	-
Insurance	17,142.00	17,142.00	-
Supplies	21,842.00	21,842.00	-
Personnel	661,255.57	661,255.57	-
Materials	124,714.78	75,739.78	(48,975.00)
System Services Grant	141,019.48	141,019.48	-
Special Needs Center	144,929.00	127,912.22	(17,016.78)
Totals	1,183,318.83	1,117,327.05	(65,991.78)

Revenue Over (under) expenditures -

SPECIAL NEEDS CENTER OF NORTHEAST GEORGIA

	FY 2002	FY 2003	FY 2004	FY 2005	FY 2006	FY 2007	FY 2008	FY 2009
July	6,702	7,234	7,735	8,100	6,359	7,375	8,779	7,941
August	6,694	7,821	7,721	7,288	8,048	7,704	9,575	5,206
September	4,578	8,147	7,870	6,541	8,407	6,510	8,304	5,180
October	6,414	6,886	6,619	6,326	4,617	6,769	10,528	
November	7,362	7,226	8,369	7,256	4,933	7,567	8,508	
December	8,102	6,988	8,070	7,377	4,369	5,911	7,507	
January	7,348	8,707	7,677	6,041	4,719	6,874	7,724	
February	7,055	7,661	7,693	6,179	6,625	6,250	7,077	
March	7,720	7,292	9,202	8,248	6,472	7,986	7,807	
April	8,102	7,962	7,701	6,168	6,162	6,828	8,160	
May	6,748	7,996	6,781	6,344	7,013	7,963	7,442	
June	6,423	9,014	7,336	6,564	8,528	7,709	8,815	
TOTALS	83,248	92,934	92,774	82,432	76,252	85,446	100,226	

OVERDRIVE CIRCULATION BY BRANCH

FY 2009

	Athens	Bogart	Lavonia	Madison	Oconee	O'thorpe	Pinewoods	Royston
July	159	34	8	13	43	1	4	10
August	163	26	14	18	74	1	3	8
September	143	31	13	23	90	0	0	2
October								
November								
December								
January								
February								
March								
April								
May								
June								
TOTALS								

Patron Responsibilities and Conduct

Welcome to your public library! Athens Regional Library facilities exist for all who wish to read and study in peaceful, attractive surroundings. To ensure this environment and to protect the library's resources, the library board has established rules defining appropriate behavior for those who use the library.

Children under the age of 10 must be accompanied by a responsible adult at all times while in the library.

Respect the rights of other library users:

- Harassment of other patrons or library staff is prohibited. This includes, but is not limited to, physical or verbal abuse, including obscene language or gestures; annoying persistently to create an unpleasant or hostile situation; interference with another patron's use of the library or with library staff's performance of duties.
- Patrons will be asked to leave the library if their bodily hygiene is offensive as to constitute a nuisance to other patrons.

Limit noise:

- The library prohibits any loud, unreasonable, and/or disturbing noises created by persons, electronic devices, or cell phones.
- All conversations should be no louder than the general noise level of the area.
- Staff will request that patrons engaging in lengthy/noisy cell phone or other conversations move to the lobby or designated area.

Refrain from disruptive conduct:

- Engaging in disruptive or abusive behavior (which includes, but is not limited to, loitering, fighting, hitting, shoving, running, throwing objects, skating, selling or soliciting) that interferes with the normal operation of the library or that disturbs library patrons or staff, is prohibited.
- Engaging in any action that would be a misdemeanor or felony under local, state or federal criminal laws is prohibited.

Respect library property:

- Knowingly destroying, damaging, defacing or removing any library property (including computer equipment and networks) or personal property of library patrons or staff is prohibited.
- Patrons are prohibited from entering unauthorized areas of the building or remaining in the building after closing hours.
- All library materials must be properly checked out. Personal items are subject to inspection to ensure compliance.
- Food and covered drinks are allowed in designated areas only.
- Shirt and shoes are required.
- Personal items should not be left unattended. Library staff are not responsible for monitoring personal items.
- Service animals are permitted. All other animals are prohibited.
- Inappropriate use of public restrooms is prohibited.

Persons violating these rules, or any other library policy, will be first warned by library staff or a security officer at the time of the offense. If the conduct continues, the offender will be instructed to leave the library for the day. Library staff or security officers may expel the offender without a warning in situations of serious, threatening or malicious behavior. Offenders who refuse to leave the library premises will be subject to arrest and prosecution for criminal trespass pursuant to Official Code of Georgia 16-7-21.

ATHENS REGIONAL LIBRARY
2008 Holiday Schedule

November 27, 2008 Thanksgiving
December 24, 25, 26, 2008 Christmas Holidays
December 31, 2008 close at 6:00 PM New Year's Eve

ATHENS REGIONAL LIBRARY
2009 HOLIDAY SCHEDULE

January 1, 2009 New Year's Day
January 19, 2009 Martin Luther King Birthday
April 12, 2009 Easter Sunday
May 25, 2009 Memorial Day
July 3, 4, 2009 Independence Day
September 7, 2009 Labor Day
October 12, 2009 Staff Development Day
November 26, 2009 Thanksgiving Day
December 24, 25, 26, 2009 Christmas Holidays

Regional Board Meetings (all meetings are at 3:30)

January 15, 2009
April 16, 2009
July 16, 2009
October 15, 2009

Clearing Outstanding Checks from the Accounting System

10/16/08

In preparation for converting Athens Regional Library System Accounting System Software from American Fundware, Inc. to Blackbaud, Inc. Accounting Software, we propose to remove inactive outstanding checks from the periods 12/14/1999 through 6/30/2006. Although these checks could not clear the bank in the current period because of the security policy that states that all checks must be cashed within 180 days after written, these checks must be removed manually from the accounting system. 71 checks outstanding for a total amount of \$13,592.61 will go into the Regional (Fund 100) Reserve.

ATHENS REGIONAL LIBRARY SYSTEM SELECTED STATISTICS FY2008

<u>Registered Users</u>	Athens Winterville Pinewoods Lay Park East Ath.	47,817 603 220 84 168	Watkinsv. Bogart	9,643 1,468	Madison	5,495	Oglethorpe	3,669	Royston Lavonia	3,118 2,095	Outreach	161
<u>Circulation</u>	Athens Winterville Pinewoods Lay Park East Ath.	699,954 16,324 21,233 13,245 9,737	Watkinsv. Bogart	168,563 42,002	Madison	77,463	Oglethorpe	40,926	Royston Lavonia	35,898 21,560	Outreach	10,576
<u>Visits</u>	Athens Winterville Pinewoods Lay Park East Ath.	648,093 7,380 22,239 8,851 4,888	Watkinsv. Bogart	202,518 56,562	Madison	99,139	Oglethorpe	71,994	Royston Lavonia	62,153 44,152	Outreach	
<u>Reference Transac.</u>	Athens Winterville Pinewoods Lay Park East Ath.	72,805 1,037 13,140 4,297 6,038	Watkinsv. Bogart	33,754 17,610	Madison	93,945	Oglethorpe	29,614	Royston Lavonia	881 4,720	Outreach	849
<u>Children's Attendance</u>	Athens Winterville Pinewoods Lay Park East Ath.	29,331 768 6,772 1,986 1,147	Watkinsv. Bogart	67,526 7,906	Madison	3,585	Oglethorpe	2,655	Royston Lavonia	1,518 1,066	Outreach	100

<u>Volunteer Hours</u>	Athens Winterville Pinewoods Lay Park East Ath.	8,355 89 1,316 113 98	Watkinsv. Bogart	280 79	Madison	772	Oglethorpe	159	Royston Lavonia	728 99	Outreach
<u>Computer Use</u>	Athens Winterville Pinewoods Lay Park East Athens	215,389 2,487 14,031 2,031 2,398	Watkinsv. Bogart	49,622 9,651	Madison	34,606	Oglethorpe	23,174	Royston Lavonia	16,154 14,540	Outreach

Library Materials Circulation

	Circulation	2007	2006		Percentage Change		
	2008				2008-2007	2007-2006	2008-2006
Athens	1,170,145	1,045,040	1,016,403		12.0%	2.8%	15.1%

Library Visits

	VISITS	2007	2006		Percentage Change		
	2008				2008-2007	2007-2006	2008-2006
Athens	1,227,969	1,140,232	1,077,290		7.7%	5.8%	14.0%

Public Access Computer Sessions

	Sessions	2007	2006		Percentage Change		
	2008				2008-2007	2007-2006	2008-2006
Athens	584,083	394,119	339,617		48.2%	16.0%	72.0%

From: Kathryn Ames
Subject: FW: [PLD-L] (no subject)
Date: Friday, July 18, 2008 2:48pm

To: resource@athenslibrary.org, branch-mgrs@athenslibrary.org,
Cc:

This info should be clearly understood. When a request under the Open Records Act is made, please get with Pam, Mamie or me immediately. Time to respond is of the essence.

ksa

From: pld-l-bounces@list.georgialibraries.org [mailto:pld-l-bounces@list.georgialibraries.org] **On Behalf Of** Veatch, Lamar
Sent: Friday, July 18, 2008 2:19 PM
To: Directors Discussion List PLD-L
Cc: Kimberly Ballard-Washington
Subject: [PLD-L] (no subject)

Directors:

I am attaching a recent memorandum from the Attorney General, regarding the state's "Open Records Act". This clearly notes that the three-day clock (the required response time for open records requests under state law) begins at the time the agency receives the request.

The Georgia Supreme Court case, *Unified Government of Athens-Clark County, GA v. Athens Newspapers, LLC*, that precipitated this memorandum is also included in this attachment.

I've added this memo and opinion to the DKB for future reference.

Please let us know if you have any questions about this, and we will consult with BOR Legal for clarifications.

---Lamar

BOARD BASICS 101

Objectives:

- *Trustees will know the basic responsibilities of their jobs*
- *Trustees will believe that their role is critical to the effective governance of the library system*
- *Trustees will understand the importance of advocacy for finances, facilities, and services of the library*

Qualifications of the effective trustee

Governance and management

Personnel

Policy

Budget

Planning

Advocacy

"Government is a trust, and the officers of government are trustees; and both the trust and the trustees are created for the benefit of the people."

--Henry Clay, 1829 in a
speech at Ashland, KY

THE CODE OF ETHICS

from a "Code of Ethics for Louisiana Trustees of Public Libraries"

1. Trustees in the capacity of trust imposed upon them shall observe ethical standards with absolute truth, integrity, and honor.
2. Trustees in a age of intense and ever-increasing technological advances must promote just and equal library service at the highest level possible to their community, to all citizens regardless of race, creed, color, or age. To accomplish this it is absolutely necessary to cooperate with other libraries in the state and with the State Library.
3. Trustees must avoid situation in which personal interests might be served for financial benefits gained at the expense of library users, colleagues or the institution.
4. It is incumbent upon any trustee to disqualify himself/herself immediately when ever even the appearance of a conflict of interest exists.
5. Trustees must distinguish clearly in their official statements between their personal philosophies and attitudes and those of the institution. Trustees must acknowledge and support the formal position of the board even if they personally disagree.
6. Trustees must respect the confidential nature of library records and of housekeeping business and must be able to distinguish these records from the records the library keeps for public accounting. Trustees must also be aware of and in compliance with the laws governing freedom of information and those safeguarding the rights of privacy of the patrons served.
7. Trustees must be prepared by a policy of the board to support to the fullest efforts of librarians to resist censorship of library materials by groups of individuals.
8. Trustees as policy makers are clearly distinguished from the director who is the administrator. All complains from staff and/or patrons must be courteously referred to the proper library authority. Trustees must refrain absolutely from individual actions, statements or comments which might undermine the authority of the director.
9. Trustees who accept appointment to a library board are expected to perform all of the functions of library trustees by working harmoniously with the board, accepting the will of the majority vote without trying to dominate the board or other board members or to neglect any share of the board's work.
10. To the extent permitted by budgetary provision, trustees should participate in state and national library trustee organizations in order to strengthen and broaden their individual understanding of the duties of trustees and because of informed knowledge, better serve the public library.

--Adopted March 21, 1988. by the Trustee Section of the Louisiana Library Association

CODE OF GEORGIA ANNOTATED

20-5-41.

Each library system shall be governed by a board of trustees. Each system shall have a governing board of trustees but may have other affiliated boards of trustees for member libraries. . . . The regional board of library trustees shall exercise authority in a multicounty system.

20-5-42.

(b) A regional board of library trustees shall consist of trustees serving on member county boards who are appointed to the regional board by each county board for a term specified in writing pursuant to the constitution and bylaws of the library system.

(c) Board members shall serve staggered terms for continuity of service.

(d) Board members shall be removed for cause or for failure to attend three consecutive meetings pursuant to the library system's constitution and bylaws or the local constitution and bylaws.

20-5-43.

The board of trustees shall have duties and responsibilities which include but are not limited to the following:

(1) To **employ a library director** who meets state certification requirements and such other employees as necessary upon the recommendation of the library system director; provided, however, that the board shall be authorized to delegate employment of staff members to the library system director;

(2) To **approve budgets** prepared by the library system director and assume responsibility for the presentation of the library's fiscal needs to the supporting agencies;

(3) To **attend** board meetings;

(4) To **establish policies** governing library programs, including rules and regulations governing the use of the library;

(5) To **set policy for the administration of gifts of money and property;**

(6) To present financial and progress reports to governing officials and to the public;

(7) To notify the appropriate authorities of a vacancy on the board so that a person may be appointed to complete unexpired or full terms; and

(8) To notify the library system director, in advance, of all meetings of library boards and board committees.

20-5-45.

Every public library system shall have a director. Any person appointed as director of a public library system must hold at least a Grade 5(b) Librarian's Professional Graduate Certificate, as defined by the State Board for the Certification of Librarians; The director shall be appointed by the board of

trustees and shall be the administrative head of the library system under the direction and review of the board.

20-5-47.

(a) The board of trustees of each county and regional library shall have a written constitution and bylaws stating policy which shall be approved by the board. Such constitution and bylaws shall be drafted in accordance with the current edition of the *Handbook on Constitutions, By-laws and Contracts for Georgia Public Libraries*.

(b) Policies stated in the constitution of the county board may not be in conflict with the policies of the constitution of the regional board and state and federal laws and regulations. The constitution of the regional board shall not be in conflict with state and federal laws and regulations.

20-5-50.

Each library board which handles finances must **keep a current bond for an adequate amount determined by the board of trustees** and recorded in the minutes on the library director, the treasurer of the board of trustees, or other officials and employees authorized to handle funds. Proof of the bond for each board must be filed with the Renewal Application for State Aid.

20-5-57.

Any failure to comply with the provisions of this part shall result in the forfeiture of all state and federal library aid to the system.

What to Say to Somebody Who Thinks Libraries Are Passé

It's happened to me three times in one month, most recently on a bus in Guangzhou, China, where a tour guide asked in all sincerity, "Do you think there will be much need for libraries in the future, now that we have computers?"

I've practiced my "astonished gaze" approach enough now to know that it works best when accompanied by the question, "Have you *been* to a library lately?" But I knew it wasn't going to work in China, where library service in general seems at least 20 years behind what it is in the United States.

The question elicited groans and groans from the bus full of youth services delegates on a five-city People to People exchange tour of libraries in the world's most populous nation. "They will be more essential than ever," one librarian replied.

The young man did not seem convinced, for clearly his concept of libraries was based on what he'd experienced in a national library system based largely on the notion that book warehousing is the primary function of libraries.

The guide went on with his spiel about getting around in his city, about how efficient transportation was but how complex getting from one place to another could be. He talked about what was important to see and what could be skipped. He emphasized his role as a guide to the complicated maze of sights and sounds that make up his city.

I had him right where I wanted him. "So," I said, "you are beginning to understand librarians. What you do is very much like what we do. We are guides in the world of information, just as you a guide to Guangzhou".

The guide laughed. "You got me there," he said. "I think I'm beginning to understand." My colleagues applauded.

Try using one

Asking such doubters if they've used a library recently is often not enough to convince them of the foolishness of their question. To those who say yes, I've tried following up with, "But have you been to a *good* one? You know, where they offer all the books you can read, movies, CDs, programs, exhibits, meeting rooms, and Internet access, all free of charge?"

What really troubles me about the question is not so much the shallowness of it but how dangerous it is. The fundamental value of libraries in our culture has been firmly enough ingrained in the public consciousness to keep libraries booming and library referenda popular on ballots nationwide, but it is alarming to think that something as volatile as the Internet could change that perception.

Asking a librarian if computers make libraries obsolete is like asking Picasso if he doesn't think photography has pretty much killed painting.

There were similar arguments made when television entered the scene, visionaries imagining that it would greatly reduce the need for teachers because millions could all just sit in front of the box and learn until they were full, with just

one instructor! We have subsequently come to understand that learning is not a passive activity and that commercial television feels little obligation to educate.

Ready retorts

So to those who question the value of libraries in a computer age I recommend that we all develop some simple retorts and learn to snap them out at will. Here are a few of my favorites:

"Did you know that the contents of most published books are not available through any computer and that more books are published now than ever in the history of the world?"

"Guess what. A Gallup poll conducted just this year found that nearly all respondents expect libraries to be needed in the future, despite the increased availability of information via computer."

"Did you know that public libraries are the number-one point of online access for people without Internet connections at home, school, or work, and that 74% (and growing) of public libraries now offer free Internet access as well as assistance in making sense of what is accessed?"

However, what I really want to say the next time someone says we won't be needing libraries now that we have computers is something sarcastic, like, "Oh, I agree. And I don't suppose we'll be needing domed sports areas much longer, now that we have Nintendo."

American Libraries, December 1999

LIBRARY MANAGEMENT OR GOVERNANCE?
(Or whose job is this?)

It is easy to say that the board governs by setting policy and the director manages by implementing board policy. But it's not nearly so easy to apply that theory to all the situations that come before the team.

The following items are issues that might need a decision from someone on the board team—regional board, local board or director. Place a RB beside those issues you think should be decided by the regional board (policy/governance decisions) and LB beside those issues you think should be decided by the local board. Place a D beside those issues you think should be decided by the director (management decisions).

When you've complete the list individually, discuss your answers with the rest of your board team. Then make notes at the bottom of page two about the issues your board team needs to discuss further. Remember, there is no "correct" answer to these items.



- ___ 1) Set a staff dress code.
- ___ 2) Discipline an employee for sexual harassment of another employee.
- ___ 3) Create a citizen advisory committee.
- ___ 4) Fire a business manager
- ___ 5) Ask individuals for donations to a fund for a new building
- ___ 6) Cut a program to meet a revenue shortfall
- ___ 7) Change the hours of operation for the library
- ___ 8) Give a salary increase to an outstanding employee
- ___ 9) Determine the kind of services offered by a branch library
- ___ 10) Paint an existing meeting room a different color and put wallpaper on one wall
- ___ 11) Determine which provider of gas heat to use
- ___ 12) Change the process for evaluating the director

- ___ 13) Plan this year's legislative lobbying strategies and priorities
- ___ 14) Discuss a merger with another county library in a different system
- ___ 15) Plan the annual budget for the library
- ___ 16) Write a policy concerning tattoos and body piercings of staff members and new hires
- ___ 17) Decide whether to accept a monetary gift from a beer brewing company to help support the children's summer reading program
- ___ 18) Develop a policy about use of the local library's meeting room
- ___ 19) Handle a complaint by a staff member to a board member about a decision of the director
- ___ 20) Respond to a call from a national press association about a censorship action of the regional library board

What issues does our board team need to discuss further?

It is very unlikely that all members of your board team will agree on all these items. The point is to identify areas of disagreement and put them on the table for discussion. The board should get into the habit of always discussing the tough issues rather than ignoring them and hoping they'll go away.

Define other "who does what" issues.

List other potential conflict issues that might come before your board team in the next year. Discuss board/director responsibility for those issues. Remember, very few of these issues will be black or white. Many will involve both board member and director.

---adapted from the "Building a Better Board Team" by Dan Cain

approved 1/12/2009

Franklin County Library Board
Minutes Regular Meeting
October 13, 2008

Members in attendance:

Teresa Crawford, Gail Maxwell, Donna Brumby, Katherine Ames, Rita Shoemaker,
Wayne Miller, Sid Ginn, Emma LeCroy

Others in Attendance;

David Jordan, City of Royston Councilman, Greg Scott, City of Royston Manager

Chairperson Rita shoemaker called the meeting to order.

Minutes read and approved

Adoption of agenda approved

Call for public comments / None

New business: Royston city councilman David Jordan introduced Greg Scott.

Mr. Scott addressed the board on the potential to renovate the present city office buildings into a library. By joining the existing buildings with an atrium, and converting it into a library it would amount to 7500 square feet. The city would then convert the existing Royston library into city offices. With the possibility for 90% federal money with 10% local funding, Greg pointed out that both the library and city would benefit. Ms Ames pointed out the possibility to have a state consultant from the State Library Building Program would also be available. Preliminary plans were made to meet at the site discussed and what steps to be taken next. Councilman Jordan and Mr. Scott then left the meeting.

Items of business discussed,

Discussion of the Grand Jury Recommendations to build a library in Carnesville. Discussion of the old Carnesville Library which centered on the fact that with old books that use of the facility went down. Further discussion was made of the possible use of the new Carnesville City Hall, (which contained the old library), and possible future use. Future use would possible include a small pickup or collection point for a starter library. It was further discussed that the donation made by Mrs. Brown has caused different reactions and inputs on possible uses. It was decided that the board make a policy statement that could be released if the board was asked for its opinion of the grand jury report on an centralized library. The motion and statement is entered at the end of the minutes.

Budget report: We are through 25% of the year and have used up 25% of the budget. Overall the finances were in good shape. Gifts and fund equity was discussed as was the school grant the board participated in, which would be received in time. The city of Lavonia runs their budget Jan 1 thru Dec 31, and they need a budget request soon. Employees pay was up to \$7.25, and it was suggested that Lavonia be asked to increase its contribution to \$10,000.00. It was also suggested to find more ways to encourage gifts

to the library. The governor has wanted to reduce the amount of increases in state retirement for Library workers, and taxing HMOs. A report was made on the holiday season schedule.

A report was given on the homebound services and courier service. Over 15 deliveries were made to the Royston Lavonia System and we need to look for ways to increase homebound services.

Lavonia library had improvements to walls and lights, and gravel was added to the parking lot. There was a request by Lavonia on how many people actually use the library that live in the city and those outside the city limits.

The next meeting will be in Carnesville at the city hall, 10am January 12, 2009.

*****In response to the grand jury recommendations, a motion was made and passed to make a board policy statement in full support of the Lavonia Carnegie Library, the Royston Library, and outreach services in Carnesville and Canon.

Resolution

Policy Statement, October 2008

The Franklin County Library Board is in full support of continuing operation of the Lavonia and Royston libraries.

The Franklin County Library Board is in full support of the upkeep and operation of the Lavonia Carnegie Library.

The Franklin County Library Board is in full support of considering the proposal made by the City of Royston to expand the library space.

The Franklin County Library Board is in full support of investigating the establishment of outreach services in Canon and Carnesville

approved w/ noted changes
1/8/2009

Madison County Library
BOARD OF TRUSTEES BOARD MEETING
October 8, 2008

The Board of Trustees of the Madison County Library met Thursday, October 8, 2008 in the Conference Room in the Madison County Library with nine members present. Those present were Ms. Katherine Ames, President George Nale, Secretary Fern Coutant, Treasurer Jackie Griffith, Dena Chandler, Donna Brumby, Otelyer Byrd, Ramona Booth, and Suzy DeGrasse. The minutes were read silently and corrected. First, the SPLOST allocation was \$750,000 not \$750.00. Secondly, the prospective building addition would be a basement, not a second story. Thirdly, Ramona mentioned needing another person on this committee. Ramona moved the minutes be approved with corrections, and Dena seconded it. Mrs. Karen Harrison, a retired teacher has turned in an application for membership on the Board. She has worked with the Book Mobile, been a mentor, and other library related jobs previously. Her board membership now goes before the commission.

George reported that the library was the beneficiary of a \$10,000 gift by Janie Sue McKenzie's estate. It has been sent to Athens and placed in a short term CD. He also mentioned that with our approval he will close the Safety Deposit Box in the bank that only has one item in it, that is a \$20,000 CD. With interest it has now increased to \$21,2131.79. He has both keys in his possession and will look for a bank with the highest rate of interest. The library has also been receiving gifts from the friends and family of Marci Davis, a local school media specialist and long time friend of the library, and Justin Manglitz, to purchase graphic novels. We have received \$125.00 so far. Their wedding is in November and many of the staff of the library will be attending.

Suzie mentioned that when the economy goes down, the library usage goes up. All ages of people, from kids to grandparents, use the 17 computers; all of which are filtered and available for usage for one hour at a time. She mentioned the teenagers that come in are wonderful and very respectful of the rules on the computers.

Over seventy friends attended the retirement reception given for Sara Carter. The Friends of the Library will present her with a certificate and a book placed in her honor. Because she loves jigsaw puzzles, a three thousand piece, four feet by three feet in size, was ordered for her to be presented later.

A new staff member, Suzanne Prchal, took over the sixteen hours opened by Jennifer Ivey's promotion to the full time position vacated by Sara Carter. ^{Jennifer} She is presently taking an on line course to bring her up to date; on line courses are paid for by the State Library.

When in New York, Suzy visited several different libraries, and brought back several good ideas for our library.

She reported that with the various heavy rains we've had there is leaking in the maintenance room. Allen Lapczynski, caretaker of county buildings, will be notified. She has undertaken some smaller jobs herself such as changing filters, etc., as he is extremely busy and it takes a long time to get work accomplished.

Discussion was held about the parking when the Recreation Department has their ball games. Patrons often fill up our library parking slots. Dena suggested we advise them to park at the Senior Citizen Building, as they are closed in the evenings. Suzie suggested an orange traffic cone with a sign "Library Patrons Only".

Ms. Ames mentioned that in two years we'll be high enough on the list for building projects, and then parking shouldn't be a problem. Seventy five percent of our calendar year is over. With our country's existing financial problems, there will be more cut backs. The first cut is from 57cents down to 35 cents; the Talking Book Program has been cut 17%, and retired teachers 'may', not 'automatically' get their three percent raise. Ramona made a motion that substitutes receive \$8.00 per hour not \$8.50. Jackie seconded it.

Jennifer Ivey, Alisa Claytor, Suzanne Prchal and Suzie DeGrasse all attended a Staff Development Day in Athens where they learned about WebJunction which offers a multitude of online classes, Reader's Advisory, Managing Stress, when to call 911, and more. Jennifer, Alisa and Suzie performed a humorous skit based on actual unusual reference questions fielded by the staff.

Due to gas price increases the courier system or System Service Account, which takes care of the homebound patrons and deliveries, will have some cut backs or be stopped completely. At present, they make 61 deliveries, 956 books or magazines, 87 referring questions, and 110 deliveries to our library. The cost is about \$27.00 per stop, usually three times per week.

Ms. Ames asked for prospective names for the Regional Board due to the resignation of Fern Coutant. Ramona Booth will be the new member beginning in November.

Dena mentioned that the Oct. book sale netted \$2961.35. She mentioned that all the old National Geographic magazines and vintage books were sold. The old historic church is now cleaned out of library materials.

It was noted that too many magazines were lying on the floor in the hall area near the entrance, giving that area a musty odor. It was suggested that the trustees help move them, and thus receive three books each for their service.

Ramona made a motion to accept the proposed budget with the exception of giving the new employees \$8.00 per hour, not \$8.50. Jackie seconded the motion.

Morris Fortson has received the first SPLOST payment and it is awaiting us, according to Ms. Ames.

She also mentioned that the ^{Regional System} ~~county~~ might need an official audit which would be in the realm of \$40,000 to \$50,000. Under certain conditions, it could be reduced considerably.

George asked for the next year's slate of officers: Pres. Mike Moak, Sec. Fern Coutant, Treasurer Jackie Griffith. A question arose as to the need of a Vice President. Ramona Booth accepted that position.

With resignation, Dena Chandler resigned from the board.

The next scheduled meeting is January 8, 2009. The meeting was adjourned at 6:00pm.

Respectfully submitted,

A handwritten signature in cursive script, reading "Fern E. Coutant", with a long horizontal flourish extending to the right.

Fern Coutant, Sec.

approved 1/12/2009

**OCONEE COUNTY LIBRARY BOARD
MINUTES OF THE QUARTERLY MEETING
OCTOBER 13, 2008**

The meeting was called to order by Vice-Chairperson Janet Stratton. Members present included Susan Brodrick, Deann Craft, Brian Hawkins, Pamela Hendrix, Phyllis Luke, Dorothy Peltier, Jerry Studdard, Lisa Vaughn, Alice Vernon and Art Zimmerman. Also, present were Kathryn Ames, Clare Auwarter and Donna Brumby. Absent member was Doris Firth. Janet introduced our new board member, Pamela Hendrix, who was appointed by the BOC to replace Ginger Griffith. Janet asked if there were any changes to the July minutes. After corrections were made Jerry Studdard made the motion to approve the minutes and Brian Hawkins seconded the motion.

PUBLIC COMMENT

There are no public comments to report.

BRANCH MANAGER'S REPORT

Clare reviewed her Branch Manager's report. She brought to the board's attention the increase numbers of patrons to both our Watkinsville and Bogart libraries. She noted the successful Summer Reading Club programming and the purchase of three new children's computers. She was pleased to have Debbie Wagner do a series on learning to play bridge and Denise Everson on investing money. Clare wished that more patrons could have been aware of the free visitors pass that could be checked out for Georgia State Parks and Historic Sites. She noted that our library users were beginning to download audio books. And she was very happy with the online subscription service for children, called "Tumblebooks", that appears to becoming very popular. Clare reported that "The End of Summer Party" for teens was also well attended.

On the subject of maintenance Clare was very pleased with the refurbished ESP room and she has found many uses for it. She reported that the repair work was finished on the Bogart's library parking lot and she also noted that the roof repair had begun on the Watkinsville's library. That work should be done by October 17th but Clare explained that the cost has been very much higher than anticipated and this may affect other projects scheduled for this fiscal year. Also an unexpected problem arose when heavy rains resulted in drains outside getting clogged and that in turn caused flooding into the Watkinsville library at the east end. All was cleaned up and dried out with a lot of help but something will have to be done to be sure this will not happen again.

REGIONAL DIRECTOR'S REPORT

Kathryn reviewed the revenue and expenditures for our first-quarter. Since our revenue will be less than we anticipated when our FY09 budget was first drawn up it has had to be modified. Most of the scheduled expenditures have been kept at or less than 25% of our budgeted amounts for this quarter. Amounts allotted for Equipment and for the Programming Incentives for children and young adults have not been expended yet. Two other expenditures, the Computer Maintenance, software and supplies and the Copier Maintenance and Lease Gordon Documents, are slightly greater than 25% of our expected amounts for the quarter. Kathryn reported that the Oconee County BOC In-behalf support expenditures are on track. Under Gift Income and Expenses we have a big balance in our Watkinsville account. While there is only a small balance in our Bogart account that will change when we receive their money in January. Currently we are showing a negative balance in our Fund Equity (our "Reserve").

Kathryn reported that the state has reduced their support for the expenditure for books from 57 cents down to 35 cents per capita which will seriously impact library budgets overall. She is also expecting perhaps a 6% reduction in overall library funding by the state which will definitely have an effect on system services, such as possibly freezing up to seven state positions and cutting back on travel funds. She said that our Library Friends and private individuals help a lot by providing funds. Kathryn

reported that Alice, Art and Janet attended a "How to do a Budget" presentation that gave great suggestions on better ways to present budget requests at board of commissioners' meetings. They learned that one of the best ways to present requests was to explain and stress how successful our library was. They all agreed that the another important thing was never to repeat any criticism that might be put in a question when being interviewed but to turn the question around and answer what is being done right.

Donna Brumby talked about the library outreach service and how it was working. Right now one person has to cover 5 counties. Requests are limited at this time but she expects that this will increase as more people learn about the service.

Kathryn mentioned the Staff Development Day that is held every year. She said that the most popular presentations were on reader advisory, communicating skills, and a police officer's discussion on when to call 911.

FRIENDS OF THE LIBRARY REPORT

Clare reported on the wildly successful Oconee Library Friends Book Sale that earned \$10,000 this year. She was extremely happy with this but wanted to remind the board that it took a lot of hard work and a lot of time by a lot of Friends to successfully manage the whole thing.

The Oconee Friends' Family Fun Day also went very well. The best of the events that day included a Moon Walk, a petting Zoo, a magician, bubbles, and doing arts and crafts . They estimated they had about 300 people taking part that day.

A reminder was given to the board that the Oconee Friends intend to have a dedication of the Jim White's bench outside the Watkinsville library before their annual meeting on October 23rd. Clare also asked for a board member to consider being the liaison with the Friends.

Deann Craft returns to the Library Board filling in for Vera Gear. She reported that Bogart's Library Fall Festival reported they raised \$285 selling gift baskets.

The Oconee Library Friends participated in the Oconee County Fall Festival as they do every year.

OLD BUSINESS

Reviewing the FY09 budget after learning there would be a cut of \$10,000 in funding by the BOE. Clare determined that she would have to reduce \$5000.00 from the materials budget and \$5000.00 from the personnel budget. This meant that the 12-hour children position was lost and also that there would have to be a reduction of time for certain projects and cutting back on some events that had been originally planned.

NEW BUSINESS

Clare reviewed some changes that were made to the Oconee County Strategic Plan. We were told that Janet would present the four service responses as the focus for Oconee County Libraries during the next three years at our January board meeting. Meanwhile Clare provided us with a copy of changes that have been made to the Strategic Plan for our review.

Two By-Laws' amendments regarding meeting dates and quorum were proposed for approval by the Board. The first amendment was suggested by our representatives, including Alice, Janet and Art, to the Regional Library Board. They recommended that we hold our meetings on the second Monday of the month instead of the third Monday. This change would allow our representatives to have more current information to offer at the regional meetings. Motion to accept the change was made by Pamela and seconded by Art. All members voted in favor.

The second amendment proposed a change from 6 members of the board making a quorum to setting one-half plus one of the board members to constitute a quorum. This more generalized statement will cover any future change that might occur to the actual number of board members. Motion to accept the change was made by Jerry and seconded. All members voted in favor.

Kathryn reminded everyone that the next Legislative Day would be Feb 26th. She would like to have some board members go with her to meet with our legislators. One thing really needed was to ask them to support every effort to reinstate the book money to its previous amount. We could also talk with them on what our libraries are doing for the public that they might not know, such as the ability to do job applications online for many companies now. She also said that right now is the best time to contact our representatives and let them know how much the libraries are doing for everyone.

Finally, Clare asked if two members of the board would assist her in reviewing both the Constitution and By-Laws documents to prepare them for our next meeting. Alice, Pamela and Art will work with Clare on this.

As no other business was pending Art made a motion to adjourn. All members were in favor.

Respectfully submitted,
Dorothy Peltier, Secretary, OCLB

approved 1/20/2009

**Minutes of the Meeting
of the
Oglethorpe County Library
Board of Trustees**

October 21, 2008

Attending: ARLS Dir. Kathryn Ames, Outreach Services Coordinator Donna Brumby, Chairperson Howard Shapiro, Tom Gresham, Greg Jones, Brenda Yeany, Sam Nash, Tim Andrews, Barbara Davenport, Jodi Higgins, Branch Manager Jan Burroughs

Meeting was called to order by Howard Shapiro.

Minutes from the July 2008 meeting were accepted as presented. Motion made by Greg Jones, Seconded by Tom Gresham.

Friends of the Library Report: Greg Jones

- FOL sponsored Snakes Alive & Calico Jig.
- News about upcoming book sale.
- FOL endorses the decision made by the Athens Clarke County Library board in making the Athens Clarke County Library entire campus a "Smoke Free" area and encourages the Oglethorpe County Library Board to do the same.

Motion made to make the campus of the Oglethorpe County Library a Smoke Free environment was made by Greg Jones, 2nd by Tim Andrews. Vote Unanimous.

Concerning the Book Sale, trustees expressed a desire to see the Friends increase the price of sale books for next year's sale.

Branch Manager's Report: see white sheet.

Regional Report: Kathryn Ames

- Greg Jones has been elected to be the Chairman of the Regional Library Board.
- During hard economic times, it is imperative that the importance of libraries is stressed to our funding agencies.
- Budget from state is down to \$0.35 per capita.
- Talking Book Center services have been cut 14 hours due to reductions
- Regional construction projects ranking: Athens is 4th on State list, Madison County is 14th, Oconee County is in the 20's, Franklin County is in the 30's
- State Library has requested \$10 million in construction from the state.
- Feb 26 is Legislative Day.

- **Outreach Services:** Donna Brumby, see ½ page handout. Oglethorpe County contributes to the funding of a 17hour a week position for Outreach Services. This is deposit collections, homebound deliveries, and day care visits.

Financial Reports: See Green Sheets

Ames reports that Oglethorpe County is in good shape. For the next quarterly report Ames will request two reports due to the difference in Annual year and Fiscal year calendars maintained by the county and the Athens Regional Library System.

Old Business:

- Wording accepted as presented the change to Oglethorpe County Library's Constitution concerning minimum funding required for having a seat on the board. See attachment.
- Tom Gresham reminds all that trustees are expected to financially contribute to the library. Brenda Yeany challenged each board member to contribute \$50.00 towards the Board of Trustees being Friends of the Library sponsors. Greg Jones will be in charge of collecting money from trustees who wish to meet the challenge.

New Business:

- Board voted unanimously to recommend Judy Arnold to fill the Board of Commissioner appointed seat vacated by Peggy Hroma.
- Nominating Committee recommends the next slate of officers to be:
 Greg Jones- Chairperson
 Mary Ann Crawford- Vice Chairperson
 Tom Gresham- Financial Officer
 Recommendation seconded by Jodi Higgins.
 Proposed slate voted in unanimously by board
- Motion made by Jodi Higgins, 2nd by Barbara Davenport to increase the price of color copies from \$0.50 to \$1.00 per page in order to cover costs.

Meeting adjourned.

Winterville Library Advisory Committee
Meeting Notes
October 13, 2008

Approved Jan 12, 2009

Present: Linda, Bob, Maxine, Marilyn, Walker, Donna

July 2008 Minutes were approved. Donna volunteered to take meeting notes in Diana's absence.

Old Business:

- Print of the Depot – Bob brought the recently framed print of the Depot. The print was given to the library by the mayor and the Winterville Civitan Club had it framed. Bob and Linda will set up a time for members of the Advisory Committee to meet with the Civitans to take a photo of the gift for publicity purposes. The Committee requests the print now be displayed in an appropriate spot in the library.
- Book Discussion Group – Donna shared that ARLS is looking into the possibility of circulating book club kits with multiple copies of titles, accompanied by a discussion guide.

New Business:

- Advisory Board Members - Linda reported that everyone presently on the Committee had agreed to stay on, with the same leadership as this year.
- Polar Express Program - Plans were discussed for this year's Polar Express program
Thursday, December 11, 2008; 6:00 pm at the library
Program: singing – Marilyn; video - Max's Christmas (where is it?); reading the book – Linda will ask Agnes to read this year; snacks:
 - Hot chocolate – Marilyn
 - Cookies – Walker
 - Cheese ball – Bob
 - Pretzels – Linda

Publicity: marquee; quarterly newsletter; Diane will send email reminders
- Lizz left printouts of her report for the Committee: 2,219 patron served; 5,093 items circulated; Summer Reading wrap-up; 10 members in homeschooling group; Spanish storytimes during Big Read; Stephanie McLeskey is new Saturday substitute; facility improvements include lighting repairs and outdoor plants
- Due to a request for input from the City of Winterville, Donna passed out copies of a proposed budget request and a handout of information Lizz will take to the next City Council meeting (scheduled for October 14, 2008)
- Marigold Festival – Will the library be open its regular Saturday hours on the day of the Marigold Festival or more? Does the library want to set up a booth at the festival, and if so, does the library have a tent or something for that purpose? Who would man a booth?
- Linda will inquire at the City as to their plans for hooking the library up to the sewer line
- 2009 Library Advisory Board Meeting Dates & Time – 7:00 pm
 - January 12
 - April 13
 - July 13
 - October 12